

CITY OF SANTA CLARA
Council Committee List/Agency Memberships

CITY COMMITTEES (City staff responsible for preparing and posting the agendas for the meetings).

1. Americans with Disabilities Act Committee (ADA):

Date: Meets on the second Thursday of March, June, September and December

Time: 10:00 am to 12:00 pm

Location: City Hall Council Chambers

Council Member: Davis (Chair) Alternate: Mahan

Staff Members: Director of Public Works

Established on September 29, 1992, to review accessibility issues, the Committee includes individuals and representatives from community organizations such as VIA Rehabilitation, Self Help for Hard of Hearing People, and the Adult Independence Development Center.

2. Architectural Committee:

Date: Meets on scheduled Wednesdays, 16 meetings per year

Time: 7:00 pm

Location: City Hall Council Chambers

Council Member: O'Neill Alternate: Kolstad

Staff Members: Associate Planner or Assistant Planner

Originally established in 1960 and reinstated as a Council Committee on January 21, 1986, the Committee, which includes two appointed members of the Planning Commission, reviews new development projects to encourage orderly and harmonious appearance of structures and property, maintains property and improvement values, and encourages the physical development as intended by the General Plan.

3. Audit Committee:

Date: Meets on call

Time: Usually at 5:00 pm or 5:30 pm or during business hours

Location: City Hall

Council Members: Kolstad (Chair), Watanabe, Gillmor Alternate: Mahan

Staff Members: City Manager, Director of Finance, City Auditor

Reviews the annual independent audits, Comprehensive Annual Financial Report, Single Audit Report, Electric Utility Financial Statements, Stadium Authority Financial Statements, and City Auditor's Annual Report. Meetings are attended with independent auditor.

4. Bicycle Pedestrian Advisory Committee (BPAC):

Date: Meets on the third Wednesday of January, March, June, August and October

Time: 4:00 pm

Location: Community Development Department Conference Room, City Hall

Council Member: O'Neill (Chair) Alternate: Watanabe

Staff Members: Director of Public Works, Traffic Engineer, Police Department Traffic Sergeant,

Originally established on May 14, 1991, the Committee was established to explore developing safe bicycle lanes and routes on City streets. The Committee name and duties was revised in March 25, 2014 to include pedestrian aspects and to also provide input on non-engineering activities to increase pedestrian and bicycle usage in the City.

5. Child Care and Preschool Committee:

Date: Meets on call

Time: Usually 5:30 pm

Location: City Hall

Council Members: Gillmor (Chair), O'Neill, Mahan

Staff Members: Director of Parks and Recreation

Reviews current issues, trends and regulations relating to child care locally, statewide and nationally. Discusses ways of improving child care within the City.

6. Council Goal Setting Committee:

Date: Meets on call

Location: City Hall

Council Members: O'Neill (Chair), Gillmor, Davis

Staff Members: City Manager, Community Relations Manager

Established to develop a Goal Setting Program to identify overarching goals and action goals for a two-year period.

7. Council Officers and Elected Full-Time Employees Performance/Salary Review Committee:

Date: Meets on call

Location: CMO Staff Conference Room, City Hall

Council Members: Gillmor (Chair), Caserta, Kolstad Alternate: O'Neill

Staff Members: Director of Human Resources

Established in 1990, the Committee meets when needed to review the salaries/performance of the appointed positions of City Manager, City Attorney, and City Auditor and the elected full-time positions of City Clerk and Chief of Police. All other performance/salary reviews are conducted by the City Manager per the City Charter.

8. Downtown Revitalization Plan Committee:

Date: Meets on call

Location: City Hall

Council Members: Davis (Chair), O'Neill, Watanabe Alternate: Kolstad

Staff Members: Director of Community Development, Assistant City Manager (EDO)

Established in 2010, the Committee meets when needed to review the current Downtown revitalization plan and to evaluate whether to re-confirm the existing conceptual plan or to re-visit the plan to explore alternative approaches.

13. Housing Rehabilitation Loan Committee (NCIP):

Date: Meets quarterly on the second Thursday of February, April, July and October

Time: 8:00 am

Location: CMO Staff Conference Room, City Hall

Council Member: O'Neill (Chair) Alternate: Mahan

Staff Members: Director of Community Development, Housing and Community Services
Division Manager

Established to review requests for services from eligible residents using funds from the Neighborhood Conservation and Improvement Program. The Committee includes one Council Member and three at-large representatives from the community.

