City of Santa Clara

HISTORICAL AND LANDMARKS COMMISSION MEETING AGENDA

Thursday, June 6, 2013 – 7:00 P.M.
COUNCIL CHAMBERS
1500 Warburton Avenue
Santa Clara, CA 95050

Please refer to the Historical and Landmarks Commission Procedural Items guideline for information on all procedural matters.

ITEMS FOR COUNCIL ACTION

The following items from this Historical and Landmarks Commission agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items:

- **Review of Historical Preservation Ordinance Report to City Manager for Council Action**

1. CALL TO ORDER

2. ROLL CALL

3. DISTRIBUTION OF AGENDA AND STAFF REPORTS

Copies of current agendas and staff reports for each of the items on the agenda are available from the Planning Division office on the Friday afternoon preceding the meeting and are available at the Commission meeting at the time of the hearing.

4. DECLARATION OF COMMISSION PROCEDURES

5. REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

A. Withdrawals
B. Continuances
C. Exceptions (requests for agenda items to be taken out of order)

6. ORAL PETITIONS/ANNOUNCEMENTS AND COMMUNICATIONS

Members of the public may briefly address the Commission on any item not on the agenda

7. CONSENT CALENDAR

Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.

7.A. Approval of Historical and Landmarks Commission Minutes for the meeting of April 4, 2013.

7.B. Approval of Historical and Landmarks Commission Minutes for the meeting of May 2, 2013.

**********END OF CONSENT CALENDAR**********

8. PUBLIC MEETNG ITEMS

8.A. File No.(s): **PLN2013-09796**

Location: 1435 Lexington Street, a 7,920 square foot parcel located on the north side of Lexington Street, approximately 60 feet west of Madison Street (APN: 269-26-023). Property is zoned Single-Family, Residential (R1-6L).

Applicant / Owner: Joseph Stefan

Request: **Design Review:** Interior remodel and second story conversion of an unfinished attic space into living area, includes exterior alterations to a qualified historic resource

CEQA Determination: Categorically Exempt per CEQA Section 15331

Project Planner: Shaun Lacey, AICP, Assistant Planner II

Recommendation: **Approve the remodel and conversion, subject to conditions**

8.B. File No.(s): **PLN2013-09849**

Location: 4030 George Sellon Circle, Agnews Auditorium, SCA03 Building, aka 4160 Network Circle, (APN: 097-08-058). Property is zoned Planned Development (PD).

Applicant: Laurie Orlov, Facility Planner

Owner: Oracle Corporation

Request: **Design Review:** Interior renovations to finishes and fixtures, augment or replace building systems to a qualified historic resource (Agnews Auditorium) .

CEQA Determination: Categorically Exempt per CEQA Section 15331

Project Planner: Yen Han Chen, Associate Planner

Recommendation: **Approve the interior renovations and changes to building systems, subject to conditions**

8.C. File No.(s): **PLN2012-09250**

Address/APN: 1091 Harrison Street, a 7,000 square foot parcel located on the northeast corner of Harrison Street and Main Street (APN: 269-05-049). Property is zoned Single-Family, Residential (R1-6L)

Applicant/Owner: Haggag Hosam

Project: **Design Review:** Rehabilitation of historic home, includes new foundation and basement, the relocation and addition of new windows, and the construction of single-story addition at the northeast corner of the house.

Project Planner: Yen Chen, Associate Planner

Recommendation: **Provide review comments on the Historic Resource Survey and Evaluation Report, Secretary of the Interior's Standards Review Report, and Preservation Plan which is incorporated into the Permit Drawings**

8.D. Review of Draft Historical Preservation Ordinance Report to City Manager for Council Action.

9. OTHER BUSINESS

9.A. Commission Procedures and Staff Communications

i. Announcements/Other Items

- National Historic Preservation Month Activities (verbal update)
- Monthly Report on HT properties: Residential reversions (verbal update)
- Review of Staff and Commission work items (verbal update)

ii. Report of the Liaison from the Planning and Inspection Department

- City Council and Planning Commission Actions (verbal update)

iii. Commission/Board Liaison and Committee Reports

- Santa Clara Arts and Historic Consortium (McKee / Wilson as alternate) [Fourth Monday of each month at 7:15 p.m. - Headen-Inman House]
- Historic Preservation Society of Santa Clara (Mahan / Luckinbill as alternate) [Second Friday of each month at 10:00 a.m.- Harris Lass Preserve]
- Old Quad Residents Association (Motyka / Johns as alternate)
- Architectural Committee (Mahan / Johns as alternate)
- Agnews Historic Cemetery Museum Committee (Wilson / Luckinbill as alternate)
- BART/ High Speed Rail Committee (Johns / McKee as alternate)
- Zoning Ordinance Update (Motyka / Wilson as Alternate)

iv. Commission Activities

- Commissioner Travel and Training Reports
  - Walking Tour (Lorie Garcia)

v. Upcoming Agenda Items

- Office of Historic Preservation – eLearning Training (Yen Chen)
  - Interpretation and Application of Secretary of the Interior's Standards for the Treatment of Historical Properties (Module 1-3, Approximately 1 Hour)
- Franklin Post Office Update (Lorie Garcia) – TBD
- Review of Street Name List – August 1, 2013
- Status on Updating General Plan Appendix of Historically Significant Properties – November 2013
- Annual report on matter of document retention – November 2013

10. ADJOURNMENT

Adjourn. The next regular Historical and Landmarks Commission meeting will be held on Thursday, July 11, 2013 at 7:00 p.m. in the City Council Chambers.

Prepared by: Yen Chen
Yen Chen
Associate Planner

Approved: Gloria Sciara
Gloria Sciara, AICP
Development Review Officer

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