



COMMISSIONERS PRESENT:	Chuck Blair, George Guerra, Andrew Knaack, Joe Martinez, Tino Silva, Kevan Michael Walke.
COMMISSIONERS EXCUSED:	Roseann Alderete LaCoursiere.
STAFF:	James Teixeira, Director of Parks & Recreation; Dale Seale, Deputy Parks & Recreation Director; Patricia Lord, Recreation Manager.
MEMBERS OF THE PUBLIC:	None

MATTERS FOR COUNCIL ACTION: None.

I. CALL TO ORDER/ ROLL CALL/ ORDER OF AGENDA

The meeting was called to order by Chair Blair at 7:00 p.m. The Commission approved (6-0-1) the meeting's order of agenda and excused Commissioner Alderete LaCoursiere.

II. APPROVAL OF MINUTES

On a motion by Commissioner Silva, and a second by Commissioner Walke, the Commission approved (6-0-1) the minutes of the Regular Meeting of August 18, 2015.

III. CORRESPONDENCE

Director of Parks & Recreation Teixeira announced the next meeting of the Council Ad Hoc Committee on Additional Soccer Fields scheduled for September 28, 2015, at 5:00 p.m. Director Teixeira discussed upcoming Council meetings scheduled for September 22 and 29 with agenda items related to Parks & Recreation. Director Teixeira also discussed a request for a bench donation.

IV. OLD BUSINESS

Recreation Manager Lord, reported over 300 attended a Volunteer Fair held on Saturday, August 29, 2015 at the Teen Center, including over 90 "walk-ins." For individuals planning to volunteer at the Art and Wine Festival who were unable to attend the Volunteer Fair, LiveScan service will be provided on September 19, 2015 from 8:00 a.m. until noon at the Community Recreation Center. Director Teixeira discussed best practices in volunteer management include the industry standard of LiveScan background checks conducted for applicants to work as volunteers in public agencies particularly with youth, seniors special populations and high profile events.

V. NEW BUSINESS

- A. 35th Annual Art & Wine Festival Update. Commissioners reviewed and confirmed assignments at the various beer, wine and glass/token booths. Director Teixeira also discussed final event planning details, such as provision of radios and communication protocols.

- B. Council Ad Hoc Committee on Additional Soccer Fields. On September 24, 2013 the Santa Clara City Council adopted a goal to “Enhance Community Sports and Recreational Assets.” A particular focus was to address the immediate demand and impacts on existing soccer facilities and future need for additional community recreation athletic facilities. The next meeting of the Council Ad Hoc Committee, scheduled for September 28, 2015, will solicit input from community stakeholders on several conceptual designs including the Reed & Grant Street site. Recommendations from the Ad Hoc Committee will be presented to City Council for consideration.

VI. STAFF REPORTS

- A. Parks and Cemetery Division Updates: Deputy Director Seale reported on park improvement projects including: completion of a new outdoor fitness cluster at Bracher Park, addressing turf issues at the Santa Clara Dog Park, completion of resurfacing work on the basketball court at Henry Schmidt Park, and repaving of parking lots at Warburton Park and the International Swim Center in Central Park scheduled for early October. Pending projects include playground improvements at Carli Park and Homeridge Park with community input, and tennis court lighting system replacement at Henry Schmidt Park. Director Teixeira shared that the Department is also working on a Request for Proposals for design and engineering of the San Tomas and Monroe Park and Community Garden site. The ISC-CRC-ISHOF schematic design is also progressing toward second submission and review by the City’s internal Project Clearance Committee.
- B. Recreation Division Update: Recreation Manager Lord reported that the Recreation Division is planning to launch a new registration software system in the winter. Staff is working with Special Ice on the implementation of Santa Clara’s first ice rink at Central park. The Senior Center is expanding evening programs, including an open art studio and ceramics classes. Summer registration reflected an increase from 2014 overall. Fall classes start September 28, 2015.
- C. Special Event Updates: Director Teixeira reported on plans for upcoming “Super Community” special events, including: Super Tree Lighting on December 4, 2015 in Central Park and a Super Concert with Fireworks on January 31, 2016 at Mission College.

VII. COMMISSIONER REPORTS

1. **Commissioner Walke**—Visited the Santa Clara Dog Park and the adjacent site at; Reed and Grant that was discussed by the Ad Hoc Committee on Additional Soccer Fields. He also commented on heavy use of barbecue picnic areas at Henry Schmidt Park. He also visited Earl R. Carmichael Park and Washington Park.
2. **Commissioner Silva**—Visited the International Swim Center and Washington Park. He requested to place on a future Commission agenda for discussion, the role of the Commission.
3. **Commissioner Guerra**—Suggested the Commission identify priority issues and goals with recommendations to present to Council. He commented on the scoreboard at Homestead Little League, and visited Carli Park.
4. **Commissioner Blair**—Visited Warburton Park and Everett Alvarez, Jr. Park; Parks & Recreation Department helped with Pony Baseball and had a great year.
5. **Commissioner Martinez**—Visited Santa Clara Dog Park and War Memorial Park.
6. **Commissioner Knaack**—Visited Bowers Park and Briarwood Park.

VIII. **CONFERENCE & ATTENDANCE REPORTS**—Director Teixeira announced that the Commission budget of \$3,750 is available for commissioner training and/or conference attendance. Commissioner Guerra expressed interested in Leadership Santa Clara 2016.

IX. **PUBLIC PRESENTATION(S) & COMMENTS**—None

X. **ADJOURNMENT**

The meeting adjourned at 8:35 p.m.

Prepared by: _____
Patricia Lord
Recreation Manager

Reviewed by: _____
Roseann Alderete LaCoursiere
Commission Secretary

Submitted by: _____
James Teixeira
Director of Parks & Recreation
Commission Liaison