



City of Santa Clara

**ARCHITECTURAL COMMITTEE
MEETING MINUTES**

Wednesday, December 4, 2013 – 6:00 P.M.

**CITY COUNCIL CHAMBERS
1500 Warburton Avenue
Santa Clara, CA 95050**

Please refer to the Architectural Committee Procedural Items coversheet for information on all procedural matters.

ITEMS FOR COUNCIL ACTION

The following items from this Architectural Committee agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Architectural Committee. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items:

- None

1. CALL TO ORDER

2. ROLL CALL

The following Committee Members responded to roll call: Councilmember Teresa O'Neil, Planning Commissioner Keith Stattenfield, and Planning Commissioner Raj Chahal.

Staff present: Payal Bhagat, Assistant Planner II

3. DISTRIBUTION OF AGENDA

Copies of the current agenda are available from the Planning Division office on the Friday afternoon preceding the meeting and are also available at the Committee meeting.

4. DECLARATION OF COMMITTEE PROCEDURES

Councilmember Patricia Mahan reviewed the Committee procedures for those present.

5. REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

- A. Withdrawals - None
- B. Continuances without a hearing – None
- C. Exceptions (requests for agenda items to be taken out of order) - None

6. ORAL PETITIONS/ ANNOUNCEMENTS AND COMMUNICATIONS

Members of the Public may briefly address the Committee on any item not on the agenda.

- None

7. CONSENT CALENDAR

Consent Calendar items may be enacted, approved or adopted, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Architectural Committee, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning

staff, or request this action at the Architectural Committee meeting during the Consent Calendar review. Items listed on the Consent Calendar with associated file numbers constitute Public Meeting items.

- None.

*****END OF CONSENT CALENDAR*****

8. PUBLIC HEARING ITEMS

8.A. File No.(s): **PLN2010-08087/CEQ2010-01109**
Location: 3137 Forbes Avenue, a 2.23 acre parcel located 775 feet southeast of the intersection of Pomeroy Avenue and Forbes Avenue, (APN: 293-13-002); property is zoned B Public, Quasi Public, and Public Park or Recreation
Applicant/Owner: Glenn Morley/CCS Calvary Southern Baptist Church
Request: **Architectural Review** for reconstruction and expansion of an existing church including multi-purpose building, sanctuary building, utility and restroom structure, and related site and landscaping improvements. (*Continued from Architectural Committee meeting October 2, 2013*)
CEQA Determination: Mitigated Negative Declaration
Project Planner: Payal Bhagat, Assistant Planner II
Recommendation: **Approve**, subject to conditions

Notice: The notice of public meeting for this item was posted within 300 feet of the site and was mailed to property owners within 300 feet. Representation for the proposal included members from the Church, architect. and adjacent property owners.

Discussion: Ms. Bhagat presented the project plans and detailed the difference the plans that were presented to the Architectural Commission on October 2, 2013.

The Committee opened the project for public comments. The neighbors asked question regarding the proposal and the questions included: location of the trash enclosure, the height of the fence, and location of landscaping. A neighbor expressed concerns about the proposed height of the sanctuary hall and requested that the project architect investigate into making the height of that sanctuary building lower. The public hearing was closed.

The Committee did not express any concerns regarding the revised proposal. They instructed that the architect would evaluate the possibility of lowering the roof of the sanctuary portion of the building.

Motion/Action: The Architectural Committee approved the project design (3-0-0-0), subject to following conditions:

- Applicant shall provide revised stormwater treatment plans, landscaping drawings, and final architectural plans to staff for review and approval, and
- Applicant shall investigate into the possibility of lowering the height of the sanctuary building and work with staff to accomplish such a change.

9. OTHER BUSINESS

9.A. Committee Procedures and Staff Communications

i. Announcements/Other Items

- No Discussion.

ii. Report of the Liaison from the Planning and Inspection Department

- City Council Actions

- No Discussion.

iii. Committee/Board Liaison and Committee Reports

iv. Committee Activities

v. Upcoming Agenda Items

10. ADJOURNMENT

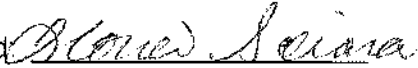
Adjourn. The next regular Architectural Committee meeting will be held on December 18, 2013, at 6:00 p.m.

Prepared by:



Payal Bhagat
Assistant Planner II

Approved:



Gloria Sciara, AICP
Development Review Officer

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