



REVISED AGENDA
MARCH 20, 2018
7:00 P.M. REGULAR MEETING
CAFETERIA

- 1. Call to Order/Roll Call/Order of Agenda**
- 2. Approval of February 20, 2018 Minutes**
- 3. Correspondence/Communications**
- 4. New Business**
 - A. Review and Recommend to Council Approval of Schematic Design for a Mini Park located at 575 Benton Street (Presentation by Prometheus Development Director, Marilyn Ponte)
 - B. Review and Recommend to Council Approval of Central Park Master Plan Update Guiding Principles (Presentation by Gates & Associates Principal, Linda Gates)
 - C. Review and Recommend to Council Approval of Homeridge Park Updated Schematic Design and Playground (Presentation by Gates & Associates Principal, Linda Gates)
 - D. Consider Names to Recommend to Council for New Santa Clara Square Core Park and Creekside Park.
 - E. Art & Wine Festival 2018 Planning Discussion: Wine, Beer, Glass, Promotional Artwork.
 - F. Discuss Advance Reservation Policy for City Recreation and Park Facilities
- 5. Old Business**
 - A. Commission FY 2017-18 Work Plan & Goals
 1. Facility Condition Assessment and Priorities for Park Acquisition, Development and Rehabilitation (Report Presentation—Commission Update)
 2. Update of Park Rules, Regulations, Ordinances and Park Signs (Commission Discussion)
 3. Parks & Athletic Fields—Improve Access, Supervision & Enforcement (Commission Update)
 4. Enhance Special Events—Local Focus, Activities & Cultural Commission Collaboration (Commission Update)
- 6. Director Reports**
 - A. Parks, Recreation, and Cemetery Division Updates
 - B. Special Event Updates
- 7. Commissioner Reports**
- 8. Conference Attendance Reports**
- 9. Public Presentations**
- 10. Adjourn—next regular meeting April 17, 2018, at 7:00 p.m., Cafeteria**

Public Notice

Public Presentations

- Members of the public are provided an opportunity to directly address the Board, Commissions or Committee on items of public interest that are within the jurisdiction of the Board, Commissions or Committee, and any item listed on the agenda.
- For meetings held in the Council Chambers, please note the speaker timing lights located on the podium. A green light indicates the beginning of the time period, a yellow light will appear when 30 seconds remain, and a red light will appear and a buzzer will sound at the end of the time period.
- Groups are encouraged to appoint a single spokesperson, but all speakers should avoid repetitive comments.
- You may be requested to fill out a speaker card and/or give your name when you speak, but are not required to do either to address the Board, Commissions or Committee.
- Please note that the Board, Commissions or Committee cannot take action on an item of business not appearing on the agenda. The only exceptions are if the Board, Commissions or Committee determines that one of the following emergency situations exist: 1. Work stoppage or other activity which severely impairs public health, safety or both, as determined by a majority of the members of the Board, Commissions or Committee; 2. Crippling disaster which severely impairs public health, safety, or both, as determined by the majority of the Board, Commissions or Committee; or 3. Upon a determination by a two-thirds vote of the Board, Commissions or Committee, or, if less than two thirds of the members are present, that the need to take action arose after the agenda was posted; or the item was posted for a prior meeting of the Board, Commissions or Committee occurring not more than five (5) calendar days prior to the date action is taken.
- In the event of a public presentation, the Board, Commissions or Committee or its staff may briefly respond to statements made or questions asked, or may proceed to the next item of business or adjourn. The communication not acted on shall be accepted by the Board, Commissions or Committee for placement on the agenda for the following Board, Commissions or Committee meeting, if requested by the citizen.
- Electronic presentations should be submitted to the liaison department to enable screening for compatibility and viruses. Contact the liaison department to ascertain when the material should be submitted.
- Written materials should be submitted to the liaison department to allow the City to copy such materials. Contact the liaison department to ascertain when the material should be submitted. Any written materials submitted during the meeting should include sufficient copies for the Board, Commissions or Committee and the public.

Americans with Disabilities Act (ADA)

- In accordance with the Americans with Disabilities Act of 1990, the City of Santa Clara will ensure that all existing facilities will be made accessible to the disabled. Modifications in policies, procedures and/or practices will be made as necessary to ensure access for all individuals with a disability.
- Individuals with disabilities are encouraged to contact the City's ADA Office at (408) 615-3000 to discuss meeting accessibility.
- In order to allow participation by individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, please do not wear scented products to meetings at City facilities.
- For meetings held in the Council Chambers, individuals with a hearing impairment should note that the Council Chamber is equipped with a headset system which allows one to hear more clearly from any seat in the room. Please ask a City staff member present at the meeting for details.
- Upon request by a person with a disability, meeting agendas and writings distributed during the meeting that are public records will be made available in an appropriate alternative format. Please contact the City Clerk's Office at (408) 615-2220 with your request.

Appeal of Council/Board/Commission/Committee Action

- Pursuant to Government Code section 65009, any challenge of Public Hearing matters in court may be limited to only those issues raised at the Public Hearing, or in writing submitted before or at the Public Hearing.
- Any challenge to a Public Hearing matter must be filed in accordance with the provisions of Civil Code section 1094.6, including applicable time limitations.



**DRAFT Meeting Minutes
February 20, 2018**

Organization	Name
City of Santa Clara	Commissioner Chuck Blair Commissioner George Guerra Commissioner Andrew Knaack Commissioner Roseann Alderete LaCoursiere Commissioner Joe Martinez Commissioner Tino Silva Commissioner Kevan Michael Walke Director of Parks & Recreation, James Teixeira Deputy Parks & Recreation Director, Dale Seale Recreation Manager, Kim Castro

Matters for Council Action:

Recommend that Council update the City's current smoking ordinance to include a prohibition of smoking within 100 feet of a City park and 250 feet from a sporting event.

