



# City of Santa Clara

## Meeting Agenda

### Youth Commission

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Tuesday, May 14, 2019

6:00 PM

Teen Center  
2446 Cabrillo Avenue  
Santa Clara, CA 95051

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#### CALL TO ORDER AND ROLL CALL

#### CONSENT CALENDAR

- 1.A 19-583 [Youth Commission Minutes of April 9, 2019](#)

**Recommendation:** Approve the Youth Commission Minutes of April 9, 2019.

#### PUBLIC PRESENTATIONS

#### GENERAL BUSINESS

#### STAFF REPORT

2. 19-584 [Youth Commission Review of 2019 Calendar of Upcoming Events](#)

#### COMMISSIONERS REPORT

3. 19-585 [Youth Commission Committee Report on Work Plan Goal-5K Fun Run](#)
4. 19-586 [Youth Commission Committee Report on Work Plan Goal-Inclusive Makerspace](#)
5. 19-587 [Youth Commission Committee Report on Work Plan Goal-Public Outreach](#)

#### ADJOURNMENT

*The next regular scheduled meeting is September 10, 2019*



# City of Santa Clara

1500 Warburton Avenue  
Santa Clara, CA 95050  
santaclaraca.gov  
@SantaClaraCity

## Agenda Report

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19-583

Agenda Date: 5/14/2019

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### REPORT TO YOUTH COMMISSION

#### **SUBJECT**

Youth Commission Minutes of April 9, 2019

#### **RECOMMENDATION**

Approve the Youth Commission Minutes of April 9, 2019.

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation

#### **ATTACHMENTS:**

1. Draft - Youth Commission Minutes 4-9-2019



# City of Santa Clara

## Meeting Minutes Youth Commission

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04/09/2019

6:00 PM

Teen Center  
2446 Cabrillo Avenue  
Santa Clara, CA 95051

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### CALL TO ORDER AND ROLL CALL

Vice Chair Grewal called the meeting to order at 6:03 PM. Member Arub seconded.

**Present** 12 - Member Yusra Arub, Member Antonio Davila, Member Ria Grewal, Member Bella Jimenez, Member Jasmine Kelly-Tanti, Member Vincent Kloes, Member Damarah Madriaga, Member Kayla Phan, Member Meera Suresh, Member Smrithi Suresh, Member Natasha Yen, and Member Sanjana Yerramaneni

**Excused** 3 - Member Caroline Kloes, Member Adrienne Krivokapic-Zhou, and Member Siya Sharma

### CONSENT CALENDAR

1.A [19-402](#) Youth Commission Minutes of March 12, 2019

**Recommendation:** Approve the Youth Commission Minutes of March 12, 2019.

**Commissioner Suresh made a motion, seconded by Commissioner Vince Kloes to approve the minutes.**

**Aye:** 12 - Member Arub, Member Davila, Member Grewal, Member Jimenez, Member Kelly-Tanti, Member Kloes, Member Madriaga, Member Phan, Member Suresh, Member Suresh, Member Yen, and Member Yerramaneni

**Excused:** 3 - Member Kloes, Member Krivokapic-Zhou, and Member Sharma

### PUBLIC PRESENTATIONS

#### GENERAL BUSINESS

2. [19-403](#) Intergenerational Activity Discussion between the Youth Commission and Senior Advisory Commission

Members of the Senior Advisory Commission (SAC) were in attendance to learn more about the Youth Commissioners work plan for the term, as well as share their current projects. No action taken on this item.

**STAFF REPORT**

3. [19-408](#) Youth Commission Review of 2019 Calendar of Upcoming Events

**Staff liaison, Jon Kawada**, discussed the upcoming Sunset Cinemas outdoor movie nights on April 12 at Central Park and May 10 at City Plaza Park. Shifts for the May 10 date will be done via email to commissioners.

**COMMISSIONERS REPORT**

4. [19-404](#) Youth Commission 2019 Community Service Scholarship Award Program

Members shared their experiences being on the committee and encouraged commissioners to join if they have the opportunity next term. Committee members stated that it was a good experience being the interviewer and how it may help them prepare for college and job interviews in the future. A suggestion of considering need versus merit for next term was discussed. Next term, committee members may review the program requirements to determine if any updates to the requirements should be considered.

5. [19-405](#) Youth Commission Committee Report on Work Plan Goal-5K Fun Run

Committee members shared updates on raffle prizes, giveaways, and donations. The committee agreed to meet on Wednesday, April 13 at 5:30 PM to determine the registration deadline and discuss final marketing strategies. Run Santa Clara: A Family 5K is scheduled for Sunday, April 28, 2019 at 8:00 AM. The final committee meeting will be on Wednesday, April 24, 2019 at 5:30 PM.

6. [19-406](#) Youth Commission Committee Report on Work Plan Goal-Inclusive Makerspace

Committee members shared information on the event layout, updates on activities, and volunteer needs. The Inclusive Makerspace is scheduled on Saturday, June 1, 2019 from 10:00 AM-1:00 PM. The next committee meeting will be on Tuesday, April 23, 2019 at 4:00 PM.

