City of Santa Clara

HISTORICAL AND LANDMARKS COMMISSION MEETING AGENDA

Thursday, April 4, 2013 – 7:00 P.M.
COUNCIL CHAMBERS
1500 Warburton Avenue
Santa Clara, CA 95050

Please refer to the Historical and Landmarks Commission Procedural Items guideline for information on all procedural matters.

ITEMS FOR COUNCIL ACTION

The following items from this Historical and Landmarks Commission agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items:

- **None**

1. CALL TO ORDER

2. ROLL CALL

3. DISTRIBUTION OF AGENDA AND STAFF REPORTS

Copies of current agendas and staff reports for each of the items on the agenda are available from the Planning Division office on the Friday afternoon preceding the meeting and are available at the Commission meeting at the time of the hearing.

4. DECLARATION OF COMMISSION PROCEDURES

5. REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

A. Withdrawals
B. Continuances
C. Exceptions (requests for agenda items to be taken out of order)

6. ORAL PETITIONS/ANNOUNCEMENTS AND COMMUNICATIONS

Members of the public may briefly address the Commission on any item not on the agenda

7. CONSENT CALENDAR

Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.

7.A. Approval of Historical and Landmarks Commission Minutes for the meeting of February 7, 2013.

7.B. Approval of FY 2013-14 Commission Budget

**********END OF CONSENT CALENDAR**********

8. PUBLIC MEETNG ITEMS

8.A.	File No.(s):	**PLN2013-09691**
	Location:	1593 Lexington Street, a 11,325 square foot parcel located at northeastern corner of Lexington Street and Lincoln Street (APN: 269-26-012). Property is zoned Medium-Density, Multiple-Family Residential (R3-36D).
	Applicant / Owner:	Fawzy Ismail
	Request:	Conversion of a basement to habitable living space within a structure that is located within 100 feet of a qualified historic resource
	CEQA Determination:	Categorically Exempt per CEQA Section 15303
	Project Planner:	Shaun Lacey, AICP, Assistant Planner II
	Staff Recommendation:	**Determine that the proposed conversion has no effect on the historic integrity of nearby historic resource or its historic context; Approval of the project design, subject to conditions**
8.B.	**File No.(s):**	**PLN2013-09657**
	Location:	1795 Catherine Street, a 10,055 square foot parcel located at the northeastern corner of Catherine Street and Pierce Street (APN: 269-02-035). Property is zoned Single Family Residential (R1-6L).
	Applicant:	Fahed Habayeb, Associate AIA Member
	Owner:	Joseph Saib
	Request:	First floor and second story addition to an existing single family residence that is located with within 100 feet of a qualified historic resource
	CEQA Determination:	Categorically Exempt per CEQA Section 15303
	Project Planner:	Yen Chen, Associate Planner
	Staff Recommendation:	**Determine that the proposed addition has no effect on the historic integrity of nearby historic resource or its historic context; Approval of the project design, subject to conditions**

9. OTHER BUSINESS

9.A. Commission Procedures and Staff Communications

i. Announcements/Other Items

- Request from Lou Faria for the City to install bronze historical marker at the Franck Mansion, 1179 Washington Street
- Plaque Placement Process (verbal update)
- Progress on National Historic Preservation Month Activities (May 2013)
- Annual California Preservation Conference, Orange County, May1-3, 2013
- Franklin Post Office Update (Lorie Garcia)
- Status on Historic Preservation Information (verbal update)
- Status on Draft Historical Resources Survey Policy for City Manager Review (verbal update)
- Santa Clara Fire Museum Update (verbal update)
- Monthly Report on HT properties: Residential reversions (verbal update)

ii. **Report of the Liaison from the Planning and Inspection Department**
   - City Council and Planning Commission Actions (items attached)

iii. **Commission/Board Liaison and Committee Reports**
   - Santa Clara Arts and Historic Consortium (McKee / Wilson as alternate) [Fourth Monday of each month at 7:15 p.m. - Headen-Inman House]
   - Historic Preservation Society of Santa Clara (Mahan / Luckinbill as alternate) [Second Friday of each month at 10:00 a.m.- Harris Lass Preserve]
   - Old Quad Residents Association (Motyka / Johns as alternate)
   - Architectural Committee (Mahan / Johns as alternate)
   - Agnews Historic Cemetery Museum Committee (Wilson / Luckinbill as alternate)
   - BART Committee (Johns / McKee as alternate)
   - General Plan Steering Committee (Motyka / Wilson as Alternate)

iv. **Commission Activities**
   - Commissioner Travel and Training Reports

v. **Upcoming Agenda Items**
   - Preservation Month Activities Update – May 2, 2013
   - Review of Street Name List – June 2013
   - Annual Review of City-Owned Historic Properties – August 1, 2013
   - Status on Updating General Plan Appendix of Historically Significant Properties – November 2013
   - Annual report on matter of document retention – November 2013

10. ADJOURNMENT

Adjourn. The next regular Historical and Landmarks Commission meeting will be held on Thursday, May 2, 2013 at 7:00 p.m. in the City Council Chambers.

Prepared by: Yen Chen
Associate Planner

Approved: Gloria Sciara, AICP
Development Review Officer

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