14. Marketing Committee:

Date: Meets on the third Wednesday of every month

Time: 4:00 pm

Location: Central Park Library, Margie Edinger Community Room,
2635 Homestead Road, Santa Clara

Council Members: Davis (Chair), Gillmor, Watanabe

Staff Members: Community Relations Manager

Established on January 14, 2014 to review ongoing marketing efforts and consider additional methods of promoting the City.

15. Neighborhood Enhancement Committee:

Date: Meets on call

Location: Usually in the Council Conference Room, City Hall

Council Members: Gillmor (Chair), Davis, O'Neill

Staff members: City Manager, Director of Community Development, Director of Public Works,
Chief of Police

Established in 1999 to identify and evaluate both residential and non-residential neighborhoods and implement measures for enhancement of these areas.

16. Police Activities League (PAL):

Date: Meets second Wednesday of every month

Time: 7:00 pm

Location: Police Department Community Room, 601 El Camino Real, Santa Clara

Council Member: Gillmor Alternate: Watanabe

Staff Members: PAL Executive Director, Chief of Police

Founded and incorporated in 1970 as a nonprofit organization to provide a place where the youth of the City may enjoy educational and social benefits and athletic activities under competent supervision. The organization is managed by a board of directors comprised of volunteers.

17. Santa Clara Sister Cities Association:

Date: Meets third Tuesday of every month

Time: 7:00 pm

Location: Headen Inman House for Board Meetings

Council Member: Davis Alternate: Watanabe

Staff Member: Community Relations Manager

The Santa Clara Sister Cities Association, an independent non-profit organization, assists the City in exchange activities with Coimbra, Portugal, Izumo, Japan and Limerick, Ireland -- Santa Clara's three sister-cities. The Council appoints a representative to serve as liaison to the Association.

18. Santa Clara University Liaison/Neighborhood-University Relations Committee (NURC):

Date: Meets three times annually on Monday evenings during the academic year

Time: 7:00 pm

Location: SCU Schott Admissions and Enrollment Building, Room 406

Council Members: O'Neill (Chair), Gillmor, Davis

Staff Members: City Manager, Director of Community Development, Code Enforcement Technician, Chief of Police

Established in 1990 to review student housing issues (formerly Student Housing Committee). Established a forum for on-going communication and problem solving among City officials, neighborhoods, property owners and Santa Clara University officials and students. Santa Clara University/City Liaison Committee and NURC were combined because of the similar topics that the two committees cover. Three NURC meetings will be held per year (October/November, February and April) for neighborhood issues, and the STAFF TASK FORCE and the CITY-NEIGHBORHOOD FORUM will no longer be held (pursuant to Council action of June 23, 2009).

A University-City Subcommittee comprised of NURC City Council Members, University officials and City Executive Team Members will meet as needed.

AREA WIDE/OUTSIDE AGENCY COMMITTEES (Outside Agency responsible for preparing and posting the agendas for the meetings).

1. Association of Bay Area Governments (ABAG) (General Assembly):

Date:	Meetings held once a year, in spring		
Time:	From approximately 9:00 am to 3:00 pm		
Location:	Varies		
Contact:	Vicki Rutherford	Phone:	(510) 464-7965
	Fred Castro ABAG		(510) 464-7900
Council Member:	O'Neill	Alternate:	Mahan
Staff Members:	City Manager, Assistant City Manager (EDO)		
Established in 1961 to protect local control, planning for the future and promoting cooperation in area-wide issues. No stipend for attendee.			

2. Bay Area Water Supply and Conservation Agency (BAWSCA):

Date:	Meetings held every odd numbered month (Jan, Mar, May, Jul, Sep, Nov) on the third Thursday of the month		
Time:	7:00 pm or TBA		
Location:	Foster City Community Building, Wind Room, 2 nd Floor, 1000 E. Hillsdale Blvd, Foster City		
Contact:	Nicole Sandkulla	Phone:	(650) 349-3000
Council Member:	Kolstad		
Staff Member:	Director of Water and Sewer Utilities		
Established February 2003 to allow the City to have a greater voice in planning and funding of improvements in the Hetch-Hetchy regional water supply system. \$100 stipend for meeting attendance.			

