



AGENDA
Wednesday, August 12, 2015 – 7:00 P.M.

Please refer to the Planning Commission Procedural Items coversheet for information on all procedural matters.

ITEMS FOR COUNCIL ACTION

The following items from this Planning Commission agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Planning Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items.

- None

1. PLEDGE OF ALLEGIANCE and STATEMENT OF VALUES

2. ROLL CALL

3. DISTRIBUTION OF AGENDA AND STAFF REPORTS

Copies of current agendas and staff reports for each of the items on the agenda are available from the Planning Division office on the Friday afternoon preceding the meeting and are available at the Commission meeting at the time of the hearing.

4. DECLARATION OF COMMISSION PROCEDURES

5. REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

- A. Withdrawals
- B. Continuances without a hearing
- C. Exceptions (requests for agenda items to be taken out of order)

6. ORAL PETITIONS/ ANNOUNCEMENTS AND COMMUNICATIONS

Members of the public may briefly address the Commission on any item not on the agenda.

7. CONSENT CALENDAR

Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Planning Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Planning Commission meeting when the Chair calls for these requests during the Consent Calendar review. Items listed on the Consent Calendar with associated file numbers constitute Public Hearing items.

- 7.A. Planning Commission Minutes of June 10, 2015
- 7.B. Planning Commission Minutes of July 8, 2015

7.C. File No.(s): PLN2015-11164
Location: 3915 Rivermark Plaza, APN: 097-08-105
Applicant/Owner: Steve Rawlings / HT Santa Clara LLC
Request: **Use Permit** to sell beer and wine and spirits for on-site consumption (ABC Type 47 License) within an existing hotel that currently serves alcoholic beverages (ABC Type 70 and Type 20 Licenses)
CEQA Determination: Categorical Exemption per section 15301, Class 1 Existing Facilities
Project Planner: Greg Qwan, Planning Intern II
Staff Recommendation: **Approve**, subject to conditions

*****END OF CONSENT CALENDAR*****

8. PUBLIC HEARING ITEMS

8.A. File No.(s): PLN2015-10931
Location: 3080 Oakmead Village Drive, a 660 square foot leased area at the southwest portion of a 2.2 acre lot, property is zoned ML (Light Industrial); APN: 216-48-005
Applicant: Maria Kim, agent for Verizon Wireless
Owner: West Blue Hill Management
Request: **Use Permit** to allow installation of a new 60 foot monopine with antenna arrays and equipment enclosure
CEQA Determination: Categorical Exemption per section 15303, New Construction or Conversion of Small Structures
Project Planner: Gregory Qwan, Planning Intern II
Staff Recommendation: **Approve, subject to conditions**

9. OTHER BUSINESS

9.A. Commission Procedures and Staff Communications

- i. Announcements/Other Items**
 - Nomination of Vice Chair
- ii. Report of the Director of Planning and Inspection**
 - City Council Actions
- iii. Commission/Board Liaison and Committee Reports**
 - Appointment of Board or Committee assignments
 - Architectural Committee
- iv. Commission Activities**
 - Commissioner Travel and Training Reports; Requests to Attend Training
- v. Upcoming agenda items**

10. ADJOURNMENT

Adjourn. The next meeting of the Planning Commission meeting will be held on Wednesday, September 3, 2015 at 7:00 p.m.

Prepared by: Gloria Sciarra Approved by: Kevin L. Riley
 Gloria Sciarra, AICP Kevin L. Riley
 Development Review Officer Director of Planning & Inspection