



**Meeting Minutes
June 21, 2016**

Organization	Name
City of Santa Clara	Commissioner Chuck Blair Commissioner George Guerra Commissioner Andrew Knaack Commissioner Roseann Alderete LaCoursiere Commissioner Joe Martinez Commissioner Tino Silva Commissioner Kevan Michael Walke Director of Parks & Recreation, James Teixeira Deputy Parks & Recreation Director, Dale Seale Recreation Manager, Kim Castro

Matters For Council Action: None

1. Call to Order/Roll Call/Order of Agenda

The meeting was called to order by Commissioner Walke at 7:00 p.m. On a motion by Commissioner Silva and second by Commissioner LaCoursiere, the Commission approved (5-0) the meeting's agenda and excused Commissioners Guerra and Blair

2. Approval of Minutes

On a motion by Commissioner Silva, and a second by Commissioner LaCoursiere, the Commission approved (5-0) the minutes for the regular meeting of May 17, 2016.

3. Correspondence & Communications

Commissioners reviewed Council actions related to parks and recreation from May 17, 2016 and May 24, 2016.

4. Old Business

A. Art & Wine Festival Plans for September 17 & 18, 2016. Staff encouraged the Commission to attend the Silicon Valley BBQ Championships and to take into consideration the beer selection for the upcoming Art & Wine Festival.

5. New Business.

A. Formal Nomination and Election of Commission Officers (Chair, Vice Chair, Secretary) for FY 2016-17 effective July 1, 2016. On a motion by Commissioner Silva and seconded by Commissioner Knaack, the Commission nominated and elected (5-0-2) Commissioner Walke as the Parks & Recreation Commission Chair, Commissioner LaCoursiere as Vice-Chair, and Commissioner Guerra as Secretary.

- B. Review options and make recommendation of the Steve Carli Park Playground apparatus. The Commission reviewed four playground apparatus designs. On a motion by Commissioner LaCoursiere and seconded by Commissioner Martinez, the Commission recommended (5-0-2) that staff proceed with conducting community outreach with two preferred playground designs and to further develop the conceptual design while maintaining and preserving the trees surrounding the existing playground for Steve Carli Park.
- C. Request by PONY Baseball for Wade Brummal Youth Sports grant of \$2500 to Sponsor PONY World Series August 2016. The Commission discussed the history and value of having the PONY World Series in Santa Clara and the need to increase support to \$5,000. On a motion by Commissioner Silva and a second by Commissioner LaCoursiere, the Commission recommended (5-0-2) approval of a \$5000 grant from the by Parks & Recreation Wade Brummal Youth Sports grant account to sponsor the PONY World Series in August 2016.

6. Staff Reports

- A. Park Projects & Cemetery Updates: Deputy Director Seale provided an update on the Bracher Park Playground Improvement Project. Permits have been approved to proceed with the project to replace the playground and picnic areas beginning in June 2016. Seventeen tennis and sport courts were resurfaced or striped in June, with additional plans to replace frayed tennis court windscreens during the summer. A staff training was conducted and recorded for future use on the care and maintenance of the infield and pitcher's mound at Washington Park.
- B. Recreation Division Update: Recreation Manager Castro announced that the Division is recruiting to fill the Therapeutic Recreation Coordinator position at the Senior Center this summer.
- C. Special Events Update: Department Staff are preparing for the Silicon Valley BBQ Championships to be held on June 24 & 25, and the July 4th All City Picnic and Fireworks in Central Park.

7. Commissioner Reports

- A. Commissioner LaCoursiere: Visited the Youth Soccer Park and noted the good condition of the fields.
- B. Commissioner Silva: Visited Washington Park and Homestead Little League Field. He requested Parks Division staff check the bases at Washington Park ball field to assure they are properly secured onto the base pegs. Commissioner Silva mentioned the improved field conditions at the Youth Soccer Park.
- C. Commissioner Walke: Visited Steve Carli Park and Washington Park.

8. Conference & Attendance Reports: None.

9. Public Presentations: None.

10. Adjournment: On a motion by Commissioner Silva and second by Commissioner LaCoursiere the meeting was adjourned at 8:05 p.m.

Prepared by: _____ Reviewed by: _____
Dale Seale George Guerra
Deputy Director of Parks & Commission Secretary
Recreation

Submitted by: _____
James Teixeira
Director of Parks & Recreation/Commission Liaison