



City of Santa Clara
**HISTORICAL AND LANDMARKS
COMMISSION MEETING AGENDA**
Thursday, July 10, 2014 – 7:00 P.M.
COUNCIL CHAMBERS
1500 Warburton Avenue
Santa Clara, CA 95050

Please refer to the Historical and Landmarks Commission Procedural Items guideline for information on all procedural matters.

ITEMS FOR COUNCIL ACTION

The following items from this Historical and Landmarks Commission agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items:

1. CALL TO ORDER

2. ROLL CALL

3. DISTRIBUTION OF AGENDA AND STAFF REPORTS

Copies of current agendas and staff reports for each of the items on the agenda are available from the Planning Division office on the Friday afternoon preceding the meeting and are available at the Commission meeting at the time of the hearing.

4. DECLARATION OF COMMISSION PROCEDURES

5. REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

- A. Withdrawals
- B. Continuances
- C. Exceptions (requests for agenda items to be taken out of order)

6. ORAL PETITIONS/ANNOUNCEMENTS AND COMMUNICATIONS

Members of the public may briefly address the Commission on any item not on the agenda.

7. CONSENT CALENDAR

Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.

- 7.A. File No.(s):** **PLN2014-10404**
Location: 235 Monroe Street, a 8,214 square foot parcel located on the east side of Monroe Street at the intersection with Jonathan Street (APN: 269-47-022). Project site is zoned R1-6L (Single-Family, Residential).

Applicant: Rob Mayer
 Owner: Mike and Debbie Henschke
 Request: **Design Review** for new construction of a 480 square foot detached garage with attached 640 square foot accessory dwelling unit in the rear yard of an existing single family property
 CEQA Determination: CEQA Determination: Categorically Exempt per CEQA Section 15303(e) – New Construction or Conversion of Small Structures
 Project Planner: Debby Fernandez, Associate Planner
 Staff Recommendation: Recommend Approval, subject to conditions

*******END OF CONSENT CALENDAR*******

8. PUBLIC MEETNG ITEMS

8.A. File No.(s): **PLN2014-10403**
Location: 1160 Jackson Street, a 9,150 square foot property located on the west side of Jackson Street, approximately 100 feet south of Fremont Street (APN: 269-15-083). Project site is zoned R1-6L (Single Family Residential).
Applicant/Owner: Mia Fitch
Request: **Amendment to Mills Act 10 Year Plan and Design Review** of roof and gutter replacement
CEQA Determination: Categorically Exempt per CEQA Section 15331, Historical Resource Restoration Rehabilitation
Project Planner: Jeff Schwilk, AICP, Associate Planner
Staff Recommendation: Recommend replacement of the roof with wood shake and gutters, subject to conditions

9. OTHER BUSINESS

9.A. Commission Procedures and Staff Communications

i. Announcements/Other Items

- “Vieira” Mausoleum, Santa Clara Mission Cemetery
- Chimney Modification and Repair, 792 Park Court
- Status Update on Larder House, 1065 Alviso Street (verbal update)
- Public Information Handouts and Brochures (verbal update)
- Report on 3/12 PC Package for 1593 Lexington Street (verbal update)
- Monthly Report on HT properties: Residential reversions (verbal update)
- List of Historic Survey Consultants and Archaeologist Lists
- Correspondence received for HLC

10. CLG TRAINING

- 10.A. Office of Historic Preservation – eLearning Training (Yen Chen)**
- 10.B. Review of On-line Permit System Information - Training (Yen Chen)**
- 10.C. Other CLG Training (Yen Chen)**

ADJOURNMENT

Adjourn. The next regular Historical and Landmarks Commission meeting will be held on Thursday, August 7, 2014 at 7:00 p.m. in the City Council Chambers.

Prepared by: Yen Chen
 Yen Chen
 Associate Planner

Approved: Gloria Sciara
 Gloria Sciara, AICP
 Development Review Officer