



City of Santa Clara

HISTORICAL AND LANDMARKS COMMISSION MEETING AGENDA

Thursday, December 5, 2013 – 7:00 P.M.

COUNCIL CHAMBERS
1500 Warburton Avenue
Santa Clara, CA 95050

Please refer to the Historical and Landmarks Commission Procedural
Items guideline for information on all procedural matters.

ITEMS FOR COUNCIL ACTION

The following items from this Historical and Landmarks Commission agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items:

- None

1. CALL TO ORDER

2. ROLL CALL

3. DISTRIBUTION OF AGENDA AND STAFF REPORTS

Copies of current agendas and staff reports for each of the items on the agenda are available from the Planning Division office on the Friday afternoon preceding the meeting and are available at the Commission meeting at the time of the hearing.

4. DECLARATION OF COMMISSION PROCEDURES

5. REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

- A. Withdrawals
- B. Continuances
- C. Exceptions (requests for agenda items to be taken out of order)

6. ORAL PETITIONS/ANNOUNCEMENTS AND COMMUNICATIONS

Members of the public may briefly address the Commission on any item not on the agenda.

7. CONSENT CALENDAR

Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.

- 7.A. Approval of Historical and Landmarks Commission Minutes for the meeting of November 7, 2013.

*****END OF CONSENT CALENDAR*****

8. PUBLIC MEETING ITEMS

- 8.A.** File No.(s): **PLN2013-09691**
Location: 1593 Lexington Street, a 11,325 square foot parcel located at the northeast corner of Lexington Street and Lincoln Street (APN: 269-26-012). Property is zoned Medium-Density, Multiple-Family Residential (R3-36D).

Applicant / Owner: Fawzy Ismail
Request: **Design Review** of a new detached residential accessory unit and conversion of a basement to habitable living space

CEQA Determination: Categorical Exemption per CEQA Section 15303, New Construction

Project Planner: Shaun Lacey, AICP, Assistant Planner II
Staff Recommendation: **Recommend Approval, subject to conditions**
- 8.B.** File No.(s): **PLN2013-10082**
Location: 1255 Monroe Street, a 7,663 square foot parcel located on the east side of Monroe Street, approximately 100 feet south of Harrison Street (APN: 269-15-076). Property is zoned Single Family Residential (R1-6L).

Applicant / Owner: Sears Home Improvement / Laura Vega
Request: **Design Review** of the proposed addition of horizontal exterior vinyl siding to the house on a property located within 100 feet of historic resources.

CEQA Determination: Categorical Exemption per CEQA Section 15301, Existing Facilities

Project Planner: Jeff Schwilk, AICP, Associate Planner
Staff Recommendation: **Recommend Approval, subject to conditions**
- 8.C.** File No.(s): **PLN2013-10119**
Location: 773 Madison Street (775 Madison Street) a 7,100 square foot parcel located approximately 50 feet south from the corner of Lexington Street and Madison Street, (APN: 269-26-116). Property is zoned Single-Family Residential (R1-6L).

Applicant/Owner: Thomas T. Hinton
Request: **Design Review** of a roof mounted heat pump unit on an existing accessory dwelling unit and garage

CEQA Determination: Categorical Exemption per CEQA Section 15301, Existing Facilities

Project Planner: Payal Bhagat, Assistant Planner II
Staff Recommendation: **Recommend Approval, subject to conditions**

9. OTHER BUSINESS

9.A. Commission Procedures and Staff Communications

i. Announcements/Other Items

- Draft CLG Annual Report 2013-2013 covers period October 1, 2012 thru September 30, 2013 – Due 12/31/2013
- Election of Commission Officers
- Update to the Historic Preservation and Resource Inventory, and Heritage Tree Inventory (General Plan 8.9 & 8.10)
- Update on 1091 Harrison Street (verbal update)
- Monthly Report on HT properties: Residential reversions (verbal update)
- Annual report on matter of document retention (verbal update)

ii. Report of the Liaison from the Planning and Inspection Department

- City Council and Planning Commission Actions (verbal update)

iii. Commission/Board Liaison and Committee Reports

- Santa Clara Arts and Historic Consortium (McKee / Vacant as alternate)
[Fourth Monday of each month at 7:15 p.m. - Headen-Inman House]
- Historic Preservation Society of Santa Clara (Mahan / Luckinbill as alternate)
[Second Friday of each month at 10:00 a.m. - Harris Lass Preserve]
- Old Quad Residents Association (Motyka / Johns as alternate)
- Architectural Committee (Mahan / Johns as alternate)
- Agnews Historic Cemetery Museum Committee (Vacant / Luckinbill as alternate)
- BART/ High Speed Rail/ VTA BRT Committee (Johns / McKee as alternate)
- Zoning Ordinance Update (Motyka / Vacant as Alternate)
- Preservation Ordinance Ad-hoc Committee (Motyka and Mahan / Luckinbill and McKee as alternate)
- Sesquicentennial Celebration (Mahan / Johns as alternate)

iv. Commission Activities

- Commissioner Travel and Training Reports

v. Upcoming Agenda Items

- Tour of the City's Mackay neighborhoods – February 2014
- Technical Review of Resources for Maywood Tract – March 2014
- Franklin Post Office Update (Lorie Garcia) – TBD
- Review of Street Name List (Lorie Garcia) – TBD
- Office of Historic Preservation – eLearning Training (Yen Chen) - TBD

10. ADJOURNMENT

Adjourn. The next regular Historical and Landmarks Commission meeting will be held on Thursday, January 9, 2014 at 7:00 p.m. in the City Council Chambers.

Prepared by:



Yen Chen
Associate Planner

Approved:



Gloria Sciara, AICP
Development Review Officer

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