



AGENDA
September 20, 2016
7:00 P.M. REGULAR MEETING
CAFETERIA

- I. Call to Order/Roll Call
- II. Approval of Minutes: August 16, 2016
- III. Correspondence/Communications
- IV. Old Business
 - A. Art & Wine Festival September 17 & 18, 2016—Event Evaluation
- V. New Business:
 - A. Request by Futsal Without Borders to Convert Public Tennis Courts to Futsal Use
 - B. Presentation on Current Use of Public Tennis Courts.
- VI. Staff Reports
 - A. Park Projects & Cemetery Updates
 - B. Recreation Program Updates
 - C. Special Event Updates
- VII. Commissioner Reports
- VIII. Conference Attendance Reports
- IX. Public Presentations
- X. Adjourn—next regular meeting October 18, 2016 at 7:00 p.m., Cafeteria

Public Notice

Public Presentations

- Members of the public are provided an opportunity to directly address the Board, Commissions or Committee on items of public interest that are within the jurisdiction of the Board, Commissions or Committee, and any item listed on the agenda.
- For meetings held in the Council Chambers, please note the speaker timing lights located on the podium. A green light indicates the beginning of the time period, a yellow light will appear when 30 seconds remain, and a red light will appear and a buzzer will sound at the end of the time period.
- Groups are encouraged to appoint a single spokesperson, but all speakers should avoid repetitive comments.
- You may be requested to fill out a speaker card and/or give your name when you speak, but are not required to do either to address the Board, Commissions or Committee.
- Please note that the Board, Commissions or Committee cannot take action on an item of business not appearing on the agenda. The only exceptions are if the Board, Commissions or Committee determines that one of the following emergency situations exist: 1. Work stoppage or other activity which severely impairs public health, safety or both, as determined by a majority of the members of the Board, Commissions or Committee; 2. Crippling disaster which severely impairs public health, safety, or both, as determined by the majority of the Board, Commissions or Committee; or 3. Upon a determination by a two-thirds vote of the Board, Commissions or Committee, or, if less than two thirds of the members are present, that the need to take action arose after the agenda was posted; or the item was posted for a prior meeting of the Board, Commissions or Committee occurring not more than five (5) calendar days prior to the date action is taken.
- In the event of a public presentation, the Board, Commissions or Committee or its staff may briefly respond to statements made or questions asked, or may proceed to the next item of business or adjourn. The communication not acted on shall be accepted by the Board, Commissions or Committee for placement on the agenda for the following Board, Commissions or Committee meeting, if requested by the citizen.
- Electronic presentations should be submitted to the liaison department to enable screening for compatibility and viruses. Contact the liaison department to ascertain when the material should be submitted.
- Written materials should be submitted to the liaison department to allow the City to copy such materials. Contact the liaison department to ascertain when the material should be submitted. Any written materials submitted during the meeting should include sufficient copies for the Board, Commissions or Committee and the public.

Americans with Disabilities Act (ADA)

- In accordance with the Americans with Disabilities Act of 1990, the City of Santa Clara will ensure that all existing facilities will be made accessible to the disabled. Modifications in policies, procedures and/or practices will be made as necessary to ensure access for all individuals with a disability.
- Individuals with disabilities are encouraged to contact the City's ADA Office at (408) 615-3000 to discuss meeting accessibility.
- In order to allow participation by individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, please do not wear scented products to meetings at City facilities.
- For meetings held in the Council Chambers, individuals with a hearing impairment should note that the Council Chamber is equipped with a headset system which allows one to hear more clearly from any seat in the room. Please ask a City staff member present at the meeting for details.
- Upon request by a person with a disability, meeting agendas and writings distributed during the meeting that are public records will be made available in an appropriate alternative format. Please contact the City Clerk's Office at (408) 615-2220 with your request.

Appeal of Council/Board/Commission/Committee Action

- Pursuant to Government Code section 65009, any challenge of Public Hearing matters in court may be limited to only those issues raised at the Public Hearing, or in writing submitted before or at the Public Hearing.
- Any challenge to a Public Hearing matter must be filed in accordance with the provisions of Civil Code section 1094.6, including applicable time limitations.



**Meeting Minutes
August 16, 2016**

Organization	Name
City of Santa Clara	Commissioner Chuck Blair Commissioner George Guerra Commissioner Andrew Knaack Commissioner Roseann Alderete LaCoursiere Commissioner Joe Martinez Commissioner Tino Silva Commissioner Kevan Michael Walke Director of Parks & Recreation, James Teixeira Deputy Parks & Recreation Director, Dale Seale Recreation Manager, Kim Castro

Matters For Council Action:

- A) The Commission recommended that Council approve the Santa Clara Square Project Final Schematic Design with the following additions: a second blue emergency light along the pathway near the playground area, bike parking adjacent to the BBQ Pavilion, a GFCI outlet at each picnic pod, and bench seating face the playground areas.
- B) The Commission recommended that Council approve the GameTime forest theme playground apparatus for the Steve Carli Park rehabilitation project.

1. Call to Order/Roll Call/Order of Agenda

The meeting was called to order by Commissioner Walke at 7:15 p.m. On a motion by Commissioner Knaack and second by Commissioner Blair, the Commission approved (5-0-2) the meeting's agenda. Commissioner Blair made a motion that was seconded by Commissioner Guerra to excuse (5-0-2) Commissioners LaCoursiere and Silva.