7. [19-407](#) Youth Commission Committee Report on Work Plan Goal-Public Outreach

Committee members shared updates on their recent topic offering tips for students entering high school. Staff liaison, Jon Kawada, informed committee members that the video on civic engagement was under review for content. The next committee meeting will be on Tuesday, April 23, 2019 at 4:30 PM.

**ADJOURNMENT**

The next Youth Commission meeting will be on Tuesday, May 14, 2019 at 6:00 PM.

**A motion was made by Vice Chair Grewal, second by Commissioner Kelly-Tanti, that this meeting be adjourned. The motion carried by the following vote:**

**Aye:** 12 - Member Arub, Member Davila, Member Grewal, Member Jimenez, Member Kelly-Tanti, Member Kloes, Member Madriaga, Member Phan, Member Suresh, Member Suresh, Member Yen, and Member Yerramaneni

**Excused:** 3 - Member Kloes, Member Krivokapic-Zhou, and Member Sharma



## Agenda Report

19-584

Agenda Date: 5/14/2019

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### REPORT TO YOUTH COMMISSION

#### SUBJECT

Youth Commission Review of 2019 Calendar of Upcoming Events

#### BACKGROUND

The Youth Commission hosts events and activities for the City of Santa Clara. Youth Commissioners participate and volunteer at various City-wide special events. Future event dates are shared with the Commission throughout the term. For planning purposes, Commissioners are asked to confirm attendance and involvement in special events.

#### DISCUSSION

Youth Commissioners will review upcoming Youth Commission and City-related events in 2019, including: discussing roles and commissioner responsibilities in support of the Inclusive Makerspace on Saturday, June 1, 2019, reviewing volunteer shifts for the June 14, 2019 Sunset Cinema at Henry Schmidt Park, and ideas for end-of-term retreat.

#### ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

#### PUBLIC CONTACT

Public contact was made by posting the Youth Commission's agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, e-mail [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation



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## Agenda Report

19-585

Agenda Date: 5/14/2019

### REPORT TO YOUTH COMMISSION

#### SUBJECT

Youth Commission Committee Report on Work Plan Goal-5K Fun Run

#### BACKGROUND

Youth Commission FY2018-19 Work Plan goals include hosting a 5K Fun Run. This committee's purpose is to raise awareness of the benefits of an active lifestyle for all ages and to plan and host a 5K Run in Santa Clara. The Youth Commission last hosted a 5K Fun Run in 2017 within Central Park and had approximately 140 registered participants across all age groups. "Run Santa Clara: A Family 5K" was held on Sunday, April 28, 2019 in Central Park and had 142 registrants of all ages.

#### DISCUSSION

Committee members will provide an overview and debrief the 2019 Event. The Commission and staff will discuss and provide feedback on the event date, location and route, marketing and registration, prizes and giveaways, and community booths as well as individual feedback from participating Commissioners.

#### ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

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Reviewed by: Jon Kawada, Recreation Coordinator

Approved by: James Teixeira, Director of Parks & Recreation



## Agenda Report

19-586

Agenda Date: 5/14/2019

### REPORT TO YOUTH COMMISSION

#### SUBJECT

Youth Commission Committee Report on Work Plan Goal-Inclusive Makerspace

#### BACKGROUND

The Youth Commission FY2018-19 Work Plan includes a goal to be involved and support a booth at the Central Park Library's Inclusive Makerspace event in partnership with the Library and Parks & Recreation Therapeutic Recreation Services program. The purpose of the Inclusive Makerspace will be to provide persons with special needs opportunities to explore STEAM (Science, Technology, Engineering, Arts, and Math) activities. The first Inclusive Makerspace was initially held during the 2017-18 term at the Central Library in collaboration with the Library, the Parks & Recreation Therapeutic Recreation Services Program, and the Youth Commission. Over 200 youth with special needs and their families attended the event.

#### DISCUSSION

Committee members will provide an update to meeting attendees on the event plans and logistics. Members are expected to share updates on the event layout at Central Library, marketing strategies, potential volunteer needs, and the list of planned activities and schedule. The Inclusive Makerspace is scheduled for Saturday, June 1, 2019 from 10:00 a.m. to 1:00 p.m.

#### ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

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Approved by: James Teixeira, Director of Parks & Recreation





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## Agenda Report

19-587

Agenda Date: 5/14/2019

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### REPORT TO YOUTH COMMISSION

#### SUBJECT

Youth Commission Committee Report on Work Plan Goal-Public Outreach

#### BACKGROUND

The Youth Commission chose "Public Outreach" as one of their FY 2018-19 Work Plan Goals. The Committee's purpose is to raise community awareness of the Youth Commission and other important topics including, but not limited to: youth in government, the environment, and cultural awareness.

#### DISCUSSION

Committee members will provide an update on their objectives to the Commission. Members will share information on the status of the civic engagement video, status of the video sharing information on things a student should know going into high school, and their plans for final outreach topic for the term.

#### ENVIRONMENTAL REVIEW

The action being considered does not constitute a "project" within the meaning of the California Environmental Quality Act ("CEQA") pursuant to CEQA Guidelines section 15378(b)(5) in that it is a governmental organizational or administrative activity that will not result in direct or indirect changes in the environment.

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Approved by: James Teixeira, Director of Parks & Recreation