CITY OF SANTA CLARA

SENIOR ADVISORY COMMISSION MINUTES

April 25, 2016

The City of Santa Clara Senior Advisory Commission met for their regularly scheduled meeting on April 25, 2016 at 10:00am, at the Santa Clara Senior Center, 1303 Fremont St, Santa Clara, California.

Present: Commissioners: Dwight Collins, Wanda Buck, Bobbie Estrada, Sam Orme, Alice Pivacek and Nancy Toledo

Absent: Excused – ArLyne Diamond

Guests: Frank Kadlecek – Sourcewise Senior Adivsory Council representative

Staff Present: Mallory von Kugelgen, Health & Wellness Coordinator

 Kimberly Castro, Recreation Manager

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Matters for Council Action: none

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1. Call To Order – The meeting was called to order at 10:06 am by Chair Alice Pivacek.
2. Roll Call
	1. Excused – ArLyne Diamond

1. Introductions of Guests –
2. Frank Kadlecek – Sourcewise Senior Advisory Council representative
3. Approval of March 28, 2016 Minutes – Commissioners Orme, Estrada, and Buck asked for the following corrections to be made:
	* 1. Delete VIII (A)
		2. Delete VIII (B)
		3. Add that the Age-Friendly Program was reviewed and discussed for Recreation Manager Kim Castro’s edification.

On a motion made by Commissioner Estrada and seconded by Commissioner Buck, the minutes of March 28, 2016, were not approved and a revised submission was requested for the May 23, 2016, meeting.

1. Approval of the order of the meeting agenda – On a motion made by Commissioner Toledo and seconded by Commissioner Orme, the order of the meeting agenda was approved.
2. Correspondence/Communications – None
3. Summary of City Council Actions – New City Councilmember Kathy Watanabe has been appointed by Council. New Acting City Manager is Rajeev Batra, who will remain in this position probably until after the November elections and the new City Council is seated in January. Mallory von Kugelgen shared with the Commission that the April 19, 2016, SAC presentation is on the City website, which outlines the two upcoming vacancies. Interested applicants need to submit their applications by May 19, 2016.
4. Commissioners’ Reports
5. Commissioner Orme

1. Revisited the Senior Center policy of providing free coffee from the snack bar to volunteers when working their shift. It was suggested that this could be extended to the Commissioners as well. Kim Castro, Recreation Manager, agreed that this can occur.

2. Shared that the sub-committee focusing on WHO’s Age-Friendly Cities has not met recently, but the focus groups facilitated by CAFÉ have taken place. Next steps will be to share the outcome with the Age-Friendly Task Force participants.

3. Met Glenda Cressup, Executive Director of Heart of the Valley, at an event and asked if she would present at a future SAC meeting, perhaps after the new commissioners are on board.

1. Commissioner Toledo
	1. Reported that the Santa Clara Women’s League will be donating $12,000 to the City in support of the Health & Wellness Program. The date is pending for May 2016.
2. Commissioner Pivacek

 1. Reminded the members that next month will be her last as Chair.

1. Staff Reports –
	1. Recreation Manager Kim Castro reviewed the staff process required to support the SAC’s Age-Friendly Cities motion. She explained that she is working on the analysis required in order to submit the motion to City Council.
	2. Mallory von Kugelgen reminded the Commissioners to complete the 2015/2016 Statement of Economic Interests, Form 700, page 6 and to please return to the City Clerk’s office. The paperwork was emailed to them by Supervisor Herb this week.
2. Old Business:
	1. AARP Finance 50+

1. Commissioner Collins reported that he was unable to access the link on their website. He will not be pursuing this activity.

* 1. Volunteer Training: has moved from Saturday, April 16th, to Saturday, May 21st. There will be a safety/evacuation procedures session followed by break-out groups to discuss specific volunteer assignment areas.
	2. New classes in March at the Senior Center shared.
	3. Volunteer Recognition Event, May 18th. Invitations will be going out soon. Pre-registration is requested. Guests may attend for $5 each. See the newsletter for more details.
1. Committee Reports
	1. Age-Friendly Cities: Two focus groups (one of Santa Clara seniors, and one of professionals in Santa Clara’s aging community) were facilitated by CAFÉ’s director, Anabel Pelham. WHO’s eight Age-Friendly domains were discussed and feedback was gathered based on participants’ perceptions on how things are going for seniors in Santa Clara. Commissioner Orme stated that, since it is the SAC’s mission to be the eyes and ears on seniors for City Council, perhaps in the future a professional researcher could be hired to compile information on what seniors need.
	2. Elder Abuse: No report.
2. New Business
	1. New Volunteer Fingerprinting event on Wednesday, May 4, 2016, 11am – 12pm, at the Teen Center. Flyer distributed by Mallory von Kugelgen.
	2. “Think You Know the Rules of the Road?” presentation by SCPD Officer David Britton will be held at the Senior Center on Tuesday, May 24, 2016, from 10:30am – 11:30am to clarify traffic laws and to address concerns.
	3. Volunteer Training on May 21, 2016, see newsletter for details.
	4. Try Before You Buy: Chair Yoga on May 20, 2016, 9:30am, and Gentle Yoga on May 23, 6pm. See the newsletter for more information.
	5. Senior Center BBQ will be Thursday, May 26th, 12pm. Focus will be on highlighting summer classes and volunteer opportunities.
3. Public Presentations – Sourcewise representative Frank Kadlecek, informed the Commission that Sourcewise’s Area Plan for 2016 – 2020 has been approved by the Senior Advisory Council and is available for review on the Sourcewise website.
4. Conference and Travel AB 1234: Jennifer Herb, Mallory von Kugelgen, and Jessica Carter will be attending the NorCal Senior Symposium, hosted by CPRS’s Aging & Activities Section, in Alameda, CA, on Wednesday, May 18, 9am – 2pm.
5. There being no further business, the meeting was adjourned at 11:15 am. Next meeting is May 23, 2016 at 10:00 am in Senior Center Room 232.

Prepared by: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 SAMUEL ORME Mallory von Kugelgen Secretary for JENNIFER HERB

 Staff Liaison

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