3. Caltrain Modernization Local Policymaker Group (CalMod)

Date:	Meets monthly on the fourth Thursday; except in December, meets on the third Thursday		
Time:	6:00 pm – 7:30 pm		
Location:	Caltrain Joint Powers Authority Board Headquarters Bacciocco Auditorium, 1250 San Carlos Avenue, San Carlos, CA 94070		
Council Member:	Mahan	Alternate:	Watanabe
Staff Members:	Director of Public Works, Director of Community Development		
Established by Caltrain Joint powers Board for Caltrain modernization/electrification. Members represent cities along the Caltrain corridor. No stipend for attendee.			

4. Cities Association of Santa Clara County

Contact:	Raania Mohsen, Executive Director	Phone:	(408) 766-9534
	P.O. Box 1079, Los Gatos, CA 95031		
A. Board of Directors:			
Date:	Meets on the second Thursday of every month, except July		
Time:	7:00 pm		
Location:	Sunnyvale City Hall, 456 West Olive Avenue, Sunnyvale		
Council Member:	Davis	Alternate:	Watanabe
No stipend for attendee.			

B. City Selection Committee:

Date: Meets on call

Time: 6:45 pm (immediately prior to the Board of Directors meeting)

Location: Sunnyvale City Hall, 456 West Olive Avenue, Sunnyvale
West Conference Room

Council Member: Davis Alternate: Watanabe

Established to promote cooperation among the fifteen cities of Santa Clara County and to promote legislative action that will affect local control.

C. Legislative Action Committee:

Date: Meets on call

Time: Immediately before the Board of Directors meeting

Location: Sunnyvale City Hall, 456 West Olive Avenue, Sunnyvale

Council Member: Davis Alternate: Watanabe

5. City/Mission College Liaison Committee:

Date: Meets on call

Time: Usually at 4:30 pm

Location: CMO Staff Conference Room, City Hall or at Mission College, 3000 Mission College Boulevard, Santa Clara

Contact: Mission College President's Secretary or Santa Clara City Manager's Office Executive Assistant to the City Manager
Phone: (408) 855-5123
(408) 615-2210

Council Members Gillmor (Chair), Davis, Caserta

Staff Members: City Manager, Director of Community Development, Director of Parks and Recreation, Community Relations Manager

Established on-going communication and review of joint programs with Mission College. The Mission College President and two board members participate on the Committee. No stipend for attendee.

6. City/School Liaison Committee (Santa Clara Unified School District):

Date: Meets first Wednesday every month

Time: 7:30 am

Location: Santa Clara Unified School District Office or Santa Clara City Hall

Contact: Executive Assistant to the City Manager SCUSD Superintendent
Phone: (408) 615-2210

Council Members: O'Neill (Chair), Gillmor, Watanabe Alternate: Davis

Staff Members: City Manager, Deputy City Manager, Director of Parks and Recreation, Chief of Police, Director of Community Development

Established on-going communication and coordination of joint projects/programs between City officials and SCUSD officials. The School Board representatives and School Superintendent are members of the Committee. No stipend for attendee.

7. Grand Boulevard Task Force/El Camino Real:

Date: Meets quarterly on the last Wednesday in March, June, September and December

Time: Approximately 10:00 am to 12:00 pm

Location: Alternatively held at the SamTrans Auditorium in San Carlos and the Historic Adobe Building in Mountain View

Contact: Joint Venture Silicon Valley Network/Peninsula Policy Partnership, Melinda Chacon (chacon@jointventure.org) (650)508-7913

Council Members: Mahan Alternate: Watanabe

Staff Members: Director of Community Development, City Planner (support for Mayor at Task Force level), Assistant City Manager (EDO)

Member and alternate appointed by Council on February 21, 2006. First meeting was held March 2006. Joint Venture Silicon Valley Network/Peninsula Policy Partnership formed the Task Force for the purpose of looking for ways to raise the status of the El Camino Real to a world-class boulevard with special attention to the aesthetic, safety and interjurisdictional issues. No stipend for attendee.

