

**CITY OF SANTA CLARA**  
**July 1, 2017– June 30, 2018**  
**INSTRUCTIONS / RULES FOR DROP BODY BULK ROLL-OFF DEBRIS BINS**

The City of Santa Clara and Mission Trail Waste Systems (MTWS) will make every effort to deliver and pick-up bins in a timely manner. **MTWS shall not be responsible for damage to Customer's pavement or other driving surface resulting from the weight of MTWS vehicles servicing the equipment location designated by the Customer.** As the CUSTOMER, you are required to comply with the following instructions when filling the drop body bulk Roll-Off debris bin ("bin") which you have ordered from the City, and which will be supplied to you by MISSION TRAIL WASTES SYSTEMS, INC.

Please follow the steps below to order your bin:

1. Determine the size of debris bin needed (see dimension chart on back of this form). If further assistance is required, contact Mission Trail Waste Systems for more complete bin information. **\*\*\*Note: Not all bin sizes will fit in residential driveways. If bin placement is on private property, please ensure that there is ample space for the bin size chosen. Should the bin ordered not fit in designated area, and "recall/re-delivery" is required, you will be subject to the appropriate fees for such service. BIN MUST NOT BLOCK SIDEWALK!**
2. Give information to City representative at the Utility Service Window located in the Finance Dept. at City Hall, 1500 Warburton Avenue. The representative will fill out the application form for you.
3. If you would like to place the bin on a public street in front of your residence, a "Permit for Placement of Refuse Bin" is needed from the City. Permits are **\$202.00** and are issued at the Utility Service Window at the time the debris bin is ordered. Permits are for seven (7) days, but can be extended. If you do not need this permit, please skip this step and go to Step 4.
4. After permit is secured and all necessary paperwork has been completed, go to the Finance Dept. payment window to pay for the bin and any applicable fees. After payment of fees, your order will be faxed to MTWS and the bin will be delivered within two (2) business days. Any bin orders received by MTWS after 4:00 pm will not be considered received until the following business day.

**As with any rental agreement, all customers MUST comply with the following instructions/rules.**

1. No food or bathroom waste may be disposed of in "open" (loose) bins. No free-flowing liquids or hazardous waste may be disposed of in **ANY** bin.
2. There is a maximum total weight of ten (10) tons that the trucks can legally carry. The California Highway Patrol tickets overweight vehicles. The Customer is responsible for unloading any excess weight placed in the bin **and** for the cost of any "recall" service to collect the bin. The City of Santa Clara will charge the customer for disposal of any excess weight in the bin. **Recall service is billed at \$202.01 per hour with a one (1) hour minimum for driver time and equipment.**
3. Dirt, rock, concrete or sod may **ONLY** be placed in a 10 cubic yard bin specially ordered for such material. For tightly compacted/loaded dirt, rock, concrete or sod, overweight loads CAN occur at less than seven (7) cubic yards. The Customer is responsible for "off-loading" any excess weight placed in bin **and** for the cost of any lost driver and equipment time or "recall" service to collect the bin. **Recall service, or driver and equipment time, is billed at \$202.01 per hour with a one (1) hour minimum for driver time and equipment.**
4. Do not over-load **any** bin. There should be **NO** objects protruding/extending higher than the top edge of the bin (water-level). To comply with the vehicle laws, MTWS must place tarps over the top of the bin, and objects that extend above the bin prevent proper tarping. Customer is responsible for "off-loading" any bin not "Water Level" **and** for the cost of any lost driver and equipment time or "recall" service to collect bin. **Recall service, or driver and equipment time, is billed at \$202.01 per hour with a one (1) hour minimum for driver time and equipment.**
5. Mission Trail will make every effort to place bin where specified. Should the specific location not be accessible or clear for delivery and customer elects to not have bin delivered as scheduled, **customer will be charged a**

