CITY OF SANTA CLARA
YOUTH COMMISSION MINUTES

Tuesday, November 10, 2015

The City of Santa Clara Youth Commission met for their regularly scheduled meeting on Tuesday, November 10, 2015 at 6:00 PM at the Santa Clara Teen Center, 2446 Cabrillo Avenue, Santa Clara, California.

Present: Commissioners: Samia Abbasi, Nithyashri Baskaran, Antonio Davila, Dorian Hahs, Caroline Kloes, Sarisha Kurup, Alicia Luong, Damarah Madriaga, Vyvy Nguyen, Tamara Pantic, Catherine Petersen, Alyssa Riley, Ryan Winter

Absent: Meyhaa Buvanesh - Unexcused, Genevieve Iben - Unexcused

Guests: Santa Clara University students, Santa Clara Sister Cities

Staff Present: Jon Kawada, Acting Recreation Supervisor and Staff Liaison

 Nan Choi, Teen Librarian

Matters for City Council Action – None

1. CALL TO ORDER - The meeting was called to order by Samia Abbasi at 5:58 PM.
2. INTRODUCTION OF GUESTS
	1. Santa Clara University journalism students
	2. Kathy Watanabe - Santa Clara Sister Cities Association
3. PUBLIC PRESENTATION
	1. Kathy Watanabe, Santa Clara Sister Cities Association, shared information on the Sister Cities program and how to join the organization as a Youth Commissioner. Additional information can be found on their website at [www.santaclarasistercities.org](http://www.santaclarasistercities.org).
4. APPROVAL OF MINUTES
	1. Approval of minutes from October 13 meeting. Tamara Pantic made a motion to approve the minutes with changes. Antonio Davila seconded. Antonio Davila made a motion to approve the amended minutes. Damarah Madriaga seconded.
5. CORRESPONDENCE/COMMUNICATIONS
	1. Archbishop Mitty High School
		1. November 11 – NCAA signing day
		2. November 14 – Black and Gold
		3. November 19 – Fall sketch comedy
		4. November 22 – Open house
		5. November 25-27 – Thanksgiving break
		6. December 2 – Christmas concert
		7. December 5 - SAT
	2. Bellarmine College Prep
		1. November 12-14 – Fall drama
		2. November 16 – Winter warmth drive
		3. November 21 – Fashion show
		4. November 25-27 – Thanksgiving break
		5. December 3 – Band concert
	3. Cupertino High School
		1. No report
	4. Don Callejon School
		1. No report
	5. The Harker School
		1. November 13 – Speaker series
		2. November 13 – Fall play
		3. November 17 – Performance at Santana Row tree lighting
		4. November 23-27 – Thanksgiving break
	6. Saint Francis High School
		1. November 21 – Photography night
		2. November 26-27 – Thanksgiving break
		3. December 4-5 – Winter comedy
	7. Santa Clara High School
		1. November 12, 14, 20-21 – “The Outsiders” play
		2. November 9-20 – Canned food drive
		3. November 25-27 – Thanksgiving break
		4. November 30-December 11 – The giving tree
		5. December 2 – Night of Acoustics
		6. December 4 – Holiday in the Quad
	8. Wilcox High School
		1. November 13 – Last season football game
		2. November 17- Senior panoramic
		3. November 20 – Improv night
		4. November 25-27 – Thanksgiving break
		5. December 1 – Student senate meeting
	9. Library
		1. November 14 – Finals of Citywide Monopoly Tournament
		2. December 9-January 3, 2016 – Closed due to carpet replacement
	10. Teen Center
		1. End of November – Opening of Santa Clara Ice Rink at Central Park
		2. December 4 – Holiday Tree Lighting at Central Park
		3. January 31, 2016 – Super Community Concert at Mission College
6. SUMMARY OF CITY COUNCIL ACTIONS
	1. None
7. OLD BUSINESS
	1. Discussion on food service equipment
		1. Jon Kawada asked Youth Commissioners to vote on splitting the cost of pizza baking equipment with the Teen Center. 10-0 vote in favor of splitting costs evenly with the Teen Center.
	2. Confirm Halloween Party shifts
		1. Youth Commissioners confirmed and added shifts for the Halloween Party.
	3. Super Community Tree Lighting – Friday, December 4 at Central Park
		1. Jon Kawada informed Youth Commissioners about the upcoming event and that participation was expected to sell pizzas and assist with jump houses. Sign-up sheet will be distributed at the November 10 meeting.
	4. Finalize 2015-2016 Work Plan
		1. See Section G, Subsection 1, Item i
	5. Youth Commission Retreat
		1. Jon Kawada reminded Youth Commissioners to RSVP for the retreat in Palo Alto on October 18.
8. COMMITTEE REPORTS
	1. Santa Clara’s Got Talent
	2. Pizza and Politics
	3. How to Life 101
	4. 5K Run/Walk
	5. Next committee meeting day/times
		1. November 24 at the Teen Center
		2. 5K Run/Walk – 4:30 PM
		3. How to Life 101 – 5:00 PM
		4. Santa Clara’s Got Talent – 5:30 PM
		5. Pizza and Politics – 6:00 PM
9. NEW BUSINESS
	1. Tree Lighting – Jon Kawada updated Youth Commissioners on their assigned shifts and responsibilities. An updated email and list will be distributed to Youth Commissioners before the event.
	2. Volunteering in Santa Clara – Jon Kawada reminded Youth Commissioners to register on the City of Santa Clara’s volunteer system, Volgistics, before the tree lighting event. Youth Commissioners were also reminded to get their Resident Youth Card for checking in/out of the Teen Center.
	3. Youth Commission Apparel – Vyvy Nguyen provided some drafts for Commissioners to review. Feedback was given on a crest-style design and Vyvy would work to update the drafts.
10. ADJOURN – A motion was made by Samia Abbasi to adjourn the meeting at 7:02PM. Meeting was adjourned to the next scheduled meeting, Tuesday, December 8 at the Santa Clara Teen Center.

Minutes Prepared by:

Jon Kawada

Youth Commission Staff Liaison

Acting Recreation Supervisor