City of Santa Clara

# HISTORICAL AND LANDMARKS COMMISSION MEETING AGENDA

**Thursday, October 4, 2012 – 7:00 P.M.**
**CITY COUNCIL CHAMBERS**
**1500 Warburton Avenue**
**Santa Clara, CA 95050**

Please refer to the Historical and Landmarks Commission Procedural Items guideline for information on all procedural matters.

## ITEMS FOR COUNCIL ACTION

The following items from this Historical and Landmarks Commission agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items:

- **Agenda Item No. 8.A.: Mills Act Contract for 1410 Lexington Street**
- **Agenda Item No. 8.B.: Mills Act Contract for 1420 Lexington Street**

## 1. CALL TO ORDER

## 2. ROLL CALL

## 3. DISTRIBUTION OF AGENDA AND STAFF REPORTS

Copies of current agendas and staff reports for each of the items on the agenda are available from the Planning Division office on the Friday afternoon preceding the meeting and are available at the Commission meeting at the time of the hearing.

## 4. DECLARATION OF COMMISSION PROCEDURES

## 5. REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

A. Withdrawals
B. Continuances
C. Exceptions (requests for agenda items to be taken out of order)

## 6. ORAL PETITIONS/ANNOUNCEMENTS AND COMMUNICATIONS

Members of the public may briefly address the Commission on any item not on the agenda

## 7. CONSENT CALENDAR

Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.

**7.A.** Approval of Historical and Landmarks Commission Minutes for the meeting of July 12, 2012.

**********END OF CONSENT CALENDAR**********

## 8. PUBLIC MEETING ITEMS

**8.A. File No.(s):** **PLN2012-09387**

Location: 1410 Lexington Street, a 3,767.5 square foot parcel located on the south west corner of Lexington Street and Madison Street (APN: 269-26-048). Property is zoned Single Family Residential (R1-6L).

Applicant / Owner: Randy Roedell

Request: Request for Mills Act Contract Approval

CEQA Determination: Categorically Exempt per CEQA Section 15331

Project Planner: Yen Han Chen, Associate Planner

**Staff Recommendation:** **Recommend City Council approval to add the property at 1410 Lexington Street to the City's Architecturally or Historically Significant Properties List and approval of a Historic Property Preservation Agreement (Mills Act Contact)**

**8.B. File No.(s):** **PLN2012-09389**

Location: 1420 Lexington Street, a 3,082.5 square foot parcel located on the south side of Lexington Street approximately 55 feet west of Madison Street (APN: 269-26-047). Property is zoned Single Family Residential (R1-6L).

Applicant / Owner: Randy Roedell

Request: Request for Mills Act Contract Approval

CEQA Determination: Categorically Exempt per CEQA Section 15331

Project Planner: Yen Han Chen, Associate Planner

**Staff Recommendation:** **Recommend City Council approval to add the property at 1420 Lexington Street to the City's Architecturally or Historically Significant Properties List and approval of a Historic Property Preservation Agreement (Mills Act Contact)**

## 9. OTHER BUSINESS

### 9.A. Commission Procedures and Staff Communications

**i. Announcements/Other Items**

- Photographs of HLC for Annual Report / City Calendar
- Election of Commission Officers
- Commission Committee Reassignments
- Approval of 2013 meeting schedule
- Draft DPR Policy for City Manager Review
- Discussion regarding Historic Preservation Information (Motyka)
- Annual Review of City-Owned Historic Properties
- Monthly Report on HT properties: Residential reversions
- Quarterly report on matter of document retention

**ii. Report of the Liaison from the Planning and Inspection Department**

- City Council and Planning Commission Actions (3 item attached)

**iii. Commission/Board Liaison and Committee Reports**

- Santa Clara Arts and Historic Consortium (McKee / Wilson as alternate) [Fourth Monday of each month at 7:15 p.m. - Headen-Inman House]
- Historic Preservation Society of Santa Clara (Mahan / Luckinbill as alternate) [Second Friday of each month at 10:00 a.m.- Harris Lass Preserve]

- Old Quad Residents Association (Motyka / Johns as alternate)
- Architectural Committee (Mahan / Johns as alternate)
- Agnews Historic Cemetery Museum Committee (Wilson / Luckinbill as alternate)
- BART Committee (Johns / McKee as alternate)
- General Plan Steering Committee (Motyka / Wilson Alternate)

**iv. Commission Activities**

- Commissioner Travel and Training Reports
- Ethics Training - September 13, 2012, 6:30-9:00pm

**v. Upcoming Agenda Items**

- Review of Street Name List – November 1, 2012
- Draft 2011-2012 Annual Certified Local Government Report – November 1, 2012
- Quarterly report on matter of document retention – January 3, 2013

## 10. ADJOURNMENT

Adjourn. The next regular Historical and Landmarks Commission meeting will be held on Thursday, November 1, 2012 at 7:00 p.m.

Prepared by: Yen Chen
Yen Chen
Associate Planner

Approved: Gloria Sciara
Gloria Sciara, AICP
Development Review Officer

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