8. Human Trafficking Commission

Date: Meetings held every even numbered month (Feb, April, June, Aug, Oct, Dec.) on the second Friday of the month

Time: 1:30 pm – 3:30 pm

Location: Board of Supervisors' Chambers, County Government Center, 70 West Hedding Street, San Jose

Contact: County of Santa Clara - Deputy Board Clerk
Phone: (408)299-5086

Council Member: Watanabe Alternate: Caserta

Staff Members: Chief of Police

The Human Trafficking Commission was established on April 29, 2014 to investigate the nature and scope of human trafficking in the County, including both labor and sex trafficking; identify model victim-centered policies, services, and preventative measures to address this issue; make legislative and policy recommendations to the Santa Clara County Board of Supervisors; support the apprehension and prosecution of traffickers; and collaborate with partners regionally, nationally, and internationally to share information and strategies for ending human trafficking. No stipend for attendee.

9. Modesto-Santa Clara-Redding Energy Authority (MSR EA):

Date: Meets on the third or fourth Wednesday of every month

Time: Immediately following the MSR Commission meeting

Location: Navigant Consulting Offices, 35 Iron Point Circle, Suite 225, Folsom

Contact: MSR Phone: (408) 307-0512
Martin Hopper, General Manager
P.O. Box 4060, Modesto, CA 95352

Member: Director of Electric Utility

Council Member: Kolstad Alternate: O'Neill

Staff Members: City Manager, Assistant City Manager, Assistant Director of Electric Utility (Alternates) (Planning and Strategic Services), Electric Division Manager

No stipend for attendee.

10. Modesto-Santa Clara-Redding Public Power Agency (MSR):

Date: Meets the third or fourth Wednesday every month

Time: 12:00 pm

Location: Navigant Consulting Offices, 35 Iron Point Circle, Suite 225, Folsom

Contact: MSR Phone: (408) 307-0512
Martin Hopper, General Manager,
P.O. Box 4060, Modesto, CA 95352

Council Members Kolstad Alternate: O'Neill

Staff Members: City Manager, Assistant City Manager, Director of Electric Utility, Assistant
(Alternates) Director of Electric Utility (Planning and Strategic Services), Electric Division
Manager
No stipend for attendee.

11. Northern California Power Agency (NCPA):

Date: Meets most months, fourth Thursday of every month

Time: Usually 9:30 am

Location: Rotating NCPA Cities (half in Roseville)

Contact: NCPA Phone: (916) 781-4202

Council Member: O'Neill Alternate: Kolstad

Staff Members: City Manager, Assistant City Manager, Director of Electric Utility, Assistant
(Alternates) Director of Electric Utility (Planning and Strategic Services), Electric Division
Manager
No stipend for attendee.

12. Peninsula Division of the League of California Cities:

Date: Meets four times per year. Additionally, the Peninsula Division holds a
"Legislative Day" in April of each year in Sacramento

Location: Alternating between San Mateo and Santa Clara Counties

Contact: Seth Miller Phone: (415) 595-8629

Council Member: Davis Alternate: O'Neill

Established to encourage greater participation in the Division's activities, thereby creating a strong and unified voice for cities in the Peninsula Division. The responsibilities of the liaison include keeping the Council informed about and engaged in the Division's legislative activities, to provide periodic League updates at Council meetings and to attend Division and League events whenever possible. No stipend for attendee.

13. Joint Recycled Water Policy Advisory Committee:

Date: Meets third Thursday in April and as-needed

Location: Alternates annually between San Jose City Hall (even years) and the Santa Clara Valley Water District Headquarters, San Jose (odd years)

Contact: Kerrie Romanow, City of San Jose Phone: (408) 535-8552
Environmental Services

Council Member: Davis Alternate: Watanabe

Staff Member: Director of Water and Sewer Utilities

Established in 2010 to review and advise the Santa Clara Water District and the City of San Jose (lead agency for the San Jose/Santa Clara Water Pollution Control Plant) on all policy issues related to recycled water including operations and capital improvements.

