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**COMMISSIONERS PRESENT:** Chuck Blair, Andrew Knaack, Joe Martinez, Roseann Alderete LaCoursiere, Tino Silva, Kevan Michael Walke.

**COMMISSIONERS EXCUSED:** George Guerra.

**STAFF:** James Teixeira, Director of Parks & Recreation;  
Dale Seale, Deputy Parks & Recreation Director;  
Kim Castro, Recreation Manager.

**PUBLIC:** Mr. Hintermeister and Mr. Myers.

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**MATTERS FOR COUNCIL ACTION:** The Commission recommended (6-0-0-1) that Council approve the Final Preferred Schematic Design for San Tomas & Monroe Street Neighborhood Park & Community Garden.

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**I. CALL TO ORDER/ ROLL CALL/ ORDER OF AGENDA**

The meeting was called to order by Chair Blair at 7:05 p.m. On a motion by Commissioner LaCoursiere and second by Commissioner Walke, the Commission approved (5-0-2) the meeting's agenda and excused Commissioner Guerra.

**II. APPROVAL OF MINUTES**

On a motion by Commissioner Walke, and a second by Commissioner Knaack, the Commission approved (6-0-1) the minutes for the regular meeting of April 19, 2016. Commissioner arrived after role call.

**III. CORRESPONDENCE/COMMUNICATIONS**

**IV. OLD BUSINESS**

**A. Art & Wine Festival Plans for September 17 & 18, 2016.**

1. Poster design. On a motion by Commissioner Silva and second by Commissioner LaCoursiere, the Commission recommended approval (6-0-1) of poster design No. 3—Bottle and Glass.
2. Beer Garden options and selection: The Commission discussed working with the Rotary Club of Santa Clara to staff and operate a Beer Garden. On a motion by Commissioner Silva and second by Commissioner LaCoursiere, the Commission recommended (6-0-1) that an agreement be drafted with the Rotary of Santa Clara to grant Rotary Club \$5,000 for the use of Rotary equipment at the Art & Wine Festival. Commissioners Blair and Martinez to assist with beer selection.

- B. Review San Tomas & Monroe Street Neighborhood Park & Community Garden Preferred Schematic Design, Community input and Recommendation to Council to approve park design.** Recreation Manager Castro provided a project presentation including the community feedback from over 400 residents using Open City Hall and 25 neighbors across San Tomas Expressway. On a motion by Commissioner LaCoursiere and a second from Commissioner Walke, the Commission recommended (6-0-1) that Council approve the Final Preferred Schematic Design for San Tomas & Monroe Street Neighborhood Park & Community Garden (to include an expanded family picnic area in place of bocce courts, additional bike racks, and water fountain and dog waste bag station in the off leash dog area).
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**V. NEW BUSINESS**

- A. 2016 Public Park Amenity & Design Standards—The Design Standards are available on the City website and are used to guide new parkland development and amenities. Commission reviewed, noted and filed document in Commission binder.

**VI. STAFF REPORTS**

- A. Park Projects & Cemetery Updates: Deputy Director Seale provided an update on Bracher Park playground and picnic area improvement scheduled to begin in June. The Steve Carli Park playground designs were reviewed by the Department. Further Commission and community input is planned for summer. The remaining half of the City’s tennis and sport courts will be resurfaced beginning in June. SCUSD will be rehabilitating Buchser tennis courts in the coming year.
- B. Recreation Division Update: Recreation Manager Castro provided an update on summer activities and upcoming special events.

**VII. COMMISSIONER REPORTS**

- A. **Commissioner Blair**—Visited Washington Park.
- B. **Commissioner Knaack**—Visited Bowers Park, Washington Park,
- C. **Commissioner LaCoursiere**—Visited Steve Carli Park.
- D. **Commissioner Martinez**—Visited Bowers Park and Warburton Park.
- E. **Commissioner Silva**—Visited Washington Park. He requested that the pitcher’s mound between games be covered when it rains to preserve the integrity of the mound. Commissioner Silva requested that the Department provide additional staff training to address “between game pitcher’s mound care” at Washington Park.
- F. **Commissioner Walke**—Visited Central Park, Washington Park. He reported that the wireless electronics serving the scoreboard at Washington Park needs repair/replacement due to inconsistent signal and delay in lighting.

**VIII. CONFERENCE AND ATTENDANCE REPORTS—None.**

**IX. PUBLIC PRESENTATIONS**

A member of the public requested that the Standard Specifications for Parks & Recreation plant palette indicate a preference for native trees and shrubs and landscape companies be familiar with their installation and care. A member of the public expressed support for the off leash dog area in the San Tomas & Monroe Street Neighborhood Park & Community Garden schematic design.

**X. ADJOURNMENT**

On a motion by Commissioner Silva and second by Commissioner Walke the meeting was adjourned at 8:55 p.m.

Prepared by: \_\_\_\_\_  
Dale Seale  
Deputy Director of Parks &  
Recreation

Reviewed by: \_\_\_\_\_  
Roseann Alderete  
LaCoursiere  
Commission Secretary

Submitted by: \_\_\_\_\_  
James Teixeira  
Director of Parks & Recreation/Commission Liaison