



AGENDA
June 21, 2016
7:00 P.M. REGULAR MEETING
CAFETERIA ROOM

- I. Call to Order/Roll Call
- II. Approval of Minutes: May 17, 2016
- III. Correspondence/Communications
- IV. Old Business
 - A. Art & Wine Festival Plans for September 17 & 18, 2016
- V. New Business
 - A. Formal Nomination and Election of Commission Officers (Chair, Vice-Chair, Secretary) for FY2016-17 effective July 1, 2016.
 - B. Review options and make recommendation for Steve Carli Park Playground apparatus.
 - C. Request by PONY Baseball for Wade Brummal Youth Sports grant of \$2500 to Sponsor PONY World Series at Santa Clara University August 2016.
- VI. Staff Reports
 - A. Park Projects & Cemetery Updates
 - B. Recreation Program Updates
 - C. Special Event Updates
- VII. Commissioner Reports
- VIII. Conference Attendance Reports
- IX. Public Presentations
- X. Adjourn—next regular meeting July 19, 2016 at 7:00 p.m., Staff Conference Room

Public Notice

Public Presentations

- Members of the public are provided an opportunity to directly address the Board, Commissions or Committee on items of public interest that are within the jurisdiction of the Board, Commissions or Committee, and any item listed on the agenda.
- For meetings held in the Council Chambers, please note the speaker timing lights located on the podium. A green light indicates the beginning of the time period, a yellow light will appear when 30 seconds remain, and a red light will appear and a buzzer will sound at the end of the time period.
- Groups are encouraged to appoint a single spokesperson, but all speakers should avoid repetitive comments.
- You may be requested to fill out a speaker card and/or give your name when you speak, but are not required to do either to address the Board, Commissions or Committee.
- Please note that the Board, Commissions or Committee cannot take action on an item of business not appearing on the agenda. The only exceptions are if the Board, Commissions or Committee determines that one of the following emergency situations exist: 1. Work stoppage or other activity which severely impairs public health, safety or both, as determined by a majority of the members of the Board, Commissions or Committee; 2. Crippling disaster which severely impairs public health, safety, or both, as determined by the majority of the Board, Commissions or Committee; or 3. Upon a determination by a two-thirds vote of the Board, Commissions or Committee, or, if less than two thirds of the members are present, that the need to take action arose after the agenda was posted; or the item was posted for a prior meeting of the Board, Commissions or Committee occurring not more than five (5) calendar days prior to the date action is taken.
- In the event of a public presentation, the Board, Commissions or Committee or its staff may briefly respond to statements made or questions asked, or may proceed to the next item of business or adjourn. The communication not acted on shall be accepted by the Board, Commissions or Committee for placement on the agenda for the following Board, Commissions or Committee meeting, if requested by the citizen.
- Electronic presentations should be submitted to the liaison department to enable screening for compatibility and viruses. Contact the liaison department to ascertain when the material should be submitted.
- Written materials should be submitted to the liaison department to allow the City to copy such materials. Contact the liaison department to ascertain when the material should be submitted. Any written materials submitted during the meeting should include sufficient copies for the Board, Commissions or Committee and the public.

Americans with Disabilities Act (ADA)

- In accordance with the Americans with Disabilities Act of 1990, the City of Santa Clara will ensure that all existing facilities will be made accessible to the disabled. Modifications in policies, procedures and/or practices will be made as necessary to ensure access for all individuals with a disability.
- Individuals with disabilities are encouraged to contact the City's ADA Office at (408) 615-3000 to discuss meeting accessibility.
- In order to allow participation by individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, please do not wear scented products to meetings at City facilities.
- For meetings held in the Council Chambers, individuals with a hearing impairment should note that the Council Chamber is equipped with a headset system which allows one to hear more clearly from any seat in the room. Please ask a City staff member present at the meeting for details.
- Upon request by a person with a disability, meeting agendas and writings distributed during the meeting that are public records will be made available in an appropriate alternative format. Please contact the City Clerk's Office at (408) 615-2220 with your request.

Appeal of Council/Board/Commission/Committee Action

- Pursuant to Government Code section 65009, any challenge of Public Hearing matters in court may be limited to only those issues raised at the Public Hearing, or in writing submitted before or at the Public Hearing.
- Any challenge to a Public Hearing matter must be filed in accordance with the provisions of Civil Code section 1094.6, including applicable time limitations.



COMMISSIONERS PRESENT: Chuck Blair, Andrew Knaack, Joe Martinez, Roseann Alderete LaCoursiere, Tino Silva, Kevan Michael Walke.

COMMISSIONERS EXCUSED: George Guerra.

STAFF: James Teixeira, Director of Parks & Recreation;
Dale Seale, Deputy Parks & Recreation Director;
Kim Castro, Recreation Manager.

PUBLIC: Mr. Hintermeister and Mr. Myers.

MATTERS FOR COUNCIL ACTION: The Commission recommended (6-0-1) that Council approve the Final Preferred Schematic Design for San Tomas & Monroe Street Neighborhood Park & Community Garden.

I. CALL TO ORDER/ ROLL CALL/ ORDER OF AGENDA

The meeting was called to order by Chair Blair at 7:05 p.m. On a motion by Commissioner LaCoursiere and second by Commissioner Walke, the Commission approved (5-0-2) the meeting's agenda and excused Commissioner Guerra.