2. Approval of Minutes

On a motion by Commissioner Knaack, and a second by Commissioner Guerra, the Commission approved (5-0-2) the minutes for the regular meeting of August 16, 2016.

3. Correspondence & Communications

Commissioners reviewed Council actions related to Parks & Recreation from June 19, 2016. The commissioners reviewed correspondence related to: the successful PONY World Series held August 4-7, 2016, a donation to the Senior Center, and a letter from a resident recommending that the City replace water fountains in parks with a type that includes a water bottle filling element.

4. Old Business

- A. Follow Up From March 15 Santa Clara Square Project Final Schematic Design Presentation by Irvine Company—Recommendation to Council to approve. The Commission reviewed the schematic design. On a motion by Commissioner Guerra with a second from Commissioner Martinez, the Commission recommended (5-0-2) approval of the Santa Clara Square Project Final Schematic Design with the following additions: a second blue emergency light along the pathway near the playground area, bike parking adjacent to the BBQ Pavilion, a GFCI outlet at each picnic pod, and bench seating face the playground areas. The Commission agreed that discussion of potential park names be placed on a future regular meeting agenda.
- B. Art & Wine Festival September 17 & 18, 2016 Update. The Commission discussed the selection of beers, wines, improved signage on EZ-ups, pricing and logistics. Santa Clara Rotary provided an update on the craft beer garden, keg set up and distributor support provided and to be available at the Festival and ice distribution. Director Teixeira described the addition of Open City Hall which will include all City departments showcasing City projects, services and programs. The City volunteer program (Volgistics) and fingerprinting continues and will be available at the Community Recreation Center on Friday afternoon prior the Festival, as well as from 9-12 Saturday and Sunday so new volunteers can complete the sign up, sign in and screening process. City pays fingerprinting costs.

5. New Business:

- A. Steve Carli Park Playground Improvement Project Presentation of Options and Community Input-Recommendation to Council to approve. Deputy Director Seale reviewed the Open City Hall survey data with the Commissioners. On a motion by Commissioner Guerra and seconded by Commissioner Blair the Commission recommended (5-0-2) that Council approve the GameTime forest theme playground apparatus for the Steve Carli Park rehabilitation project.

6. Staff Reports

- A. Park Projects & Cemetery Updates: Deputy Director Seale provided an update on the Bracher Park Playground Improvement Project which is two months into construction. The Parks Division is currently replacing tennis court screens at City parks, and continuing an effort to bring recycled water to Townsend Field to improve irrigation capacity and turf growth.
- B. Recreation Division Updates: Deputy Director Seale updated the Commission regarding a successful 2016 PONY World Series at Washington Park.
- C. Special Events Updates: Director Teixeira provided an update to the Commission regarding the preparations for the Art & Wine Festival, in addition to agreements the Department is finalizing for the seasonal recreation ice rink. The ice rink will open before Thanksgiving and run until the Martin Luther King Holiday.

7. Commissioner Reports

- A. Commissioner Blair: Was the host for the PONY Baseball World Series at Washington

Ball Park, which was a great event for Santa Clara. He commented on the very good quality of the field as the "best in 30 years", the pitcher's mound and staff support of the event.

- B. Commissioner Knaack: Attended the RJJT production of Shrek and thought it was very well done. He also visited Parkway Park, Central Park, Steve Carli Park, Bracher Park, Rotary Park, Civic Center Park and Live Oak Park.
- C. Commissioner Guerra: Attended the Silicon Valley BBQ Championships. He mentioned that more signage and publicity may be needed next year, as some residents were not aware of the event. Commissioner Guerra also visited Mary Gomez Park and Central Park.
- D. Commissioner Martinez: Visited Central Park and attended a planning meeting for the Art & Wine Festival.
- E. Commissioner Walke: Visited Montague Park.

8. Conference & Attendance Reports: None.

9. Public Presentations: None.

10. Adjournment: On a motion by Commissioner Guerra and second by Commissioner Blair the meeting was adjourned at 9:40 p.m.

Prepared by: _____ Reviewed by: _____
Dale Seale George Guerra
Deputy Director of Parks & Commission Secretary
Recreation

Submitted by: _____
James Teixeira
Director of Parks & Recreation/Commission Liaison

**Council Meeting Agenda Summary of Actions
August 23 and 30, 2016**

August 23, 2016

Minutes Noted and Filed:

- Parks and Recreation Commission—April 19, 2016.
- Parks and Recreation Commission—May 17, 2016.
- Parks and Recreation Commission—June 21, 2016.

Adoption of a Resolution establishing the fee schedule for new residential development fees due in-lieu of parkland dedication.

Adopted Resolution No. 16-8358.

August 30, 2016

Approval of Amendment No. 1 to the Agreement for Performance of Services with Ice Rentals, LLC dba Special Ice to provide an Ice Rink for the 2016 Winter Recreation Season, for an additional \$103,000 for a revised not to exceed total contract amount of \$233,000.

Approved.

Approval of a Municipal Master Lease Agreement dated July 6, 2016 with Yamaha Motor Corporation for eighty (80) YDRE and three (3) YT2A golf carts to be used at the Santa Clara Golf and Tennis Club, in an amount not to exceed \$63,747.12 for the first year of the Agreement with a total not to exceed amount of \$127,494.24 over the two year term of the agreement beginning October 1, 2016.

Approved.