



**MINUTES
Thursday, June 2, 2016
Regular Meeting – 7:00 P.M.**

Please refer to the Historical and Landmarks Commission Procedural Items guideline for information on all procedural matters. An audio recording of this meeting is available in the Planning Office for review or purchase the Friday following the meeting.

ITEMS FOR COUNCIL ACTION

The following items from this Historical and Landmarks Commission agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items:

- None

1. CALL TO ORDER

The meeting was called to order at 7:08 p.m.

2. ROLL CALL

Commissioners Present: Brian Johns, Patricia Leung, Michael Hyams, J.L. "Spike" Standifer, Priya Cherukuru and Jeannie Mahan

Commissioners Absent: Stephen Estes

Staff Present: Yen Chen, Associate Planner

3. DISTRIBUTION OF AGENDA AND STAFF REPORTS

Copies of current agendas and staff reports for each of the items on the agenda are available from the Planning Division office on the Friday afternoon preceding the meeting and are available at the Commission meeting at the time of the hearing. Commissioner Johns reviewed this procedure and noted the agenda is also available on the City's website.

4. DECLARATION OF COMMISSION PROCEDURES

Chair Johns reviewed the Historical and Landmarks Commission procedures for those present.

5. REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

- A. Withdrawals – None
- B. Continuances – None
- C. Exceptions – None

6. ORAL PETITIONS/ANNOUNCEMENTS AND COMMUNICATIONS

- Lou Faria inquired about Planning Application process for re-roof project. The Commission requested that staff add this item to the next meeting agenda for discussion.

7. CONSENT CALENDAR

Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.

7.A. Approval of Historical and Landmarks Commission Minutes for the meeting of May 5, 2016.

Motion/Action: Motion was made by Cherukuru, seconded by Leung to approve the Minutes of May 5, 2016 with addition under Item 2 Roll Call, "Jeannie Mahan was absent for Items 1 thru 7 while attending Charter Review Committee" (6-0-0-1, Estes absent).

*******END OF CONSENT CALENDAR*******

8. PUBLIC MEETNG ITEMS

8.A. Project Title:	Santa Clara University Five-Year Master Plan
File No.(s):	PLN2014-10779 / CEQ2014-01184
Location:	500 El Camino Real, an approximate 97.4 acre project site bounded by Franklin Street to the north, El Camino Real to the east, Market Street to the south, and Lafayette Street to the west. APNs: 230-08-077, 230-10-003, 230-11-040, 230-13-023, 269-23-073 269-38-110 and 269-38-111. Project Site zoned Public, Quasi-Public, and Public Park or Recreation (B)
Applicant	Chris Shay, Santa Clara University
Owner:	Santa Clara University
Request:	Review of an Environmental Impact Report; and Use Permit to amend the Master Development Plan for the Santa Clara University campus. The proposal includes demolition of approximately 269,130 square feet of existing building floor area to construct up to 449,524 square feet of net new classroom, office and student activity space, and 600 new student housing units on the University campus; and Environmental Impact Report
CEQA Determination:	Environmental Impact Report
Project Planner:	Debby Fernandez, Associate Planner
Staff Recommendation:	Review & Comment and Continue to July 7, 2016 HLC Meeting

Notice: The notice of public meeting for this item was posted within 500 feet of the site and was mailed to property owners within 500 feet.

Discussion: Mr. Chen provided a brief introduction to the project. He noted that the City's environmental consultants from David J. Powers & Associates, Inc. and Albion Environmental, Inc. were present to answer questions on the Environmental Impact Report and Cultural Resources Treatment Plan. Chris Shay from Santa Clara University provided a detail presentation on each of the new components proposed in the Master Development Plan. The discussion centered around the proposed School of Law (Charney Hall) and demolition of Bergin Hall within the area of the proposed STEM Center. The proposed Charney Hall was noted to be on piers to limit the impact to the Third Mission Quadrangle. The discussion included incorporating an interpretive floor within the building. Commissioner Standifer noted the uniqueness of Bergin Hall and the need to protect the resource. Commissioner Johns noted the importance to protect the past history. The Commission commented on the importance of maintaining the street grid pattern. Commissioner Mahan

