



**Agenda
July 19, 2016 7:00 p.m.**

1. Call to Order/Roll Call
2. Approval of Minutes: June 21, 2016
3. Correspondence/Communications
4. Old Business
 - A. Art & Wine Festival Plans for September 17 & 18, 2016 at Central Park
 - i. Consider applications and selection of charitable organizations & programs to provide volunteers in designated Parks & Recreation Commission glass/beer/wine booths
 - ii. Consider and select customer pricing for glasses, beer, wine (Report)
5. New Business
6. Staff Reports
 - A. Park Project & Cemetery Updates—Deputy Director
 - B. Recreation Program Updates—Recreation Manager
 - C. Special Event Updates
7. Commissioner Reports
8. Conference Attendance Reports
9. Public Presentations
10. Adjournment—next regular meeting August 16, 2016 at 7:00 p.m.

Public Notice—Public Presentations

- Members of the public are provided an opportunity to directly address the Board, Commissions or Committee on items of public interest that are within the jurisdiction of the Board, Commissions or Committee, and any item listed on the agenda.
- For meetings held in the Council Chambers, please note the speaker timing lights located on the podium. A green light indicates the beginning of the time period, a yellow light will appear when 30 seconds remain, and a red light will appear and a buzzer will sound at the end of the time period.
- Groups are encouraged to appoint a single spokesperson, but all speakers should avoid repetitive comments.
- You may be requested to fill out a speaker card and/or give your name when you speak, but are not required to do either to address the Board, Commissions or Committee.
- Please note that the Board, Commissions or Committee cannot take action on an item of business not appearing on the agenda. The only exceptions are if the Board, Commissions or Committee determines that one of the following emergency situations exist: 1. Work stoppage or other activity which severely impairs public health, safety or both, as determined by a majority of the members of the Board, Commissions or Committee; 2. Crippling disaster which severely impairs public health, safety, or both, as determined by the majority of the Board, Commissions or Committee; or 3. Upon a determination by a two-thirds vote of the Board, Commissions or Committee, or, if less than two thirds of the members are present, that the need to take action arose after the agenda was posted; or the item was posted for a prior meeting of the Board, Commissions or Committee occurring not more than five (5) calendar days prior to the date action is taken.
- In the event of a public presentation, the Board, Commissions or Committee or its staff may briefly respond to statements made or questions asked, or may proceed to the next item of business or adjourn. The communication not acted on shall be accepted by the Board, Commissions or Committee for placement on the agenda for the following Board, Commissions or Committee meeting, if requested by the citizen.
- Electronic presentations should be submitted to the liaison department to enable screening for compatibility and viruses. Contact the liaison department to ascertain when the material should be submitted.
- Written materials should be submitted to the liaison department to allow the City to copy such materials. Contact the liaison department to ascertain when the material should be submitted. Any written materials submitted during the meeting should include sufficient copies for the Board, Commissions or Committee and the public.

Americans with Disabilities Act (ADA)

- In accordance with the Americans with Disabilities Act of 1990, the City of Santa Clara will ensure that all existing facilities will be made accessible to the disabled. Modifications in policies, procedures and/or practices will be made as necessary to ensure access for all individuals with a disability.
- Individuals with disabilities are encouraged to contact the City's ADA Office at (408) 615-3000 to discuss meeting accessibility.
- In order to allow participation by individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, please do not wear scented products to meetings at City facilities.
- For meetings held in the Council Chambers, individuals with a hearing impairment should note that the Council Chamber is equipped with a headset system which allows one to hear more clearly from any seat in the room. Please ask a City staff member present at the meeting for details.
- Upon request by a person with a disability, meeting agendas and writings distributed during the meeting that are public records will be made available in an appropriate alternative format. Please contact the City Clerk's Office at (408) 615-2220 with your request.

Appeal of Council/Board/Commission/Committee Action

- Pursuant to Government Code section 65009, any challenge of Public Hearing matters in court may be limited to only those issues raised at the Public Hearing, or in writing submitted before or at the Public Hearing.
- Any challenge to a Public Hearing matter must be filed in accordance with the provisions of Civil Code section 1094.6, including applicable time limitations.



**Meeting Minutes
June 21, 2016**

Organization	Name
City of Santa Clara	Commissioner Chuck Blair Commissioner George Guerra Commissioner Andrew Knaack Commissioner Roseann Alderete LaCoursiere Commissioner Joe Martinez Commissioner Tino Silva Commissioner Kevan Michael Walke Director of Parks & Recreation, James Teixeira Deputy Parks & Recreation Director, Dale Seale Recreation Manager, Kim Castro

Matters For Council Action: None

1. Call to Order/Roll Call/Order of Agenda

The meeting was called to order by Commissioner Walke at 7:00 p.m. On a motion by Commissioner Silva and second by Commissioner LaCoursiere, the Commission approved (5-0-2) the meeting's agenda and excused Commissioners Guerra and Blair

2. Approval of Minutes

On a motion by Commissioner Silva, and a second by Commissioner LaCoursiere, the Commission approved (5-0-2) the minutes for the regular meeting of May 17, 2016.