II. APPROVAL OF MINUTES

On a motion by Commissioner Walke, and a second by Commissioner Knaack, the Commission approved (6-0-1) the minutes for the regular meeting of April 19, 2016.

III. CORRESPONDENCE/COMMUNICATIONS

IV. OLD BUSINESS

A. Art & Wine Festival Plans for September 17 & 18, 2016.

1. Poster design. On a motion by Commissioner Silva and second by Commissioner LaCoursiere, the Commission recommended approval (6-0-1) of poster design No. 3—Bottle and Glass.
2. Beer Garden options and selection: The Commission discussed working with the Rotary Club of Santa Clara to staff and operate a Beer Garden. On a motion by Commissioner Silva and second by Commissioner LaCoursiere, the Commission recommended (6-0-1) that an agreement be drafted with the Rotary of Santa Clara to grant Rotary Club \$5,000 for the use of Rotary equipment at the Art & Wine Festival. Commissioners Blair and Martinez to assist with beer selection.

- B. Review San Tomas & Monroe Street Neighborhood Park & Community Garden Preferred Schematic Design, Community input and Recommendation to Council to approve park design.** Recreation Manager Castro provided a project presentation including the community feedback from over 400 residents using Open City Hall and 25 neighbors across San Tomas Expressway. On a motion by Commissioner LaCoursiere and a second from Commissioner Walke, the Commission recommended (6-0-1) that Council approve the Final Preferred Schematic Design for San Tomas & Monroe Street Neighborhood Park & Community Garden (to include an expanded family picnic area in place of bocce courts, additional bike racks, and water fountain and dog waste bag station in the off leash dog area).
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V. NEW BUSINESS

- A. 2016 Public Park Amenity & Design Standards—The Design Standards are available on the City website and are used to guide new parkland development and amenities. Commission reviewed, noted and filed document in Commission binder.

VI. STAFF REPORTS

- A. Park Projects & Cemetery Updates: Deputy Director Seale provided an update on Bracher Park playground and picnic area improvement scheduled to begin in June. The Steve Carli Park playground designs were reviewed by the Department. Further Commission and community input is planned for summer. The remaining half of the City's tennis and sport courts will be resurfaced beginning in June. SCUSD will be rehabilitating Buchser tennis courts in the coming year.
- B. Recreation Division Update: Recreation Manager Castro provided an update on summer activities and upcoming special events.

VII. COMMISSIONER REPORTS

- A. **Commissioner Blair**—Visited Washington Park.
- B. **Commissioner Knaack**—Visited Bowers Park, Washington Park,
- C. **Commissioner LaCoursiere**—Visited Steve Carli Park.
- D. **Commissioner Martinez**—Visited Bowers Park and Warburton Park.
- E. **Commissioner Silva**—Visited Washington Park. He requested that the pitcher's mound between games be covered when it rains to preserve the integrity of the mound. Commissioner Silva requested that the Department provide additional staff training to address "between game pitcher's mound care" at Washington Park.
- F. **Commissioner Walke**—Visited Central Park, Washington Park. He reported that the wireless electronics serving the scoreboard at Washington Park needs repair/replacement due to inconsistent signal and delay in lighting.

VIII. CONFERENCE AND ATTENDANCE REPORTS—None.

IX. PUBLIC PRESENTATIONS

A member of the public requested that the Standard Specifications for Parks & Recreation plant palette indicate a preference for native trees and shrubs and landscape companies be familiar with their installation and care. A member of the public expressed support for the off leash dog area in the San Tomas & Monroe Street Neighborhood Park & Community Garden schematic design.

X. ADJOURNMENT

On a motion by Commissioner Silva and second by Commissioner Walke the meeting was adjourned at 8:55 p.m.

Prepared by: _____ Reviewed by: _____
Dale Seale Roseann Alderete
Deputy Director of Parks & LaCoursiere
Recreation Commission Secretary

Submitted by: _____
James Teixeira
Director of Parks & Recreation/Commission Liaison

**Council Meeting Agenda Summary of Actions
May 17, 2016, May 24, 2016, and June 7, 2014**

May 17, 2016

No items.

May 24, 2016

Santa Clara Women's League presentation of a donation in the amount of \$15,000; acceptance of the donation; and authorization to appropriate the funds to help support the Health & Wellness Program at the Santa Clara Senior Center and to transmit a letter of appreciation signed by the Mayor and the City Manager. **ACCEPTED.**

Acceptance of a donation in the amount of \$1,000 from Julie A. Clark and authorization to appropriate the funds to help support the Health & Wellness Program at the Santa Clara Senior Center and to transmit a letter of appreciation signed by the Mayor and the City Manager. **APPROVED.**

June 7, 2016

Adoption of the Supplemental Instructions for the Appraisal of the Fair Market Value of Land used in the Parkland Dedication in lieu fee formula and process for setting the fee schedule. **APPROVED.**

Approval of a Contract with the County of Santa Clara for the Senior Nutrition Program, in an amount not to exceed \$158,000, to provide congregate meals at the Santa Clara Senior Center. **APPROVED.**