

SANTA CLARA  
CALIFORNIA



Jennifer Sparacino  
City Manager

August 18, 2009

Dear Newly Appointed Charter Review Committee Member:

Welcome to the Charter Review Committee, and thank you for offering to serve your community on this important project. The attached binder contains a copy of the existing City Charter and other background materials for your information, as well as the agenda for the initial meeting. Please bring the binder with you to the first meeting on August 20, 2009.

All Committee meetings will be held in the Redwood Room at the Central Park Library. Light refreshments will be available at 5:15 p.m.; meetings will begin promptly at 5:30 p.m. and conclude at 7 p.m.

Congratulations on your appointment by the City Council, in an advisory capacity, to the Charter Review Committee. I looking forward to working with you.

Sincerely,

  
Jennifer Sparacino  
City Manager

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