



## BLOCK PARTIES

### *POLICY*

Requests for block parties shall be approved by the Municipal Services Division Manager based on recommendations from the Chief of Police, Fire Chief and Traffic Engineer.

The following City requirements must be met: 1) Noises of all types, including radios, stereos, etc., should be kept to a minimum. 2) The party may not continue after the approved time. 3) The applicant is responsible for obtaining, placing and removing Street Department barricades that will be provided on request (depending upon availability) at no charge. 4) Emergency vehicles must be able to enter and exit the area.

### *PROCEDURE*

1. Applicant submits to the Municipal Services Division a written request for the block party, giving the date, place and hours of the event. The request must be submitted two weeks in advance of the date and must include a petition signed by all residents located on the street affected by the closing. A request for a block party which includes a request for amplified music should be submitted three weeks in advance to allow sufficient time for clearances.
2. The Municipal Services Division Manager refers the request to the Chief of Police, Fire Chief and Traffic Engineer for their recommendations.
3. If the request is approved, the Municipal Services Division Manager notifies the applicant of the approval and of City requirements pertaining to block parties. A copy of the letter of approval shall be sent to the City Manager, Police Chief, Fire Chief and Traffic Engineer.
4. If the request is denied, the applicant may petition City Council for reconsideration. Council's decision is final.
5. If there will be amplified music at the block party, the applicant must complete "Permit Request for the Outdoor Amplification of Music" at the Municipal Services Division. This is to be done after the block party request has been approved.

*Reference:* ***City Manager's Directive No. 68***