3. Correspondence & Communications

Commissioners reviewed Council actions related to parks and recreation from May 17, 2016 and May 24, 2016.

4. Old Business

A. Art & Wine Festival Plans for September 17 & 18, 2016. Staff encouraged the Commission to attend the Silicon Valley BBQ Championships and to take into consideration the beer selection for the upcoming Art & Wine Festival.

5. New Business.

A. Formal Nomination and Election of Commission Officers (Chair, Vice Chair, Secretary) for FY 2016-17 effective July 1, 2016. On a motion by Commissioner Silva and seconded by Commissioner Knaack, the Commission nominated and elected (5-0-2) Commissioner Walke as the Parks & Recreation Commission Chair, Commissioner LaCoursiere as Vice-Chair, and Commissioner Guerra as Secretary.

- B. Review options and make recommendation of the Steve Carli Park Playground apparatus. The Commission reviewed four playground apparatus designs. On a motion by Commissioner LaCoursiere and seconded by Commissioner Martinez, the Commission recommended (5-0-2) that staff proceed with conducting community outreach with two preferred playground designs and to further develop the conceptual design while maintaining and preserving the trees surrounding the existing playground for Steve Carli Park.
- C. Request by PONY Baseball for Wade Brummal Youth Sports grant of \$2500 to Sponsor PONY World Series August 2016. The Commission discussed the history and value of having the PONY World Series in Santa Clara and the need to increase support to \$5,000. On a motion by Commissioner Silva and a second by Commissioner LaCoursiere, the Commission recommended (5-0-2) approval of a \$5000 grant from the by Parks & Recreation Wade Brummal Youth Sports grant account to sponsor the PONY World Series in August 2016.

6. Staff Reports

- A. Park Projects & Cemetery Updates: Deputy Director Seale provided an update on the Bracher Park Playground Improvement Project. Permits have been approved to proceed with the project to replace the playground and picnic areas beginning in June 2016. Seventeen tennis and sport courts were resurfaced or striped in June, with additional plans to replace frayed tennis court windscreens during the summer. A staff training was conducted and recorded for future use on the care and maintenance of the infield and pitcher's mound at Washington Park.
- B. Recreation Division Update: Recreation Manager Castro announced that the Division is recruiting to fill the Therapeutic Recreation Coordinator position at the Senior Center this summer.
- C. Special Events Update: Department Staff are preparing for the Silicon Valley BBQ Championships to be held on June 24 & 25, and the July 4th All City Picnic and Fireworks in Central Park.

7. Commissioner Reports

- A. Commissioner LaCoursiere: Visited the Youth Soccer Park and noted the good condition of the fields.
- B. Commissioner Silva: Visited Washington Park and Homestead Little League Field. He requested Parks Division staff check the bases at Washington Park ball field to assure they are properly secured onto the base pegs. Commissioner Silva mentioned the improved field conditions at the Youth Soccer Park.
- C. Commissioner Walke: Visited Steve Carli Park and Washington Park.

8. Conference & Attendance Reports: None.

9. Public Presentations: None.

10. Adjournment: On a motion by Commissioner Silva and second by Commissioner LaCoursiere the meeting was adjourned at 8:05 p.m.

Prepared by: _____ Reviewed by: _____
Dale Seale George Guerra
Deputy Director of Parks & Commission Secretary
Recreation

Submitted by: _____
James Teixeira
Director of Parks & Recreation/Commission Liaison

Council Meeting Agenda Summary of Actions
June 21, June 28, and July 12, 2016

June 21, 2016

Promotion of the Silicon Valley BBQ Championships held in Central Park on June 24-25, 2016.

Acceptance of a donation in the amount of \$125 from Premier Soccer Coaching for the Wade Brummal Youth Sports Grant program and authorization to transmit a letter of appreciation signed by the Mayor and City Manager. **Approved.**

June 28, 2016

Proclamations issued between January and March 2016 to individuals retiring with 30 or more years of service: Houri Presley, Payroll Analyst, Finance Department; Greg Harris, Human Resources Division Manager, Human Resources Department; Donald Snyder, Grounds Maintenance Worker III, Parks and Recreation Department; and Kathryn "Kathy" Linggi, Utility Services Technician, Finance Department.

Approval of an Agreement for the Performance of Services with FieldTurf, USA, Inc., in an amount not to exceed \$861,000, for the purchase and installation of replacement FieldTurf on the Youth Soccer Park Field #2. **Approved.**

July 12, 2016

Adoption of a Resolution declaring and renaming the "Reed Street Dog Park" to the "Raymond G. Gamma Dog Park." **Adopted Resolution No. 16-8342.**

Approval of a Memorandum of Understanding with the Healthier Kids Foundation of Santa Clara County, in an amount of \$70,000 for the first year, for a total not-to-exceed amount of \$210,000 for the three year term, subject to budget appropriations, for preventative health screenings and health education services. **Approved.**

Approval of the Final Schematic Design of San Tomas and Monroe Neighborhood Park and Community Garden and authorization for the City Manager to explore a Maintenance Agreement with the County of Santa Clara for landscape enhancement of the County easement strip along San Tomas Expressway. **Approved.**