



**Meeting Minutes
February 20, 2018**

Organization	Name
City of Santa Clara	Commissioner Chuck Blair
	Commissioner George Guerra
	Commissioner Andrew Knaack
	Commissioner Roseann Alderete LaCoursiere
	Commissioner Joe Martinez
	Commissioner Tino Silva
	Commissioner Kevan Michael Walke
	Director of Parks & Recreation, James Teixeira
	Deputy Parks & Recreation Director, Dale Seale Recreation Manager, Kim Castro

Matters for Council Action:

Recommend that Council update the City's current smoking ordinance to include a prohibition of smoking within 100 feet of a City park and 250 feet from a sporting event.

Recommend that Council refer the Commission's request to the Facilities Naming and Honorary Recognition Ad Hoc Committee to consider naming the San Tomas & Monroe Community Garden & Neighborhood Park: "Everett N. Sousa Park".

Recommend that Council refer the Commission's request to the Facilities Naming and Honorary Recognition Ad Hoc Committee to consider naming the Central Park Annex: "Bill Wilson Jr. Park."

1. Call to Order/Roll Call/Order of Agenda: The meeting was called to order by Chair LaCoursiere at 7:30 p.m. (Note: The meeting convened in the Conference Room after Council recognition of outgoing Commissioner Blair.) On a motion by Commissioner Silva and second by Commissioner Knaack, the Commission excused Commissioner Guerra (6-0-1).
2. Approval of Minutes: On a motion by Commissioner Silva and second by Commissioner Walke, the Commission approved the January 2017 Minutes (6-0-1).
3. Correspondence & Communications: None.
4. New Business:
 - A. Presentation/Discussion/Recommendation. Expansion of City Smoking Ordinance to Include Public Parks. Assistant City Manager Shikada provided an overview regarding an update to the City wide smoking ordinance. On a motion by Commissioner Silva and second by Commissioner Walke the Commission recommended that Council amend the City's current smoking ordinance to include a prohibition of smoking within 100 feet of a City park and 250 feet from a sporting event (6-0-1).

- B. Consideration and Discussion of Potential Recommendation for new Park Names:
1. Name new San Tomas & Monroe Community Garden & Neighborhood Park (2439 Monroe Street). The Commission conferred on an initial short list of names to consider for recommendation. On a motion by Commissioner Silva and second by Commissioner Walke, the Commission recommended that Council refer the Commission's request to the Facilities Naming and Honorary Recognition Ad Hoc Committee to consider naming the San Tomas & Monroe Community Garden & Neighborhood Park: "Everett N. Sousa Park" (6-0-1).
 2. Central Park Annex (2902 Miles Drive). The Commission conferred on an initial short list of names to consider for recommendation. On a motion by Commissioner Silva and second by Commissioner Blair, the Commission recommended that Council refer the Commission's request to the Facilities Naming and Honorary Recognition Ad Hoc Committee to consider naming the Central Park Annex: "Bill Wilson Jr. Park" (6-0-1).
 3. Other Possible Name considerations: The Commission discussed other names for future park facilities: William A. Wilson Jr. (Former Council Member), Joe Kornder (Former Council Member).
- C. Discuss Upcoming Commission Participation at the California Parks & Recreation Society (CPRS) Annual Conference March 13-16, Long Beach, CA. On a motion by Commissioner Walke and second by Commissioner Silva the Commission approved Commissioner LaCoursiere to represent the Commission and use of Commission budgeted funds for travel, lodging and registration at the CPRS Annual Conference (6-0-1).
5. Old Business:
- A. Commission 2017 Work Plan & Goals
 1. Complete Facility Condition Assessment and Develop Project and Funding Priorities for Park Acquisition, Development & Rehabilitation). Due to the Commission Joint Dinner Meeting with Council at 5 p.m., there was no additional Commission discussion of this item.
 2. Review and Update Park Rules, Regulations, Ordinance(s) and Park Signs. There was no additional Commission review or discussion of this item.
 3. Parks & Athletic Fields—Improve Access, Supervision & Enforcement. There was no additional Commission review or discussion of this item.
 4. Enhance Special Events—Local Focus, Activities & Cultural Commission Collaboration. There was no additional Commission review or discussion of this item.
6. Director Reports:
- A. Park, Recreation and Cemetery Division Updates: Deputy Director Seale provided an update about the water damage along the outer walls of the International Swim Center men's shower room which is being inspected and evaluated for repair. The pre-bid conference for the Reed & Grant Street Sports Park Project is set for Wednesday, February 21, 2018. The Project specifications took additional time to prepare for bid. The Project is on track for opening in July 2019, depending upon final construction

schedule. Baseball fields and softball fields are being prepared for season play and will be ready by the end of February. The City is updating its Commission Meeting Agenda, Action Minutes and templates and will begin audio recording in Spring 2018.

- B. Special Events Updates: Recreation Manager Castro apprised the Commission of the 77th Annual Camellia Show on February 24-25, 2018; the Annual Easter Egg Hunt in Central Park, and the Easter Pool-Ooza event on March 31, 2018.

7. Commissioner Reports:


- A. Commissioner Blair: Stated that he enjoyed working with fellow commissioners and Parks & Recreation staff over the years to make significant improvements to City parks.
- B. Commissioner Knaack: Visited Central Park, Bracher Park and Bowers Park.
- C. Commissioner Silva: Requested additional updates on the timeline for completion of the Reed & Grant Street Sports Park Project to coordinate and accommodate youth league needs.
- D. Commissioner Walke: Visited Central Park and the Senior Center.

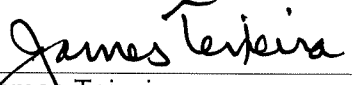
- 8. Conference & Attendance Reports: Commissioners Walke and Knaack will be attending the CPRS District 4 Annual Awards & Volunteer Recognition Dinner to receive the Award of Excellence for Steve Carli Park Playground Rehabilitation on February 22, 2018. Commissioner LaCoursiere has Commission approval to attend CPRS Annual Conference in Long Beach.

9. Public Presentations: None

- 10. Adjournment: On a motion by Commissioner Walke and second by Commissioner Silva the meeting was adjourned (6-0-1) at 8:17 p.m.

Prepared by: 
Dale Seale
Deputy Director of Parks & Recreation

Reviewed by: 
Andrew Knaack
Commission Secretary

Submitted by: 
James Teixeira
Director of Parks & Recreation
Commission Liaison