Recommend that Council refer the Commission's request to the Facilities Naming and Honorary Recognition Ad Hoc Committee to consider naming the San Tomas & Monroe Community Garden & Neighborhood Park: "Everett N. Sousa Park".

Recommend that Council refer the Commission's request to the Facilities Naming and Honorary Recognition Ad Hoc Committee to consider naming the Central Park Annex: "Bill Wilson Jr. Park."

1. Call to Order/Roll Call/Order of Agenda: The meeting was called to order by Chair LaCoursiere at 7:30 p.m. (Note: The meeting convened in the Conference Room after Council recognition of outgoing Commissioner Blair.) On a motion by Commissioner Silva and second by Commissioner Knaack, the Commission excused Commissioner Guerra (6-0-1).
2. Approval of Minutes: On a motion by Commissioner Silva and second by Commissioner Walke, the Commission approved the January 2017 Minutes (6-0-1).
3. Correspondence & Communications: None.
4. New Business:
 - A. Presentation/Discussion/Recommendation. Expansion of City Smoking Ordinance to Include Public Parks. Assistant City Manager Shikada provided an overview regarding an update to the City wide smoking ordinance. On a motion by Commissioner Silva and second by Commissioner Walke the Commission recommended that Council amend the City's current smoking ordinance to include a prohibition of smoking within 100 feet of a City park and 250 feet from a sporting event (6-0-1).

B. Consideration and Discussion of Potential Recommendation for new Park Names:

1. Name new San Tomas & Monroe Community Garden & Neighborhood Park (2439 Monroe Street). The Commission conferred on an initial short list of names to consider for recommendation. On a motion by Commissioner Silva and second by Commissioner Walke, the Commission recommended that Council refer the Commission's request to the Facilities Naming and Honorary Recognition Ad Hoc Committee to consider naming the San Tomas & Monroe Community Garden & Neighborhood Park: "Everett N. Sousa Park" (6-0-1).
2. Central Park Annex (2902 Miles Drive). The Commission conferred on an initial short list of names to consider for recommendation. On a motion by Commissioner Silva and second by Commissioner Blair, the Commission recommended that Council refer the Commission's request to the Facilities Naming and Honorary Recognition Ad Hoc Committee to consider naming the Central Park Annex: "Bill Wilson Jr. Park" (6-0-1).
3. Other Possible Name considerations: The Commission discussed other names for future park facilities: William A. Wilson Jr. (Former Council Member), Joe Kornder (Former Council Member).

- C. Discuss Upcoming Commission Participation at the California Parks & Recreation Society (CPRS) Annual Conference March 13-16, Long Beach, CA. On a motion by Commissioner Walke and second by Commissioner Silva the Commission approved Commissioner LaCoursiere to represent the Commission and use of Commission budgeted funds for travel, lodging and registration at the CPRS Annual Conference (6-0-1).

5. Old Business:

A. Commission 2017 Work Plan & Goals

1. Complete Facility Condition Assessment and Develop Project and Funding Priorities for Park Acquisition, Development & Rehabilitation). Due to the Commission Joint Dinner Meeting with Council at 5 p.m., there was no additional Commission discussion of this item.
2. Review and Update Park Rules, Regulations, Ordinance(s) and Park Signs. There was no additional Commission review or discussion of this item.
3. Parks & Athletic Fields—Improve Access, Supervision & Enforcement. There was no additional Commission review or discussion of this item.
4. Enhance Special Events—Local Focus, Activities & Cultural Commission Collaboration. There was no additional Commission review or discussion of this item.

6. Director Reports:

- A. Park, Recreation and Cemetery Division Updates: Deputy Director Seale provided an update about the water damage along the outer walls of the International Swim Center men's shower room which is being inspected and evaluated for repair. The pre-bid conference for the Reed & Grant Street Sports Park Project is set for Wednesday, February 21, 2018. The Project specifications took additional time to prepare for bid. The Project is on track for opening in July 2019, depending upon final construction

schedule. Baseball fields and softball fields are being prepared for season play and will be ready by the end of February. The City is updating its Commission Meeting Agenda, Action Minutes and templates and will begin audio recording in Spring 2018.

- B. Special Events Updates: Recreation Manager Castro apprised the Commission of the 77th Annual Camellia Show on February 24-25, 2018; the Annual Easter Egg Hunt in Central Park, and the Easter Pool-Ooza event on March 31, 2018.

7. Commissioner Reports:

- A. Commissioner Blair: Stated that he enjoyed working with fellow commissioners and Parks & Recreation staff over the years to make significant improvements to City parks.
- B. Commissioner Knaack: Visited Central Park, Bracher Park and Bowers Park.
- C. Commissioner Silva: Requested additional updates on the timeline for completion of the Reed & Grant Street Sports Park Project to coordinate and accommodate youth league needs.
- D. Commissioner Walke: Visited Central Park and the Senior Center.

- 8. Conference & Attendance Reports: Commissioners Walke and Knaack will be attending the CPRS District 4 Annual Awards & Volunteer Recognition Dinner to receive the Award of Excellence for Steve Carli Park Playground Rehabilitation on February 22, 2018. Commissioner LaCoursiere has Commission approval to attend CPRS Annual Conference in Long Beach.

9. Public Presentations: None

- 10. Adjournment: On a motion by Commissioner Walke and second by Commissioner Silva the meeting was adjourned (6-0-1) at 8:17 p.m.

Prepared by: _____
Dale Seale
Deputy Director of Parks & Recreation

Reviewed by: _____
Andrew Knaack
Commission Secretary

Submitted by: _____
James Teixeira
Director of Parks & Recreation
Commission Liaison

DRAFT Parks Recreation Commission Meeting Minutes 02-20-2018