

CITY OF SANTA CLARA
AUDIT COMMITTEE MEETING
Staff Conference Room
1500 Warburton Avenue
Monday, December 9th, 2013, 5:30 p.m. – 6:30 p.m.

AGENDA

Attendees:

City of Santa Clara Councilmembers

Patricia Mahan, Committee Chair
Pat Kolstad, Councilmember
Jerry Marsalli, Councilmember

Maze & Associates

Mark Wong, Engagement Partner
Grace Zhang, Audit Manager

City of Santa Clara Staff

Julio J. Fuentes, City Manager
Gary Ameling, Director of Finance
Angela Kraetsch, Accounting Division Manager
Rod Diridon, Jr., City Clerk/City Auditor

1. Call Meeting to Order – Audit Committee Chairperson Patricia Mahan
2. Introduction and Opening Remarks – City Manager
3. City Clerk/City Auditor Annual Report
4. Documents:
 - City of Santa Clara FY 2012-13 Comprehensive Annual Financial Report (CAFR)
 - City of Santa Clara Electric Utility – Silicon Valley Power Financial Report
 - City of Santa Clara Single Audit Report for Year Ended June 30, 2013
5. Presentation by Maze & Associates
 - Audit Engagement
 - Audit Process and Scope
 - Auditor's Opinion
6. Overview of Financial Reports – Director of Finance & Staff
 - CAFR
 - SVP
 - Single Audit Report
7. Recommendation: That the Audit Committee accept the following reports and recommend them to the City Council for consideration and acceptance at the December 17, 2013 regular meeting:
 - City of Santa Clara Fiscal Year 2012-13 Comprehensive Annual Financial Report (CAFR)
 - City of Santa Clara Electric Utility – Silicon Valley Power Financial Report
8. Recommendation: That the Audit Committee accept the following report and recommend to the City Council for consideration and acceptance at the January 14, 2014 regular meeting:
 - City of Santa Clara Single Audit Report for Year Ended June 30, 2013
9. Public Presentations: Question and Answer Session

ADJOURN AT 6:30 p.m.