



AGENDA
APRIL 17, 2018
7:00 P.M. REGULAR MEETING
CAFETERIA

- 1. Call to Order/Roll Call/Order of Agenda**
- 2. Approval of March 20, 2018 Minutes**
- 3. Correspondence/Communications**
- 4. New Business**
 - A. Review and Recommend to Council Approval of Schematic Design for Agnew Park (Presentation by David Volz Design Landscape Architect, Inc., President, David Volz)
 - B. Review and Recommend to Council Approval of Schematic Design for Fuller Street Phase II Sport Court (Presentation by David Volz Design Landscape Architect, Inc., President, David Volz)
 - C. Santa Clara Unified School District Field Management (Presentation by SCUSD Facility Development and Planning Director, Michal Healy)
 - D. Art & Wine Festival 2018 Planning: Discuss Commissioner Roles & Responsibilities, Guidelines for Organizations Applying to Receive Funding, Booth Locations, and Glassware
- 5. Old Business**
 - A. Recommend to Council Park Names for New Santa Clara Square Core Park and Creekside Park.
 - B. Commission FY 2017-18 Work Plan & Goals
 1. Facility Condition Assessment and Priorities for Park Acquisition, Development and Rehabilitation (Report Presentation—Commission Update)
 2. Update of Park Rules, Regulations, Ordinances and Park Signs (Commission Discussion)
 3. Parks & Athletic Fields—Improve Access, Supervision & Enforcement (Commission Update)
 4. Enhance Special Events—Local Focus, Activities & Cultural Commission Collaboration (Commission Update)
- 6. Public Presentations**
- 7. Director's Report**
 - A. Parks, Recreation, and Cemetery Division Updates
 - B. Special Event Updates
- 8. Commissioner Reports**
- 9. Conference Attendance Reports**
- 10. Adjourn—next regular meeting May 15, 2018, at 7:00 p.m., Cafeteria**

Public Notice

Public Presentations

- Members of the public are provided an opportunity to directly address the Board, Commissions or Committee on items of public interest that are within the jurisdiction of the Board, Commissions or Committee, and any item listed on the agenda.
- For meetings held in the Council Chambers, please note the speaker timing lights located on the podium. A green light indicates the beginning of the time period, a yellow light will appear when 30 seconds remain, and a red light will appear and a buzzer will sound at the end of the time period.
- Groups are encouraged to appoint a single spokesperson, but all speakers should avoid repetitive comments.
- You may be requested to fill out a speaker card and/or give your name when you speak, but are not required to do either to address the Board, Commissions or Committee.
- Please note that the Board, Commissions or Committee cannot take action on an item of business not appearing on the agenda. The only exceptions are if the Board, Commissions or Committee determines that one of the following emergency situations exist: 1. Work stoppage or other activity which severely impairs public health, safety or both, as determined by a majority of the members of the Board, Commissions or Committee; 2. Crippling disaster which severely impairs public health, safety, or both, as determined by the majority of the Board, Commissions or Committee; or 3. Upon a determination by a two-thirds vote of the Board, Commissions or Committee, or, if less than two thirds of the members are present, that the need to take action arose after the agenda was posted; or the item was posted for a prior meeting of the Board, Commissions or Committee occurring not more than five (5) calendar days prior to the date action is taken.
- In the event of a public presentation, the Board, Commissions or Committee or its staff may briefly respond to statements made or questions asked, or may proceed to the next item of business or adjourn. The communication not acted on shall be accepted by the Board, Commissions or Committee for placement on the agenda for the following Board, Commissions or Committee meeting, if requested by the citizen.
- Electronic presentations should be submitted to the liaison department to enable screening for compatibility and viruses. Contact the liaison department to ascertain when the material should be submitted.
- Written materials should be submitted to the liaison department to allow the City to copy such materials. Contact the liaison department to ascertain when the material should be submitted. Any written materials submitted during the meeting should include sufficient copies for the Board, Commissions or Committee and the public.

Americans with Disabilities Act (ADA)

- In accordance with the Americans with Disabilities Act of 1990, the City of Santa Clara will ensure that all existing facilities will be made accessible to the disabled. Modifications in policies, procedures and/or practices will be made as necessary to ensure access for all individuals with a disability.
- Individuals with disabilities are encouraged to contact the City's ADA Office at (408) 615-3000 to discuss meeting accessibility.
- In order to allow participation by individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, please do not wear scented products to meetings at City facilities.
- For meetings held in the Council Chambers, individuals with a hearing impairment should note that the Council Chamber is equipped with a headset system which allows one to hear more clearly from any seat in the room. Please ask a City staff member present at the meeting for details.
- Upon request by a person with a disability, meeting agendas and writings distributed during the meeting that are public records will be made available in an appropriate alternative format. Please contact the City Clerk's Office at (408) 615-2220 with your request.

Appeal of Council/Board/Commission/Committee Action

- Pursuant to Government Code section 65009, any challenge of Public Hearing matters in court may be limited to only those issues raised at the Public Hearing, or in writing submitted before or at the Public Hearing.
- Any challenge to a Public Hearing matter must be filed in accordance with the provisions of Civil Code section 1094.6, including applicable time limitations.