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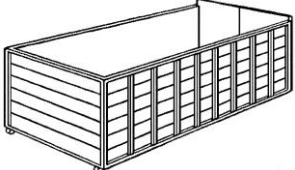
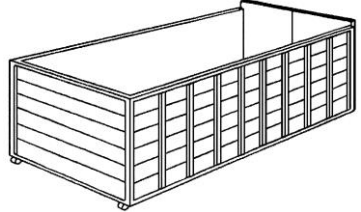
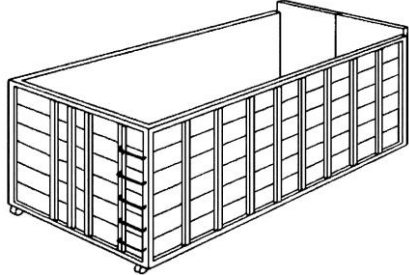
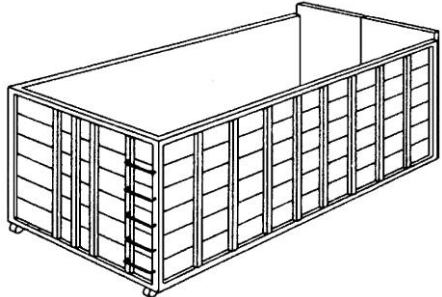
**re-delivery fee of \$202.01 per hour (one [1] hour minimum).** Should the customer elect to have Mission Trail deliver bin as close to specified location as possible, any request for relocation after original delivery, **customer will be charged a re-delivery fee of \$202.01 per hour (one [1] hour minimum).**

6. Please make every effort to equally distribute the load/material in the bin. Bins that have a significantly heavier load on one side **CANNOT** be picked up without the risk of the bin and truck tipping over. If the bin is not loaded evenly, the Customer will be responsible for **ANY** damage caused to any property should the bin and/or truck tip over. If MTWS is able to determine prior to picking up the bin, that it has not been evenly loaded, the Customer will be responsible for unloading and reloading the bin properly. The Customer is also responsible for the cost of any lost driver and equipment time or for "recall" service to collect the bin. **Recall service, or driver and equipment time, is billed at \$202.01 per hour with a one (1) hour minimum for driver time and equipment.**
  
7. MTWS will remove the bin seven (7) days after delivery, unless early or late bin collection arrangements are made 24 hours prior to scheduled pick-up. Contact MTWS at (408) 727-5365 to arrange for early collection. **The Customer must request an extension and pay an additional \$50.00 per week to keep a bin that has not been dumped longer than seven (7) days.** The Customer must notify and pay the City of Santa Clara Utility Customer Service Dept. before 4:00 p.m., one day prior to the end of the agreed upon rental date to keep the bin past seven (7) days.

Questions can be directed to MTWS at (408) 727-5365 or the City of Santa Clara Utility Customer Service Dept. at (408) 615-2300

**ROLL-OFF DEBRIS BIN SIZES AND DIMENSIONS (O.D.)**

\*\*\*All O.D. dimensions are approximations **and** bin sizes may vary.

<div style="text-align: center;">  <p><b>10 CUBIC YARDS</b>            2 ½' high x 8' wide x 14' long</p> <hr/> <p>Cost for loose materials (thru 6-30-18) = \$395.20            Cost for concrete &amp; dirt (thru 6-30-18) = \$513.00</p> </div>	<div style="text-align: center;">  <p><b>20 CUBIC YARDS</b>            4' high x 8' wide x 18' long</p> <hr/> <p>Cost for loose materials (thru 6-30-18) = \$744.80</p> </div>
<div style="text-align: center;">  <p><b>30 CUBIC YARDS</b>            5' high x 8' wide x 20' long</p> <hr/> <p>Cost for loose materials (thru 6-30-18) = \$965.70</p> </div>	<div style="text-align: center;">  <p><b>40 CUBIC YARDS</b>            6 ½' high x 8' wide x 22' long</p> <hr/> <p>Cost for loose materials (thru 6-30-18) = \$1052.40</p> </div>

