

**MINUTES OF THE REGULAR MEETING OF THE
PARKS & RECREATION COMMISSION
April 15, 2014**



COMMISSIONERS PRESENT: Chuck Blair; Ray Gamma; George Guerra; Mike O’Halloran; Roseann LaCoursiere; Tino Silva; and, Kevan Michael Walke.

COMMISSIONERS ABSENT: None.

STAFF: James Teixeira, Parks & Recreation Director; Dale Seale, Deputy Parks & Recreation Director; and, Patricia Lord, Recreation Manager.

PUBLIC: Four members of the public.

MATTERS FOR COUNCIL ACTION— On a motion by Commissioner Silva and a second by Commissioner LaCoursiere, the Commission voted (7-0) to recommend that Council adopt a new housing development impact fee ordinance, with a maximum credit for on-site parks and recreation amenities limited to 50% of applicable fees and an accelerated timeline for phasing in the full impact fee.

I. CALL TO ORDER/ ROLL CALL/ ORDER OF AGENDA

The meeting was called to order by Mike O’Halloran at 7:00 p.m. The Commission approved the order of the agenda and requested updates on the status of the Youth Soccer Park and the BMX site. Staff & Commissioner LaCoursiere provided update.

II. APPROVAL OF MINUTES

On a motion by Commissioner Walke and second by Commissioner LaCoursiere the Commission approved (6-0-1) the minutes of the Regular Meeting held on March 18, 2014 as amended.

III. CORRESPONDENCE/COMMUNICATIONS

A. The Commission reviewed recent Council actions from: March 18, 2014 related to Central Park Pond improvements; March 25, 2014 related to a donation and approval of the Commission recommendation to dedicate the new park at Worthington Circle on May 17, 2014; approval of a new Capital Improvement Project for Youth Soccer Fields and Athletic Facilities and establishing a Council Ad Hoc Committee to work with stakeholders on the issue; and April 8 related to acceptance of a donation. B. The Commission reviewed correspondence.

IV. OLD BUSINESS

A. Update – Youth Soccer & Athletic Facilities Planning, Design & Engineering RFP: The Commission discussed the Request for Proposal that was issued and the expedited process and schedule. After significant discussion about the Commission’s desire to see a full sports complex developed, rather than just soccer fields, on a motion by Commissioner Silva and second by Commissioner Guerra, the Commission recommended (7-0) that the Commission add an item under New Business for discussion

and potential action on the May 20, 2014 Parks & Recreation Commission agenda, to recommend that Council consider developing a sports complex at Ulistac Natural Area.

B. Update – International Swim Center & Swimming Hall of Fame Program Study: The Council Goals session will be rescheduled. A report on the ISC-ISHOF will be provided to Council.

C. Reed Street Dog Park: The Commission reviewed the current Facility Use Information for the Reed Street Dog Park (handout) and discussed rules #4, 10, and 11. On a motion by Commissioner LaCoursiere and a second by Commissioner Walke, the Commission voted (7-0) to approve the Reed Street Dog Park Facility Use Information, with the exception of item #4. The Commission recommends that the City Attorney's Office review a proviso and provide clarification for the Dog Park rules regarding adult supervision of anyone under the age of thirteen.

V. NEW BUSINESS

A. Recommendation to Adopt a New Housing Development Impact Fee Ordinance: Director Teixeira provided a presentation on the "Housing Development Impact Fee Draft Ordinance for Park Acquisition & Development." The presentation included draft information from the Willdan Financial Services Nexus study and draft ordinance language for comment and feedback. A representative of the Building Industry Association raised concerns about the staff presentation and draft data including: the park facility inventory, the fee calculations, park acres per 1000 population, application of the Quimby Act, the value of an acre of land, current park service level, and the density of dwelling units. On a motion by Commissioner Silva and a second by Commissioner LaCoursiere, the Commission voted (7-0) to recommend that Council adopt a new housing development impact fee ordinance, with a maximum credit for on-site parks and recreation amenities limited to 50% of applicable fees and an accelerated timeline for phasing in the full impact fee.

B. Art & Wine Festival Planning: The Commission deferred discussion of the beer, wine, glass vendor order and consideration of the Non-Profit Organization Volunteers and applications for funding to the next commission meeting.

VI. STAFF REPORTS

A. Director Teixeira & Deputy Seale provided updates on Parks & Cemetery Projects. Deputy Director Seale commented that at Montague Park, the redwood trees that have declined are still good for timber. The Parks Division is considering getting vendors to bid on purchasing the trees from the City for timber. B. Recreation Manager Lord provided Recreation Program Updates and reminded Commissioners of the New Park Dedication May 17, 2014.

VII. COMMISSIONERS' REPORTS

Commissioner Gamma--- None.

Commissioner LaCoursiere— Attended the Sister Cities event and Related. mentioned various PAL issues and a recent letter in the *Santa Clara Weekly*.

Commissioner Walke— Visited BMX with Roseann, Washington Park, and Central Park. Noted the shopping carts program. There are new trees at Earl Carmichael Park..

Commissioner Guerra— Homestead Little League field looks great. Commissioner Guerra thanked Parks & Recreation for placing additional trash cans at the rear section of Bowers Park to reduce litter.

Commissioner Blair— Visited Washington Park

Commissioner Silva— None.

Commissioner O'Halloran—The Senior Center is well-used; the parking lot was full during his visit.

Visited the new park at Midtown Village and Parkway Park. The SOFNA group will be donating two thousand dollars toward the Parkway Park beautification event which will also be on May 17, 2014 in the morning.

VIII. **CONFERENCE & ATTENDANCE REPORTS**—None.

IX. **PUBLIC PRESENTATIONS**—None (See item V.A. above).

X. **ADJOURNMENT**—The Commission adjourned at 9:45 pm to the next regularly scheduled meeting in the City Hall Cafeteria.

Prepared by: _____ Reviewed by: _____
Patricia Lord
Recreation Manager
Roseanne LaCoursiere
Commission Secretary