**Draft Meeting
Minutes
March 20, 2018**

Organization	Name
City of Santa Clara	Commission Chair Roseann Alderete LaCoursiere Commissioner George Guerra Commissioner Andrew Knaack Commissioner Joe Martinez Commissioner Tino Silva Commissioner Kevan Michael Walke Director of Parks & Recreation, James Teixeira Deputy Parks & Recreation Director, Dale Seale Recreation Manager, Kim Castro Staff Aide, Gina Saporito
Gates & Associates	Principal, Linda Gates
Prometheus Development	Director, Marilyn Ponte

Matters for Council Action:

Recommend that Council reject the developer's dedication of a mini park and accept a fee in lieu of parkland dedication from the new housing development located at 575 Benton Street.

Recommend that Council approve the Central Park Master Plan Guiding Principles as presented.

Recommend that Council approve the Homeridge Park updated schematic design and playground as presented.

1. Call to Order/Roll Call/Order of Agenda: The meeting was called to order by Chair LaCoursiere at 7:05 p.m. On a motion by Commissioner Walke and second by Commissioner Silva, the Commission excused Commissioner Martinez (5-0-1).
2. Approval of Minutes: On a motion by Commissioner Silva and second by Commissioner Walke, the Commission approved the January 2017 Minutes (5-0-1).
3. Correspondence & Communications: Recreation Manager Castro reviewed correspondence and communications with the Commission.
4. New Business:
 - A. Review and Recommend to Council Approval of Schematic Design for a Mini Park located at 575 Benton Street (Presentation by Prometheus Development Director, Marilyn Ponte). After developer presentation and Commission discussion of park features and neighborhood support for a mini park, the Commission thought the public mini park was too small, features inadequate and not viable. On a motion by Commissioner Guerra and second by Commissioner Silva, the Commission recommended that Council reject the

developer's dedication of a mini park and accept a fee in lieu of parkland dedication from the new housing development, located at 575 Benton Street (5-0-1).

- B. Review and Recommend to Council Approval of Central Park Master Plan Update Guiding Principles (Presentation by Gates & Associates Principal, Linda Gates). On a motion by Commissioner Silva and second by Commissioner Guerra, the Commission recommended that Council approve the Central Park Master Plan Guiding Principles as presented (5-0-1).
- C. Review and Recommend to Council Approval of Homeridge Park Updated Schematic Design and Playground (Presentation by Gates & Associates Principal, Linda Gates). On a motion by Commissioner Silva and second by Commissioner Walke, the Commission recommended that Council approve the Homeridge Park updated schematic design and playground (5-0-1).
- D. Consider Names to Recommend to Council for New Santa Clara Square Core Park and Creekside Park. On a motion by Commissioner Knaack and second by Commissioner Silva, the Commission tabled this item for the May Parks & Recreation Commission Meeting (5-0-1).
- E. Art & Wine Festival 2018 Planning Discussion: Wine, Beer, Glass, Promotional Artwork. The Commission discussed the need to include stemmed glasses, continue with the Mason jar mugs, and to have a bold and contemporary theme for the artwork.
- F. Discuss Advance Reservation Policy for City Recreation and Park Facilities. On a motion by Commissioner Walke and second by Commissioner Guerra, the Commission recommended that reservations of Parks & Recreation Department facilities (such as group picnic areas, buildings, fields, etc.) be permitted up to 355 days in advance of an event (5-0-1).

5. Old Business:

- A. Commission 2017 Work Plan & Goals
 - 1. Complete Facility Condition Assessment and Develop Project and Funding Priorities for Park Acquisition, Development & Rehabilitation). No discussion.
 - 2. Review and Update Park Rules, Regulations, Ordinance(s) and Park Signs. No discussion.
 - 3. Parks & Athletic Fields—Improve Access, Supervision & Enforcement. No discussion.
 - 4. Enhance Special Events—Local Focus, Activities & Cultural Commission Collaboration. No discussion.

6. Director Reports:

- A. Park, Recreation and Cemetery Division Updates: Deputy Director Seale provided an update on all current park projects from the Park Project webpage. The Department has applied for a Measure Q Urban Open Space Grant Program sponsored by the Santa Clara Valley Open Space Authority.

B. Special Events Updates: Recreation Manager Castro provided an update on the Annual Easter Egg Hunt in Central Park, and the Easter Pool-Ooza event on March 31, 2018. The Central Park Annex Park dedication and ribbon cutting will be held on March 27, 2018.

7. Commissioner Reports:

A. Commissioner Guerra: Visited Central Park and Steve Carli Park.

B. Commissioner Knaack: Visited Bowers Park, Central Park, and Machado Park.

C. Commissioner LaCoursiere: Visited Steve Carli Park, the Senior Center, and attended Showtime 2018.

D. Commissioner Walke: Visited Central Park and is pleased with the condition of the ball fields. He also complemented Robert Komenovich, Parks Manager and Ray Castro, Parks Foreperson on repainting the dugouts.

8. Conference & Attendance Reports: On February 22, 2018, Commissioner Walke, Commissioner Knaack, Recreation Manager Castro, and Deputy Director Seale attended the CPRS District 4 Annual Awards & Volunteer Recognition Dinner to receive an Award of Excellence for Steve Carli Park Playground Rehabilitation.

9. Public Presentations: None

10. Adjournment: On a motion by Commissioner Walke and second by Commissioner Silva the meeting was adjourned (5-0-1) at 9:53 p.m.

Prepared by: _____
Dale Seale
Deputy Director of Parks & Recreation

Reviewed by: _____
Andrew Knaack
Commission Secretary

Submitted by: _____
James Teixeira
Director of Parks & Recreation
Commission Liaison