

PERMIT REQUEST

OUTDOOR AMPLIFICATION OF MUSIC

GENERAL INFORMATION

Application Fee

There is a non-refundable fee for an amplification permit application. This fee is determined by the Municipal Services Fee Schedule, which is available at santaclaraca.gov. (*City Code Chapter 18, Section 11*)

Allow one week for permit processing

Apply at least two weeks before the event to allow sufficient time to process the permit. If you have questions about the permit process, please call the City of Santa Clara Business Tax Office at (408) 615-2310.

Event held on the Santa Clara University Campus

If the event is to be held on Santa Clara University property, the property owner section must be completed and signed by the appropriate University facility manager. For any event planned on the campus, please attach to this form a map or sketch showing the specific event location on campus.

Event held at Central Park

If the event is to be held at Central Park, the property owner section must be completed and signed by the Recreation Superintendent (or designee) who is located at the Community Recreation Center at 969 Kiely Blvd.

Review of Police activity for residential locations

For any activity/event to be held at a residential address, the City Council has requested that staff review police activity reports at the address during the prior year (as measured from July 1 to June 30). For any police response for disturbance(s) to the residential address, staff will verbally notify Council of said disturbance(s) in public session the evening that the Amplification of Music Permit application is considered by Council.

The peace and quiet of the neighborhood should not be disturbed by the amplified music from this event, subject to California Penal Code Section 415 on disturbing the peace, which is enforceable by the Santa Clara Police Department. The Police Department may ask that amplified music be turned down or turned off.

Please remember that you must have this permit in your possession at the event.

FOR STAFF USE ONLY

Fee paid	Date: _____
Cash Receipt Number	Number: _____
Processing Employee	Initials: _____

CITY OF SANTA CLARA

PERMIT REQUEST FOR OUTDOOR AMPLIFICATION OF MUSIC

Applicant Information

Name of individual or group applying

Address

City & Zip Code

Telephone Number *

Event Information

Occasion for this activity

Date of event

Number of Guests:

Address where event will be held

Location of event at the address

(i.e. in a house, backyard, garage, in a park, etc.)

List other necessary permits for this event

If none, so state

Requested time period for amplified music

Start

am - pm

(circle)

End

am - pm

(circle)

*(Outside 9am to 10pm,
City Council approval
is required)*

Number of speakers to be used

Number of amplifiers to be used

Type of speaker(s) to be used

Aggregate wattage of all amplifiers

Responsible Individual Information

Name of individual in charge at event (please print)

Signature of individual in charge at event

Address

City, State & Zip Code

Telephone Number *

Name of property owner (please print)

*(refer to instructions
on back of form)*

Signature of property owner

FOR STAFF USE ONLY

Approved by City staff

(Staff Signature)

Refer to Council

(initial)

Council modified time period (if applicable)

Start

am - pm

(Circle)

End

am - pm

(Circle)

Date of Council approval

Signed by City Clerk

** This permit request is a public document. If your telephone number is unlisted or if you do not want your number to be available to the public, please provide an alternate number where you can be reached.*

IMPORTANT INFORMATION ON REVERSE SIDE

Revised July 2014