



**City of Santa Clara  
HISTORICAL AND LANDMARKS  
COMMISSION MEETING AGENDA  
Thursday, January 8, 2015 – 7:00 P.M.  
COUNCIL CHAMBERS  
1500 Warburton Avenue  
Santa Clara, CA 95050**

Please refer to the Historical and Landmarks Commission Procedural Items guideline for information on all procedural matters.

**ITEMS FOR COUNCIL ACTION**

The following items from this Historical and Landmarks Commission agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items:

- None

**1. CALL TO ORDER**

**2. ROLL CALL**

**3. DISTRIBUTION OF AGENDA AND STAFF REPORTS**

Copies of current agendas and staff reports for each of the items on the agenda are available from the Planning Division office on the Friday afternoon preceding the meeting and are available at the Commission meeting at the time of the hearing.

**4. DECLARATION OF COMMISSION PROCEDURES**

**5. REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES**

- A. Withdrawals
- B. Continuances
- C. Exceptions (requests for agenda items to be taken out of order)

**6. ORAL PETITIONS/ANNOUNCEMENTS AND COMMUNICATIONS**

Members of the public may briefly address the Commission on any item not on the agenda.

**7. CONSENT CALENDAR**

Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.

- 7.A.** Approval of Historical and Landmarks Commission Minutes for the meeting of November 6, 2014.

7.B. Approval of Historical and Landmarks Commission Minutes for the meeting of December 4, 2014.

\*\*\*\*\*END OF CONSENT CALENDAR\*\*\*\*\*

## 8. PUBLIC MEETING ITEMS

- 8.A. File No.(s):** **PLN2014-10388**  
**Location:** 981 Fremont Street, a 0.66-acre parcel located at the intersection of Fremont Street and Washington Street (APN: 269-16-011); Project site is zoned HT (Historic Combining)  
**Applicant/Owner:** David LeBaron  
**Request:** Landscape plan for the Morse Mansion  
**CEQA Determination:** Categorically Exempt per CEQA Section 15331, Historical Resource Restoration Rehabilitation  
**Project Planner:** Shaun Lacey, AICP, Assistant Planner II  
**Staff Recommendation:** Recommend approval, subject to conditions
- 8.B. File No.(s):** **PLN2014-10623**  
**Location:** 1393 Benton Street, a 7,904 square foot parcel located at the intersection of Madison Street and Monroe Street (APN: 269-13-066). Project site is zoned R1-6L (Single-Family)  
**Applicant/Owner:** Jeff Guinta / Antonio Avelar  
**Request:** **Design Review** to legalize the unpermitted garage modifications, outdoor HVAC equipment, and new roof mounted sky lights. Project includes removal of an unpermitted second floor addition and stairs.  
**CEQA Determination:** Categorically Exempt per CEQA Section 15301 – Existing Facilities  
**Project Planner:** Payal Bhagat, Assistant Planner II  
**Staff Recommendation:** Recommend approval, subject to conditions
- 8.C. File No.(s):** **PLN2014-10818**  
**Location:** 621 Hilmar Street, a 4,500 square foot lot, located on the west side of Hilmar Street, approximately 135 feet north of Park Avenue (APN: 230-12-049); Project site is zoned R1-6L (Single-Family Residential)  
**Applicant/Owner:** Kent Roofing / Jaro and Kyra Delapedrajo  
**Request:** Design review of roof material change from shake to composition shingle and gutter replacement  
**CEQA Determination:** Categorically Exempt per CEQA Section 15331, Historical Resource Restoration/Rehabilitation  
**Project Planner:** Jeff Schwilk, AICP, Associate Planner  
**Staff Recommendation:** Recommend replacement of the wood shake roof with wood shake roof material, and approval of the gutter replacement

## 9. OTHER BUSINESS

- 9.A. Commission Procedures and Staff Communications**  
**i. Announcements/Other Items**

- Correspondence received for HLC
  - Review of CLG Annual Report for 2013-2014
  - Walking Tour Mackay Neighborhoods - Saturday, January 17, 2015 at 1:00pm
  - Call and Notice of Special Meeting
  - Monthly Report on HT properties: Residential reversions (verbal update)
- ii. Report of the Liaison from the Planning and Inspection Department**
- City Council and Planning Commission Actions (verbal update)
- iii. Commission/ Board Liaison and Committee Reports**
- Santa Clara Arts and Historic Consortium (McKee/Standifer as alternate)  
[Fourth Monday of each month at 7:15 p.m. - Headen-Inman House]
  - Historic Preservation Society of Santa Clara (Mahan/Luckinbill as alternate)  
[Second Friday of each month at 10:00 a.m. - Harris Lass Preserve]
  - Old Quad Residents Association (Hyams/Mahan as alternate)
  - Architectural Committee (Mahan / Johns as alternate)
  - Agnews Historic Cemetery Museum Committee (Standifer/Luckinbill as alternate)
  - BART/ High Speed Rail/ VTA BRT Committee (Johns / McKee as alternate)
  - Zoning Ordinance Update (Johns / Hyams Alternate)
  - Preservation Ordinance Ad-hoc Committee (Mahan and Luckinbill/McKee as alternate)
- iv. Commission Activities**
- Commissioner Travel and Training Reports
- v. Upcoming Agenda Items**
- Review Public Information Handouts and Brochures - February
  - Franklin Post Office Update (Lorie Garcia) – TBD
  - Review of Street Name List (Lorie Garcia) – TBD

**ADJOURNMENT**

Adjourn. The next regular Historical and Landmarks Commission meeting will be held on Thursday, February 5, 2015 at 7:00 p.m. in the City Council Chambers.

Prepared by:   
 Yen Chen  
 Associate Planner

Approved:   
 Gloria Sciarra, AICP  
 Development Review Officer

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