

# Policy and Procedure Manual

## Alphabetical Listing by Topic

This manual has been developed to provide easy reference on questions that may arise during City Council meetings. Many of the subjects addressed do not come up on a regular basis, so the policies and procedures listed should help clarify the appropriate actions to be taken. Additional Policies & Procedures may be added to this manual as needed.

Number	Subject	Date
<b>P&amp;P 001</b>	Amplified Sound Permits	Oct-12
<b>P&amp;P 004</b>	Banners on Public Property	Jan-11
<b>P&amp;P 005</b>	Block Parties	Jan-95
<b>P&amp;P 006</b>	Commissioners Attendance at Conferences and Training Events, Guidelines of	Dec-12
<b>P&amp;P 023</b>	Bonfires, Recreational	Dec-10
<b>P&amp;P 037</b>	Business Recognition Program	May-07
<b>P&amp;P 028</b>	Candidates Forum, Televised	Sep-96
<b>P&amp;P 014</b>	Championship Teams/Individuals, Funding Requests	May-05
<b>P&amp;P 007</b>	Citizen Complaints Addressed to City Council	Apr-92
<b>P&amp;P 008</b>	City Building Rental	Jun-03
<b>P&amp;P 034</b>	City Emblems, Use of: City Seal, All-America City Logo and HT2 Logo	Jan-02
<b>P&amp;P 025</b>	City Flags, Sale of	Jul-93
<b>P&amp;P 009</b>	City Representation at Meetings, Ceremonies, and Special Events	Nov-95
<b>P&amp;P 032</b>	Concerns/Complaints Regarding City Board/Commissions, Review of	Jul-02
<b>P&amp;P 011</b>	Dance Permit	Nov-95
<b>P&amp;P 012</b>	Electronic Organizers	Nov-99
<b>P&amp;P 043</b>	Travel and Expense Reimbursement for Elected and Appointed Officials	May-11
<b>P&amp;P 013</b>	Fireworks Display Permit	Dec-97
<b>P&amp;P 024</b>	Free Speech Groups at City-Sponsored Events, Regulation of	Jul-96
<b>P&amp;P 015</b>	Gifts for City Visitors and Special Events	Sep-03
<b>P&amp;P 016</b>	Gifts to the City	Jun-11
<b>P&amp;P 038</b>	Honorary Titles	Dec-04
<b>P&amp;P 017</b>	Investment Policy: Annual Statement	Jan-05
<b>P&amp;P 035</b>	Naming of Facilities	Jan-10
<b>P&amp;P 036</b>	Neil Henry Volunteer Award, Guidelines for Selection of Recipient of	Oct-03
<b>P&amp;P 018</b>	Non-City-Related Issues, Position on	Nov-00
<b>P&amp;P 019</b>	Parades/Processions	Nov-09
<b>P&amp;P 021</b>	Photocopies of Agenda Items, Public Requests for	Feb-91
<b>P&amp;P 044</b>	Feeding Animals in City Parks	Feb-06
<b>P&amp;P 020</b>	Proclamations	Sep-12
<b>P&amp;P 040</b>	Those Who Inspire Recognition Award, Guidelines for	Dec-05

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<b>P&amp;P 022</b>	Races/"Fun Runs"/Walks	Nov-95
<b>P&amp;P 003</b>	Recognition of Volunteers, Community Leaders, Outstanding Citizens	Sep-03
<b>P&amp;P 041</b>	Public Submittal of Written and Audiovisual Materials for Council Meetings	Jan-06
<b>P&amp;P 002</b>	Routine Documents, Approval of	Jul-99
<b>P&amp;P 039</b>	Sister-City Relationships	Jan-94
<b>P&amp;P 027</b>	Special Outdoor Events on City Property	Oct-97
<b>P&amp;P 045</b>	Political Activities of Public Employees	Aug-92
<b>P&amp;P 029</b>	Time Limits for Speakers at Council Meetings	Jul-03
<b>P&amp;P 042</b>	Reconsideration of Council Action	Mar-07
<b>P&amp;P 033</b>	Tree Removal on City Property	Dec-02
<b>P&amp;P 026</b>	Used Fire Helmets or Police Equipment as Mementos, Sale of	Sep-99
<b>P&amp;P 010</b>	Video Tapes, City Council Meetings	Aug-05
<b>P&amp;P 031</b>	Weed Abatement Procedures	May-99
<b>P&amp;P 030</b>	Written Petitions to Address the City Council	Jul-99