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**MISCELLANEOUS INFORMATION**

**Important Contact Information:**

Mission Trail Waste Systems, Inc.	(408) 727-5365
City of Santa Clara Utility Dept.	(408) 615-2300

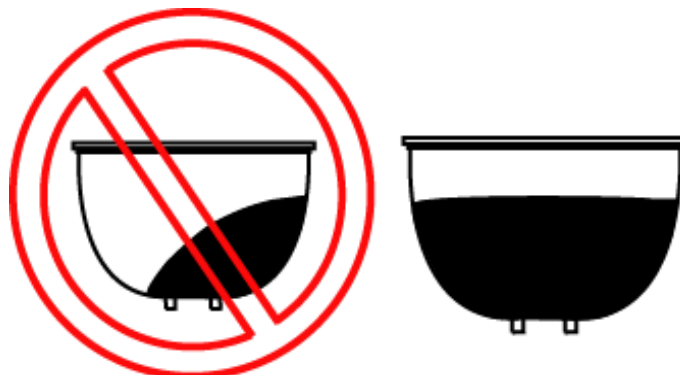
**Fees & Special Charge Rates:**

Driver and Equipment Time	\$202.01 / per hour (1 hour minimum charge)
Saturday Service (Roll-Off Only)	\$377.07 / each
Relocation	\$202.01/ per bin
"Emergency Load" (Same day service; Roll-Off Only)	\$202.01 / per hour (1 hour minimum charge; only if available)
Lock Bar / Lock Jam: 1x Install Fee (Includes 1 lock)	\$64.88/ each
Purchase of Lock(s)	\$30.61 / each
Street Permit	\$202.00
Bin Extension (per week; MUST APPLY 24hrs. PRIOR TO SCHEDULED REMOVAL)	\$50.00

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**SAFETY WARNINGS – LOOSE BINS ONLY**

- **NO DIRT OR CONCRETE**
- **DO NOT OVERLOAD / (Water-Level ONLY)**
- **DOORS MUST CLOSE AND LOCK AT TIME OF PICKUP**
- **IF PLACING BIN IN DRIVEWAY, I HAVE MEASURED TO MAKE SURE IT COMPLETELY FITS & DOES NOT BLOCK THE SIDEWALK**
- **BIN MUST BE EVENLY LOADED**
- **BIN WILL BE REMOVED ON THE 7<sup>TH</sup> DAY.**



**Name:** \_\_\_\_\_ **Bin#:** \_\_\_\_\_ **Must fax back w/bin order!**

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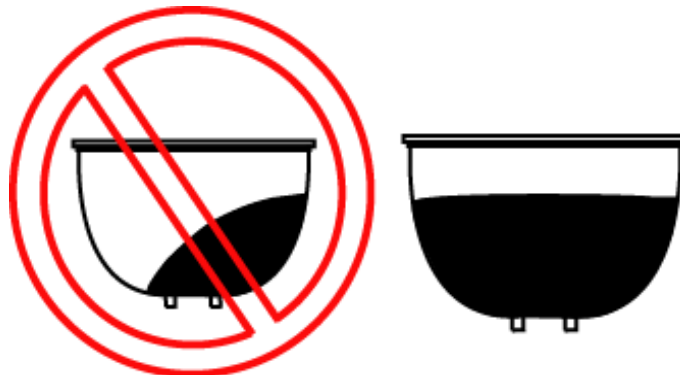
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Street Permit	\$202.00
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**SAFETY WARNINGS – CONCRETE BINS ONLY**

- **DO NOT OVERLOAD / (Water-Level ONLY)**
- **DOORS MUST CLOSE AND LOCK**
- **BIN MUST BE EVENLY LOADED**
- **BIN WILL BE REMOVED ON THE 7<sup>TH</sup> DAY.**



**Name:** \_\_\_\_\_ **Bin#:** \_\_\_\_\_ **Must fax back w/bin order!**