

**MINUTES OF THE REGULAR MEETING OF THE  
PARKS & RECREATION COMMISSION  
July 15, 2014**



**COMMISSIONERS PRESENT:** Chuck Blair, Mike O’Halloran, George Guerra, Andrew Knaack, Tino Silva, Kevan Michael Walke,

**COMMISSIONERS EXCUSED:** Roseann LaCoursiere

**STAFF:** Dale Seale, Deputy Parks & Recreation Director; Patricia Lord, Recreation Manager; Adam Elix, Recreation Supervisor

**MEMBERS OF PUBLIC:** Cheryl Strand, Sudhanshu Jain

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**MATTERS FOR COUNCIL ACTION**— None.

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**I. CALL TO ORDER/ ROLL CALL/ ORDER OF AGENDA**

The meeting was called to order by Chair O’Halloran at 7:05 p.m. The Commission approved the order of the agenda, excused Commissioner LaCoursiere, welcomed new Commissioner Andrew Knaack, and introduced the new Therapeutics Recreation Services Supervisor, Adam Elix.

**II. APPROVAL OF MINUTES**

On a motion by Commissioner O’Halloran and a second by Commissioner Guerra, the Commission approved (6-0) the minutes of the Regular Meeting held on June 17, 2014 as amended.

**III. CORRESPONDENCE/COMMUNICATIONS**

A. Review Recent Council & Committee Actions: The Commission reviewed actions including: the new Parkland Dedication Ordinance No. 1928 pertaining to new housing development impacts and the exceptions and maximum credits allowed; a recent donation made to the Senior Center; and, discussed the donated improvements Homestead Little League field at Earl Carmichael Park.

B. Review Correspondence: The Commission discussed recent calls and emails regarding irrigation in parks, in light of the current drought conditions. The Commission was advised that park turf repairs involving over-seeding does initially require daytime watering schedules. However, most of the City parks turf areas and athletic fields use recycled water and are generally irrigated at night.

**IV. OLD BUSINESS**

A. Additional Soccer Fields Update(s): The Commission discussed the next step in the process to develop three additional soccer fields to begin to meet the demands for fields and mitigate Stadium game day access impacts to Youth Soccer Park (YSP); the fields are additional to, not a replacement of YSP. A consultant will be selected to do the community outreach, design and engineering. Kings Academy has been secured for immediate use. Additional facilities under jurisdiction of Santa Clara Unified School District (SCUSD) will be considered for further discussion with SCUSD.

- B. Update on New Housing Development Impact Draft Ordinance & Fee Resolution: The second reading of the ordinance is on the July 15, 2014 Council meeting agenda, and the outcome will be reported next month.

## V. NEW BUSINESS

- A. Election of Commission Officers FY 2014-15: Chair, Vice-Chair, Secretary: On a motion by Commissioner O'Halloran and a second by Commissioner Guerra, Commissioner Silva was elected to serve as the new Commission Chair. On a motion by Commissioner O'Halloran and a second by Commissioner Guerra, Commissioner Blair was elected the new Commission Vice-Chair. On a motion by Commissioner Guerra and a second by Commissioner Blair, Commissioner Walke was elected as the new Secretary. The Commission thanked Commissioner O'Halloran for his service as Commission Chair over the past year.
- B. Council Goals & Strategic Objectives for Parks & Recreation Fiscal Year 2014-2015: The Commission reviewed a handout summarizing the City Council adopted six-month strategic objectives pertaining to Parks & Recreation under the goals "to ensure fiscal responsibility" and "to enhance community sports." The fiscal objectives include development of a plan to manage and staff the cemetery given pending retirements and changes. The community sports enhancement objective includes: additional soccer fields at Jenny Strand Park, aesthetic improvements to the frontage of water well sites; community outreach and athletic facility design process; Bracher Park improvements including the playground and basketball court, continued work on the schematic design and financial plan for a new International Swim Center inclusive of the International Swimming Hall of Fame, and development of a priority list for projects to be funded by new in-lieu fees generated by the Parkland Dedication Ordinance 1928 from new housing development impacts.
- C. Meeting Dates for 2015 Calendar: The Commission noted a conflict with City Council Meeting nights. On a motion by Commissioner Walke and a second by Commissioner Blair, the Commission voted (4-1) to continue scheduling the Parks & Recreation Commission meetings on the third Tuesday of each month.

## VI. STAFF REPORTS

- A. Parks & Cemetery Divisions Project Updates: Deputy Director Seale discussed the Central Park Wetlands Filtration Project Ribbon Cutting on July 4<sup>th</sup>; the improved venue for Silicon Valley Barbeque Championships; and the YAC roof repair project scheduled for August 9-17.
- B. Recreation Program Updates: Recreation Manager Lord reported on suggestions for the SVBBQ; the July 4<sup>th</sup> food booth inspections by County Health Department; and, the invitation to the grand opening of the Northside Library Branch on August 9<sup>th</sup> at 10:30 a.m..
- C. Special Event Updates – Art & Wine Festival Plans: Recreation Manager Lord provided an update on the progress and plans for upcoming Art & Wine Festival. On a motion by Commissioner O'Halloran and a second by Commissioner Knaack, the Commission voted unanimously to discuss at the August meeting, the feasibility of placing large TV screens in Central Park during Art & Wine. Event shirts will be worn by Commissioners & staff. Commissioner Knaack was assigned to the ISC Beer booth on Sunday and the ISC Wine booth.

## VII. COMMISSIONERS' REPORTS

**Commissioner O'Halloran**—Enjoyed the SVBBQ, 4<sup>th</sup> of July, and Ribbon Cutting events; attended a City Study Session regarding Council Ad Hoc Committee recommendation to name Midtown Village

Park and other naming opportunities; and, attended a Study Session regarding Oracles' Agnew Historic Park property.

**Commissioner Walke**—Visited Jenny Strand Park, Earl Carmichael Park, SVBBQ, and 4<sup>th</sup> of July. Requested additional explanation regarding the naming of facilities history and process.

**Commissioner Knaack**—Volunteered at both SVBBQ and 4<sup>th</sup> of July events. Visited Jenny Strand Park.

**Commissioner Blair**—Attended a tournament in Reno and could not attend the Silicon Valley Barbeque Championships or the July Fourth events. Provided comment on the deteriorating condition of Washington Park field and desire to convert to a synthetic turf field that would provide, it could be used more frequently. The potential of hosting Pony World Series the first weekend in August next summer was raised.

**Commissioner Silva**—Requested copies of contracts for the Santa Clara Swim Club for review; and discussed the need to revisit the residency requirement policy and cost recovery fees charged to various user groups, particularly athletic fields and the International Swim Center, with a view towards equity and fairness.

**VIII. CONFERENCE & ATTENDANCE REPORTS**—None.

**IX. PUBLIC PRESENTATIONS & COMMENTS**—Resident Cheryl Strand inquired about irrigation of lawns, particularly at Henry Schmidt Park, given the current drought. Deputy Director Seale confirmed that Henry Schmidt Park lawn and athletic field is irrigated with recycled water. A request was made to include the room location for this meeting in City *eNotify* communications.

**X. ADJOURNMENT**—On a motion by Commissioner O'Halloran, and a second by Commissioner Knaack, the Commission adjourned at 9:13 p.m. to the next regularly scheduled meeting on August 19, 2014 at the Staff Conference room.

Prepared by: \_\_\_\_\_  
Patricia Lord  
Recreation Manager

Reviewed by: \_\_\_\_\_  
Kevan Michael Walke  
Commission Secretary

Submitted by: \_\_\_\_\_  
James Teixeira  
Director of Parks &  
Recreation/Commission Liaison