commended the University on limiting impacts based on the design of the proposed School of Law. Mr. Chen noted that SHPO had been informed of the project, and it is within their preview to comment on the proposal. Lorie Garcia, Honorary City Historian spoke on the proposed project, and noted that she has not completed her full review of the EIR document. She noted the importance for the Commission to review the comments received on the EIR. Ms. Garcia stated that the Mission site is eligible as a State historic resource. She referred to a 1988 Memorandum agreement for between the State, City and SCU that noted the importance of the site. She noted the importance of protecting the resource. Commissioner Johns questioned whether the Memorandum limited the construction within the area. The Commission requested a copy of the Memorandum for their review. The Commission discussed their duty to protect historic resources. Mr. Shay responded to the Commission concerns. He concurred with Commissioner Cherukuru on the mutual interest to protect City and SCU history.

No comments were received from the public during public comment period.

Motion/Action:

Motion was made by Cherukuru, seconded by Johns to continue this item to July 7, 2016 meeting in order to review additional information associated with the project site and to consider the DEIR and comments (6-0-0-1, Estes absent).

9. OTHER BUSINESS

9.A. Commission Procedures and Staff Communications

i. Announcements/Other Items

- Correspondence received for HLC
 - E-mail from Tiffany Sharone on Memorial Cross Park
- Review of Mills Act Contracts
 - The Commission discussed the re-establishment of Mills Act Contracts Ad-hoc Committee which expired on May 1, 2016.
 - **Motion/Action:** Motion was made by Cherukuru, seconded by Hyams to establish an ad-hoc committee that will end on April 30, 2017 with a make-up of HLC Commissioner Estes, Hyams, and Johns in order to review Historical Preservation Agreements (Mills Act Contracts) with the purpose of making a recommendation on the adherence of the contract terms. (6-0-0-1, Estes absent)
- Review of Publications, CAMP and Technical Briefs
 - The Commission discussed the re-establishment Publications, CAMP and Technical Briefs Ad-hoc Committee which expired on May 1, 2016.
 - **Motion/Action:** Motion was made by Cherukuru, seconded by Mahan to establish an ad-hoc committee that will end on April 30, 2017 with a make-up of HLC Commissioner Cherukuru, Mahan and Estes in order to review Publications, CAMP and Technical Briefs (CDs) with the purpose of selecting public handouts and educational materials for publication. (6-0-0-1, Estes absent)
- Monthly Report on HT properties: Residential reversions (verbal update)
 - None

ii. Report of the Liaison from the Planning and Inspection Department

- City Council and Planning Commission Actions (verbal update)

iii. Commission/ Board Liaison and Committee Reports

- Santa Clara Arts and Historic Consortium (Standifer/Cherukuru as alternate)
[Fourth Monday of each month at 7:15 p.m. - Headen-Inman House]
- Historic Preservation Society of Santa Clara (Mahan/Leung as alternate)
[Second Friday of each month at 10:00 a.m. - Harris Lass Preserve]
- Old Quad Residents Association (Hyams/Mahan as alternate)
- Architectural Committee (Mahan / Johns as alternate)
- Agnews Historic Cemetery Museum Committee (Standifer/Hyams as alternate)
- BART/ High Speed Rail/ VTA BRT Committee (Johns/Cherukuru as alternate)
- Zoning Ordinance Update (Johns/Hyams Alternate)
- Neighborhood-University Relations Committee (Johns / Vacant as alternate) *(Item Added)*

iv. Commission Activities

- Commissioner Travel and Training Reports
 - Month of May Historical Preservation Month activities – Theme – “This Place Matters”
 - Commissioner Johns reported on an upcoming Colma Night Photography training.

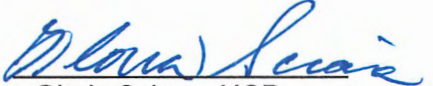
v. Upcoming Agenda Items

- Projects not requiring HLC Review- TBD
- Review of Street Name List – TBD
- Commission Training – TBD (Lorie Garcia)

ADJOURNMENT

The meeting was adjourned at 10:09 p.m. The next regular Historical and Landmarks Commission meeting will be held on Thursday, July 7, 2016 at 7:00 p.m. in the City Council Chambers.

Prepared by: 
Yen Han Chen
Associate Planner

Approved: 
Gloria Sciara, AICP
Development Review Officer

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