



**Meeting Minutes
March 20, 2018**

Organization	Name
City of Santa Clara	Commission Chair Roseann Alderete LaCoursiere Commissioner George Guerra Commissioner Andrew Knaack Commissioner Joe Martinez Commissioner Tino Silva Commissioner Kevan Michael Walke Director of Parks & Recreation, James Teixeira Deputy Parks & Recreation Director, Dale Seale Recreation Manager, Kim Castro Staff Aide, Gina Saporito
Gates & Associates	Principal, Linda Gates
Prometheus Development	Director, Marilyn Ponte

Matters for Council Action:

Recommend that Council reject the developer's dedication of a mini park and accept a fee in lieu of parkland dedication from the new housing development located at 575 Benton Street.

Recommend that Council approve the Central Park Master Plan Guiding Principles as presented.

Recommend that Council approve the Homeridge Park updated schematic design and playground as presented.

1. Call to Order/Roll Call/Order of Agenda: The meeting was called to order by Chair LaCoursiere at 7:05 p.m. On a motion by Commissioner Walke and second by Commissioner Silva, the Commission excused Commissioner Martinez (5-0-1).
2. Approval of Minutes: On a motion by Commissioner Silva and second by Commissioner Walke, the Commission approved the January 2017 Minutes (5-0-1).
3. Correspondence & Communications: Recreation Manager Castro reviewed correspondence and communications with the Commission.
4. New Business:
 - A. Review and Recommend to Council Approval of Schematic Design for a Mini Park located at 575 Benton Street (Presentation by Prometheus Development Director, Marilyn Ponte). After developer presentation and Commission discussion of park features and neighborhood support for a mini park, the Commission thought the public mini park was too small, features inadequate and not viable. On a motion by Commissioner Guerra and second by Commissioner Silva, the Commission recommended that Council reject the

developer's dedication of a mini park and accept a fee in lieu of parkland dedication from the new housing development, located at 575 Benton Street (5-0-1).

- B. Review and Recommend to Council Approval of Central Park Master Plan Update Guiding Principles (Presentation by Gates & Associates Principal, Linda Gates). On a motion by Commissioner Silva and second by Commissioner Guerra, the Commission recommended that Council approve the Central Park Master Plan Guiding Principles as presented (5-0-1).
 - C. Review and Recommend to Council Approval of Homeridge Park Updated Schematic Design and Playground (Presentation by Gates & Associates Principal, Linda Gates). On a motion by Commissioner Silva and second by Commissioner Walke, the Commission recommended that Council approve the Homeridge Park updated schematic design and playground (5-0-1).
 - D. Consider Names to Recommend to Council for New Santa Clara Square Core Park and Creekside Park. On a motion by Commissioner Knaack and second by Commissioner Silva, the Commission tabled this item for the May Parks & Recreation Commission Meeting (5-0-1).
 - E. Art & Wine Festival 2018 Planning Discussion: Wine, Beer, Glass, Promotional Artwork. The Commission discussed the need to include stemmed glasses, continue with the Mason jar mugs, and to have a bold and contemporary theme for the artwork.
 - F. Discuss Advance Reservation Policy for City Recreation and Park Facilities. On a motion by Commissioner Walke and second by Commissioner Guerra, the Commission recommended that reservations of Parks & Recreation Department facilities (such as group picnic areas, buildings, fields, etc.) be permitted up to 355 days in advance of an event (5-0-1).
5. Old Business:
- A. Commission 2017 Work Plan & Goals
 - 1. Complete Facility Condition Assessment and Develop Project and Funding Priorities for Park Acquisition, Development & Rehabilitation). No discussion.
 - 2. Review and Update Park Rules, Regulations, Ordinance(s) and Park Signs. No discussion.
 - 3. Parks & Athletic Fields—Improve Access, Supervision & Enforcement. No discussion.
 - 4. Enhance Special Events—Local Focus, Activities & Cultural Commission Collaboration. No discussion.
6. Director Reports:
- A. Park, Recreation and Cemetery Division Updates: Deputy Director Seale provided an update on all current park projects from the Park Project webpage. The Department has applied for a Measure Q Urban Open Space Grant Program sponsored by the Santa Clara Valley Open Space Authority.

B. Special Events Updates: Recreation Manager Castro provided an update on the Annual Easter Egg Hunt in Central Park, and the Easter Pool-Ooza event on March 31, 2018. The Central Park Annex Park dedication and ribbon cutting will be held on March 27, 2018.

7. Commissioner Reports:

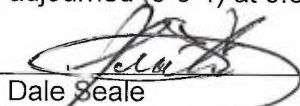
- A. Commissioner Guerra: Visited Central Park and Steve Carli Park.
- B. Commissioner Knaack: Visited Bowers Park, Central Park, and Machado Park.
- C. Commissioner LaCoursiere: Visited Steve Carli Park, the Senior Center, and attended Showtime 2018.
- D. Commissioner Walke: Visited Central Park and is pleased with the condition of the ball fields. He also complimented Robert Komenovich, Parks Manager and Ray Castro, Parks Foreperson on repainting the dugouts.

8. Conference & Attendance Reports: On February 22, 2018, Commissioner Walke, Commissioner Knaack, Recreation Manager Castro, and Deputy Director Seale attended the CPRS District 4 Annual Awards & Volunteer Recognition Dinner to receive an Award of Excellence for Steve Carli Park Playground Rehabilitation.


9. Public Presentations: None

10. Adjournment: On a motion by Commissioner Walke and second by Commissioner Silva the meeting was adjourned (5-0-1) at 9:53 p.m.

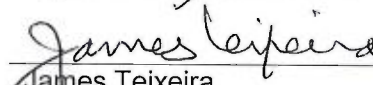
Prepared by:


Dale Seale
Deputy Director of Parks & Recreation

Reviewed by:


Andrew Knaack
Commission Secretary

Submitted by:


James Teixeira
Director of Parks & Recreation
Commission Liaison