

**MINUTES OF THE REGULAR MEETING OF THE  
PARKS & RECREATION COMMISSION  
June 17, 2014**



**COMMISSIONERS PRESENT:** Mike O’Halloran, George Guerra, Kevan Michael Walke, Ray Gamma, Roseann LaCoursiere

**COMMISSIONERS EXCUSED:** Tino Silva, Chuck Blair

**STAFF:** James Teixeira, Parks & Recreation Director; Dale Seale, Deputy Parks & Recreation Director; and, Patricia Lord, Recreation Manager.

**GUEST:** Andrew Knaack, Craig Larsen.

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**MATTERS FOR COUNCIL ACTION**— None.

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**I. CALL TO ORDER/ ROLL CALL/ ORDER OF AGENDA**

The meeting was called to order by Chair O’Halloran at 7:05 p.m. The Commission approved the order of the agenda and excused Commissioners Blair and Silva.

**II. APPROVAL OF MINUTES**

On a motion by Commissioner LaCoursiere and a second by Commissioner Gamma, the Commission approved (5-0) the minutes of the Regular Meeting held on May 20, 2014 as amended.

**III. CORRESPONDENCE/COMMUNICATIONS**

A. Commission reviewed various Council actions including: appointment of Andrew Knaack to fill the pending vacancy on the Parks & Recreation Commission (Gamma); promotion of the 2014 Silicon Valley Barbeque Championships; donation for the Roberta Jones Junior Theatre program; adoption of Resolutions for the temporary restriction and control of animals for upcoming special events in Central Park; an agreement with Waterproofing Associates, Inc., for the Youth Activity Center gymnasium roof repair.

**IV. OLD BUSINESS**

A. Additional Soccer Fields Meeting Update(s)—Council approved the Ad Hoc Additional Soccer Fields Committee recommendations to reduce the Youth Soccer Park Advance Reservation Policy time from ten days to two days and to allow Friday games. Council also referred Montague Park to the City Manager to conduct a community outreach and site planning process for the potential development of soccer fields, related park facilities, and mitigation of impacts; and referred Jenny Strand Park Solar R&D Site for community outreach and site planning provided alternate access through adjacent properties could be secured.

**V. NEW BUSINESS**

A. 2014 Art & Wine Festival Planning—The Commission received an update on the plans for the festival Entertainment is in the RFP process. The Event Sponsor Hospitality area will be located in

the Community Recreation Center hosted by the Chamber of Commerce Convention Center & Visitors Bureau. (1) The Commission then reviewed event assignments: Commissioners Silva and Walke will work in the Pavilion Glass Booth; Commissioner LaCoursiere will be working Saturday only in the Pavilion Wine Booth (SCPAL); Commissioner O'Halloran will be working Saturday only in the ISC Wine Booths (J. Lohr & Bargetto Wines, Wilcox & SC High Grad Night); Commissioner Guerra will be working Saturday only in the ISC Beer booth; and Commissioner Blair will be delivering glass & wine supplies to booths from the ISC sheds. (2) Review Glass Order/Vendor—The Commission has 2,500 glasses in reserve. The Commission selected the glasses for the festival, including beer glasses with a solid base (that will incorporate the new logo for Gordon Biersch), wine glasses with beveled stems, and stem-less wine glasses. (3) Beer/Wine Order—Commission will reduce order compared with previous year by about 10%, and keep prices at \$5.00 each for beer, wine, and glasses. (4) Volunteer Organizations—Will be reminded to recruit volunteers to staff the booths in August.

## VI. STAFF REPORTS

- A. Parks & Cemetery Divisions Project Updates—Deputy Director Seale provided updates on several Parks Division projects including: ball field preparation and maintenance training at Washington Park; the Central Park pond improvement project planting of wetlands and July 4<sup>th</sup> ribbon cutting; Central Park Tennis Center resurfacing & grand reopening; Youth Activity Center roof repair project; Earl Carmichael Park gym roof project; Townsend Field restroom rehabilitation, and Live Oak Park turf repair. It was also announced that the Cemetery Operations Superintendent, Lawrence DeJanvier, is planning to retire in October 2014.
- B. Recreation Program Updates—Recreation Manager Lord provided updates on Recreation activities including: Mandated Reporter training, summer camps, Roberta Jones Junior Theatre's sold-out performances of *101 Dalmatians*, and the International Swim Center's international swim meet featuring participants from 37 countries.
- C. Update on Midtown Village—Commissioners discussed the future potential for affordable senior housing at BAREC and inclusion of additional park land.
- D. Update on Developer Fee Draft Ordinance—Staff will present a report to Council on June 24, 2014 on the New Housing Development Impact Fee Nexus Study and Draft Ordinance. Staff is responding to questions from the Council Study Session held on June 10, 2014.
- E. Special Event Updates—The Commission received an update on the plans for the (1) Silicon Valley BBQ Championships to be held on June 27 & 28, 2014 at Central Park; and (2) the July 4<sup>th</sup> All City Picnic 12-5 and the evening Fireworks Extravaganza 6-10 pm.

## VII. COMMISSIONERS' REPORTS

**Commissioner Guerra**—Visited Earl Carmichael Park, Jenny Strand Park, and coached at Washington Park.

**Commissioner LaCoursiere**—Attended the Mission City Community Fund Dinner at the Elks Lodge.

**Commissioner Walke**—Visited Washington, Townsend, and Earl Carmichael Parks and has been coaching.

**Commissioner Gamma**—Visited the Reed Street Dog Park noting the heavy use and need for new landscaping.

**Commissioner O'Halloran**— Mentioned Santa Clara Art & Wine vendors, and read letters and comments from the last meeting related to additional sites under consideration for soccer fields. He visited Ulistac Natural Area, Jenny Strand Park, and Montague Park. He observed Central Park pond work with equipment and staging areas. Deputy Director Seale confirmed that the project is nearing completion

Staff and Commissioner's thanked Commissioner Gamma for his eight years of service on the Commission.

**VIII. CONFERENCE & ATTENDANCE REPORTS**—None.

**IX. PUBLIC PRESENTATIONS & COMMENTS**— None.

**X. ADJOURNMENT**— On a motion by Commissioner Gamma, and second by Commissioner O'Halloran, the Commission adjourned at 8:45 p.m. to the next regularly scheduled meeting.

Prepared by: \_\_\_\_\_ Reviewed by: \_\_\_\_\_  
Patricia Lord  
Recreation Manager  
Roseanne LaCoursiere  
Commission Secretary