14. Recycling and Waste Reduction Commission of Santa Clara County (RWRC):

Date: Meets the 4th Wednesday of every even numbered month except the December meeting (date to be determined due to holidays)

Time: 5:30 pm

Location: Board of Supervisors' Chambers, County Government Center, 70 West Hedding Street, 1st Floor, San Jose 95112

Contact: Integrated Waste Management Phone: (408) 282-3180

Council Member: O'Neill

Staff Member: Deputy Director of Public Works (Maintenance)

Established per requirements of the California Integrated Waste Management Act of 1989 (AB 939) and subsequent amending legislation in order to coordinate and provide input to the countywide solid waste management program. Membership appointed through the City Selection Committee of Santa Clara County Cities' Association. No stipend for attendee.

15. San Francisco Bay Area Regional Water System Financing Authority:

Date: Meets two times a year, January and July

Time: Immediately prior to the BAWSCA Board Meetings at 7:00 pm

Location: Foster City Community Center, Wind Room, 2nd Floor, 1000 E. Hillsdale Blvd., Foster City

Contact: Nicole Sandkulla Phone: (650) 349-3000

Council Member: Kolstad

Staff Member: Director of Water and Sewer Utilities

Established February 2003 to allow the City to have a greater voice in planning and funding of improvements in the Hetch-Hetchy regional water supply system. The Regional Financing Authority is a parallel organization with the Bay Area Water Supply and Conservation Agency (BAWSCA). Same stipend for this and BAWSCA meeting attendance.

16. San Jose/Santa Clara Clean Water Financing Authority:

Date: Meets quarterly (February, May, August, November) on the second Thursday of the month

Time: 4:00 pm

Location: San Jose City Hall, 200 East Santa Clara Street, Room T-1352, San Jose

Contact: City of San Jose Finance Department – Phone: (408) 535-7010
Debt Management (408) 535-7004

Council Member: Kolstad Alternate: Davis

Staff Members: Director of Water and Sewer Utilities

No stipend for attendee.

17. San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC):

Date: Meets second Thursday every month

Time: 4:00 pm (if there are other meetings, this group would meet last)

Location: San Jose City Hall, City Manager's Office, 17th floor, Room 1734, San Jose

Contact: Melrose Cacal Phone: (408) 975-2547
Santa Clara Water Pollution Control Plant

Council Members: Kolstad, Davis Alternate: Watanabe

Staff Member: Director of Water and Sewer Utilities

Reviews and advises the City of San Jose City Council on all issues relating to the operation and capital improvement of the San Jose/Santa Clara Water Pollution Control Plant. \$100 stipend for regular meeting attendance.

18. Santa Clara County Expressway Plan 2040 Policy Advisory Board (PAB):

Contact: Dawn Cameron, County of Santa Clara, Phone: (408) 573-2465
Director of Roads and Airports

Council Member: Watanabe Alternate: Caserta

The Santa Clara County Comprehensive Expressway Planning Study policy Advisory Board (PAB) will provide a forum for policy input from elected officials for updating the Expressway Study's Implementation Plan originally adopted in August 2003. No stipend for attendee.

19. Santa Clara County Emergency Operational Area Council (EOAC):

Date: Meets quarterly (February, May, August, November)

Time: 1:30 pm

Location: Sheriff's Auditorium, 55 Younger Avenue, San Jose

Contact: Ivan Williams and Michelle Sandoval Phone: (408) 808-7800
Office of Emergency Services

Council Member: N/A (Alternates Chair position with Sunnyvale and Milpitas- Cities Association appointment)

The Emergency Preparedness Council is the advisory body of the Santa Clara County Operational Area in matters affecting disaster preparedness throughout the Operational Area. No stipend for attendee. This committee member is appointed by Cities Association for a 3-year term.

20. Santa Clara Valley Transportation Authority (SCVTA):

Contact: Board Secretary, SCVTA Phone: (408) 321-7578

A. Board of Directors:

Date: Meets first Thursday of every month (except July)

Time: 5:30 pm

Location: Board of Supervisors Chambers, 70 West Hedding Street, San Jose

North East Cities Group

Position includes appointment to one of three sub-committees appointed by the VTA Board of Directors. Small Cities Group representation is a 2 year rotating term. Small Cities Group is comprised of:

- City of Milpitas
- City of Sunnyvale (Alternate)
- City of Santa Clara

Council Member: O'Neill

Sets VTA policy; establishes committees to give advice on policy matters and provide in-depth review. \$100 stipend for meeting attendance, per day.

