



City of Santa Clara

Meeting Agenda

Senior Advisory Commission

Monday, June 25, 2018

10:00 AM

Senior Center - 1303 Fremont
Street Santa Clara, CA 95050

CALL TO ORDER AND ROLL CALL

CONSENT CALENDAR

1.A 18-872 [Senior Advisory Commission Minutes of May 21, 2018](#)

Recommendation: Approve the Senior Advisory Commission Minutes of
May 21, 2018

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2. 18-852 [Senior Advisory Commission 2017-18 Work Plan & Goals Update](#)
3. 18-853 [Senior Advisory Commission Election of Chair and Vice Chair](#)
4. 18-855 [Senior Advisory Commission 2018-19 Work Plan & Goals](#)

STAFF REPORT

COMMISSIONERS REPORT

ADJOURNMENT

Next regularly scheduled meeting is July 23, 2018.



City of Santa Clara

1500 Warburton Avenue
Santa Clara, CA 95050
santaclaraca.gov
@SantaClaraCity

Agenda Report

18-872

Agenda Date: 6/25/2018

REPORT TO SENIOR ADVISORY COMMISSION

SUBJECT

Senior Advisory Commission Minutes of May 21, 2018

RECOMMENDATION

Approve the Senior Advisory Commission Minutes of May 21, 2018

Prepared by: Jennifer Herb, Recreation Supervisor
Reviewed by: Kimberly Castro, Recreation Manager
Approved by: James Teixeira, Director of Parks and Recreation

ATTACHMENTS

1. Draft Minutes of the Senior Advisory Commission May 21, 2018



City of Santa Clara

Meeting Minutes

Senior Advisory Commission

05/21/2018

10:00AM

Senior Center
1303 Fremont Street Santa Clara, CA 95050

CALL TO ORDER AND ROLL CALL

The meeting was called to order at 10:05 AM.

Present 6 - Commissioner Grant L. McCauley, Commissioner Alma M. Garcia, Commissioner Samuel Orme, Commissioner Barbara "Bobbi" A. Estrada, Commissioner Nancy Toledo, and Commissioner Carolyn Seeger

Excused 1 - Commissioner Wanda Buck

CONSENT CALENDAR

1.A [18-672](#) Senior Advisory Commission Minutes of May 3, 2018

Recommendation: Approve the Senior Advisory Commission Minutes of May 3, 2018

A motion was made by Commissioner Toledo, seconded by Commissioner Garcia to approve the minutes.

Aye: 6 - Commissioner McCauley, Commissioner Garcia, Commissioner Orme, Commissioner Estrada, Commissioner Toledo, and Commissioner Seeger

Excused: 1 - Commissioner Buck

PUBLIC PRESENTATIONS

Speakers: None

GENERAL BUSINESS

1. [18-679](#) Senior Advisory Commission 2017-18 Work Plan & Goals Update

Commissioners provided a montly update on the status of the Work Plan Goals for the year.

Speakers: **Council Member Davis** expressed gratitude to the Commission for the Health & Wellness Fair. Council **Member O'Neil, Davis** and **Mayor Gillmor** attended the event.

Mallory Von Kugelgen (Health & Wellness Coordinator) provided a verbal update and evaluation on the Health and Wellness Fair.

STAFF REPORT**COMMISSIONERS REPORT**

- Commissioner Orme** provided a pamphlet from Center for Aging Friendly Excellence.
- Commissioner Seeger** inquired about extending the hours at the Senior Center.
- Commissioner Estrada** inquired about the 2018-19 City Budget.

ADJOURNMENT

Adjournment to next scheduled meeting: June 25, 2018, at 10:00 a.m., Room 149

The meeting was adjourned at 11:15 AM.

A motion was made by Commissioner Toledo, seconded by Commissioner Garcia to adjourn the meeting.

Aye: 6 - Commissioner McCauley, Commissioner Garcia, Commissioner Orme, Commissioner Estrada, Commissioner Toledo, and Commissioner Seeger

Excused: 1 - Commissioner Buck

Public Presentations

Members of the public are provided an opportunity to directly address the Board, Commissions or Committee on items of public interest that are within the jurisdiction of the Board, Commissions or Committee, and any item listed on the agenda. For meetings held in the Council Chambers, please note the speaker timing lights located on the podium. A green light indicates the beginning of the time period, a yellow light will appear when 30 seconds remain, and a red light will appear and a buzzer will sound at the end of the time period. Groups are encouraged to appoint a single spokesperson, but all speakers should avoid repetitive comments. You may be requested to fill out a speaker card and/or give your name when you speak, but are not required to do either to address the Board, Commissions or Committee. Please note that the Board, Commissions or Committee cannot take action on an item of business not appearing on the agenda. The only exceptions are if the Board, Commissions or Committee determines that one of the following emergency situations exist: Work stoppage or other activity which severely impairs public health, safety or both, as determined by a majority of the members of the Board, Commissions or Committee; Crippling disaster which severely impairs public health, safety, or both, as determined by the majority of the Board, Commissions or Committee; or Upon a determination by a two-thirds vote of the Board, Commissions or Committee, or, if less than two thirds of the members are present, that the need to take action arose after the agenda was posted; or the item was posted for a prior meeting of the Board, Commissions or Committee occurring not more than five (5) calendar days prior to the date action is taken. In the event of a public presentation, the Board, Commissions or Committee or its staff may briefly respond to statements made or questions asked, or may proceed to the next item of business or adjourn. The communication not acted on shall be accepted by the Board, Commissions or Committee for placement on the agenda for the following Board, Commissions or Committee meeting, if requested by the citizen. Electronic presentations should be submitted to the liaison department to enable screening for compatibility and viruses. Contact the liaison department to ascertain when the material should be submitted. Written materials should be submitted to the liaison department to allow the City to copy such materials. Contact the liaison department to ascertain when the material should be submitted. Any written materials submitted during the meeting should include sufficient copies for the Board, Commissions or Committee and the public.

Americans with Disabilities Act (ADA)

In accordance with the Americans with Disabilities Act of 1990, the City of Santa Clara will ensure that all existing facilities will be made accessible to the disabled. Modifications in policies, procedures and/or practices will be made as necessary to ensure access for all individuals with a disability. Individuals with disabilities are encouraged to contact the City's ADA Office at (408) 615-3000 to discuss meeting accessibility. In order to allow participation by individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, please do not wear scented products to meetings at City facilities. For meetings held in the Council Chambers, individuals with a hearing impairment should note that the Council Chamber is equipped with a headset system which allows one to hear more clearly from any seat in the room. Please ask a City staff member present at the meeting for details. Upon request by a person with a disability, meeting agendas and writings distributed during the meeting that are public records will be made available in an appropriate alternative format. Please contact the City Clerk's Office at 408-615- 2220 with your request.

Appeal of Council/Board/Commission/Committee Action

Pursuant to Government Code section 65009, any challenge of Public Hearing matters in court may be limited to only those issues raised at the Public Hearing, or in writing submitted before or at the Public Hearing. Any challenge to a Public Hearing matter must be filed in accordance with the provisions of Civil Code section 1094.6, including applicable time limitations.



Agenda Report

18-852

Agenda Date: 6/25/2018

SUBJECT

Senior Advisory Commission 2017-18 Work Plan & Goals Update

BACKGROUND

At the July 24, 2017 Senior Advisory Commission meeting, the Commission developed the 2017-18 Work Plan. The Plan was created through discussion of current trends relating to the senior population. The following goals were selected based on priority and community needs:

- Develop opportunities to promote Health and Wellness
 - Host “Be Strong, Live Long” Health & Wellness Fair - May 2018
 - Promote “Brain Health” through research articles, and events
- Promote Quarterly Elder Fraud Workshops
- Champion implementation of the World Health Organization’s “Age-Friendly City Initiative” in Santa Clara
- Send two (2) representatives to attend the City’s ADA Committee

DISCUSSION

The Senior Advisory Commission will provide monthly updates on the status of the Work Plan Goals for the year.

- A. Develop opportunities to promote Health and Wellness
 - Commissioner McCauley will provide a verbal update on the “Be Strong, Live Long” Health & Wellness Fair
 - Commissioners Orme and Buck will provide a verbal update on the promotion of “Brain Health” research and event opportunities
- B. Promote Elder Fraud Workshops
 - Commissioners Estrada and Garcia will provide a verbal update on the promotion of Elder Fraud workshops in the areas of emotional, financial, internet safety and other relevant topic areas.
- C. Champion Age-Friendly Initiative
 - Commissioners will discuss the WHO eight domains and potential recommendations for City consideration.
- D. Send two (2) representatives to attend the City’s ADA Committee
 - Commissioners Orme and Toledo will provide a verbal update.

ENVIRONMENTAL REVIEW

The action being considered does not constitute a “project” within the meaning of the California Environmental Quality Act (“CEQA”) pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

PUBLIC CONTACT

Public contact was made by posting the Senior Advisory Commission’s agenda on the City’s official

-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov or at the public information desk at any City of Santa Clara public library.

Reviewed by: Jennifer Herb, Recreation Supervisor
Approved by: James Teixeira, Director of Parks & Recreation



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Agenda Report

18-853

Agenda Date: 6/25/2018

SUBJECT

Senior Advisory Commission Election of Chair and Vice Chair

BACKGROUND

At the beginning of each fiscal year, the Senior Advisory appoints a Chair to facilitate the monthly meetings and a Vice Chair to serve in the role of meeting facilitator in the event the Chair is unavailable. The role of the Chair is to facilitate monthly meetings, speak at City Council meetings when necessary, and work with Staff Liaison on preparing the agenda. The role of the Vice Chair is to fulfill the role of the responsibilities of the Chair when the Chair is not available.

DISCUSSION

The Senior Advisory Commission may nominate individuals for each position. Individuals nominated can either accept or decline. Commissioners may vote for candidates in the role of Chair and Vice Chair. Commissioner with the most votes in each role will assume the responsibilities for the fiscal year.

ENVIRONMENTAL REVIEW

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Agenda Report

18-855

Agenda Date: 6/25/2018

SUBJECT

Senior Advisory Commission 2018-19 Work Plan & Goals

BACKGROUND

At the beginning of each fiscal year, Senior Advisory Commissioners develop a Work Plan & Goals to focus on throughout the year. The Plan is created through the discussion of current trends relating to the senior population, based on priority and community needs. The Commission brainstorms potential goals at the June meeting, then finalizes the Work Plan and Goals at the July meeting of the new fiscal year

DISCUSSION

The Senior Advisory Commission will brainstorm potential goals using the eight (8) domains of the Age-Friendly City guidelines:

- A. Economics and Employment
- B. Community
- C. Housing
- D. Outdoor Spaces and Buildings
- E. Transportation and Streets
- F. Health, Wellness, and Nutrition
- G. Social and Civic Engagement
- H. Access to Community Resources and Information

The 2018-19 Work Plan & Goals will be finalized at the July 23 Senior Advisory Commission meeting.

ENVIRONMENTAL REVIEW

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