B. Congestion Management Program & Planning Committee (CMPP):

Date: Meets the third Thursday of every month

Time: 10:00 am

Location: VTA Offices, 3331 North First Street, San Jose
Building B, Conference Room B-106

Council Member: O'Neill

Reviews policy recommendations pertaining to the congestion management program and the development of the countywide transportation plan for Santa Clara County.

H. Policy Advisory Committee:

Date: Second Thursday of every month

Time: 4:00 pm

Location: VTA Offices, 3331 North First Street, San Jose
Building B, Conference Room B-106

Council Member: Watanabe Alternate: Kolstad

Ensures that all jurisdictions within the County have access to development of VTA's policies. No stipend for attendee.

I. Silicon Valley Rapid Transit Program Working (SVRT) Committee:

Date: Meets as needed

Time: TBA

Location: TBA

Council Member: O'Neill

Appointment made by VTA Board of Directors.

21. Santa Clara Valley Water Commission (SCVW):

Date: Meets quarterly in January, April, July and October on the fourth Wednesday of the month

Time: 12:00 pm

Location: SCVW District Headquarters, 5750 Almaden Expressway, San Jose

Contact: Glenna Brambill Phone: (408) 630-2408
Santa Clara Valley Water District

Council Member: Davis Alternate: Kolstad

Staff Members: Director of Water and Sewer Utilities

(Alternates) Assistant Director of Water and Sewer Utilities, Principal Engineer – Water and Sewer Utilities

Established by the Santa Clara Valley Water District Board of Directors to review and advise on issues relating to water supply and water pricing. No stipend for attendee.

22. Silicon Valley Animal Control Authority (SVACA):

Date: Meets on the fourth Thursday of every other month beginning in January

Time: 8:30 am

Location: SVACA Headquarters, 3370 Thomas Road, Santa Clara

Contact: Heidi Springer Phone: (408) 764-0350

Council Member: O'Neill Alternate: Mahan

Staff Members: Assistant City Manager, Lieutenant – Police Dept.

Established in 2000 to provide animal control field services and shelter services for the participating cities. The Board is comprised of three members representing the participating cities of Santa Clara, Campbell, Monte Sereno and Mountain View. No stipend for attendee.

23. Silicon Valley Regional Interoperability Authority (SVRIA) Board of Directors:

Date: Meets every other month - must meet annually a minimum of two regular meetings

Time: 5:00 pm

Location: Santa Clara Police Department, 601 El Camino Real, Santa Clara

Contact: Heather Tannelhill-Plamondon Phone: (650) 269-9490

Primary: N/A - Milpitas is member until June 30, 2019 (Alternates Chair position with Sunnyvale and Milpitas)

Staff Member: Chief of Police

In 2001 several agencies in the area established the Silicon Valley Regional Interoperability Project to design an implementation strategy for an interoperable communications network; purchase a radio and data communications system or network; integrate this system or network with other nearby regional public safety communications systems; participate in regional interoperability; and to jointly apply for grants and funding to facilitate these goals. In 2010 a Joint Powers Agreement was established to implement and operate the SVRIA and other projects. The nine-member Board of Directors of the JPA consists of elected officials from different geographic regions of the County and will serve as the governing body for the agreement. The City of Santa Clara is represented in the "Central County Agencies" that also includes Sunnyvale and Milpitas. No stipend for attendee.

24. Triton Museum of Art Liaison Committee:

Date: Meets generally on the third Thursday of every month

Time: 4:30 pm – 5:30 pm

Location: Triton Museum Boardroom, 1505 Warburton Avenue, Santa Clara

Contact: Triton Museum of Art Phone: (408)247-3754 Closed on Mondays

Council Member: Davis

Alternate: Mahan

Staff Member: Executive Assistant to the City Manager

The Triton Museum of Art is an independent non-profit organization. The Council appoints a representative to serve as a liaison to the Triton Museum Board. The participation of a Council Member at the Triton Museum Board meetings will further the communication and knowledge of the City's support. No stipend for attendee.