## **Governance Committee Work Plan**

Communication between Council members and staff  Education on parameters of ministerial, quasi-judicial, and legislative roles of council and commissions  Birection by consensus or formal motionwhen?  Individual email accounts for council members?  Jolicy on free speech for community at public meetings  Should supermajority votes require an action item vote?  Should there be a different model for council administrative staff and reporting structure?  Josting complete planning commission agenda and packets creating and approving minutes for commissions and committeespost tentative mins? Standards for time to get minutes done  publishing constantly updating agenda calendar  post tentative agendas for council and some commissions  better descriptions of closed sessions, better criteria of what will be discussed in closed session.  standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	Topic	Priority	Lead	Description	Timing	Deliverables
Council seniority process 11 process created, use started. Review? Agenda setting process 11 process created, use started. Review? Agenda posting process 11 Council legislative advocacy positions 2 Teresa Review contents Council goal setting process 2 Teresa Council goal setting process 2 Teresa Council goal setting process 3 Teresa Council goal setting process 4 Teresa, Par? CAC reviewing MOU proposed by City. Responsibilities assigned to Commissions/Committees Communication between Council members, commissioners, and the public Communication between Council members and staff Communication between Council members and staff Suducation on parameters of ministerial, quasi-judicial, and legislative roles of council and commissions 8 Direction by consensus or formal motion—when? 9 Impacted by pending court case. Email addresses assigned.  policy on free speech for community at public meetings Should supermajority votes require an action item vote? 9 Should supermajority votes require an action item vote? 9 Should supermajority votes require an action item vote? 9 Should supermajority votes require an action item vote? 9 Should supermajority votes require an action item vote? 9 Should supermajority votes require an action item vote? 9 Should supermajority votes require an action item vote? 9 Should supermajority votes require an action item vote? 9 Should supermajority votes require an action item vote? 9 Should supermajority votes require an action item vote? 9 Should supermajority votes require an action item vote? 9 Should supermajority votes require an action item vote? 9 Should supermajority votes require an action item vote? 9 Should supermajority votes require an action item vote? 9 Should supermajority votes require an action item vote? 9 Should supermajority votes require an action item vote? 9 Should supermajority votes require an action item vote? 9 Should supermajority votes require an action item vote? 9 Should free be different more service. 9 Should supermajority votes require an action item vote? 9 S	Clarify council policy on delegation of authority to CM, and					
Agenda setting process 1   process created, use started. Review? Agenda positing process 1   Council legislative advocacy positions 7   Council policy statements and principles 2   Teresa   Review contents Council goal setting process 2   Teresa   Review contents Council goal setting process 2   Teresa   Review contents Council goal setting process 3   Teresa   Review contents Council goal setting process 4   Teresa, Pat?   CAC reviewing MOU proposed by City. Responsibilities assigned to Commissions/Committees 6   Started improving communication process with council of the proving communication process with council of the proving communication process with council/commission dinners Communication between Council members and staff   3   Cauncil of the proving communication process with council/commission dinners Communication between Council members and staff   3   Cauncil of the proving communication process with council/commission dinners  Communication between Council and commissions   8   Direction by consensus or formal motion—when?   9   Impacted by pending court case. Email addresses assigned.  Individual email accounts for council members?   9   Impacted by pending court case. Email addresses assigned.  Individual email accounts for council members?   9   Impacted by pending court case. Email addresses assigned.  Individual email accounts for council members   9   Impacted by pending court case. Email addresses assigned.  Individual email accounts for commission agenda and packets   9   Impacted by pending court case. Email addresses assigned.  Individual email accounts for commission agenda and packets   9   Impacted by pending court case. Email addresses assigned.  Individual email accounts for commission agenda and packets   9   Impacted by pending court case. Email addresses assigned.  Individual email accounts for commission agenda and packets   9   Impacted by pending court case.  Individual email accounts for commission agenda and packets   1   Impacted by pending court case.  Individual email acc	staff					
Agenda posting process Council legislative advocacy positions 7 Council policy statements and principles 2 Teresa Review contents Council goal setting process Council goal setting process 2 Teresa Review contents Council goal setting process 2 Teresa Review contents Council goal setting process 2 Teresa Review contents Council goal setting process Responsibilities assigned to Commissions/Committees 6 Communication between Council members, commissioners, and the public Communication between Council members and staff 3 Education on parameters of ministerial, quasi-judicial, and legislative roles of council and commissions 8 Education on parameters of ministerial, quasi-judicial, and legislative roles of council and commissions 8 Individual email accounts for council members? 3 Impacted by pending court case. Email addresses assigned.  policy on free speech for community at public meetings Alen, Teresa Individual email accounts for council administrative staff and reporting structure?  Should supermajority votes require an action tem vote? 9 Should there be a different model for council administrative staff and reporting structure?  10 posting complete planning commission agenda and packets or careating and approving minutes for commissions and committees—post tentative mins? Standards for time to get minutes done 6 publishing constantly updating agenda calendar 1 post tentative agendas for council and some commissions 1 better descriptions of closed sessions, better criteria of what will be discussed in closed sessions, better criteria of what will be discussed in closed session, spotsing tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	Council seniority process	11				
Council legislative advocacy positions Council golicy statements and principles 2 Teresa Council golicy statements and principles 2 Teresa Citizens Advisory Committee Citizens Advisory Committee Communication between Council members, commissioners, and the public Communication between Council members and staff Council golar documents of ministerial, quasi-judicial, and legislative roles of council and commissions Birection by consensus or formal motion—when? Individual email accounts for council members? Should supermajority votes require an action item vote? Should there be a different model for council administrative staff and approving minutes flor commission agenda and packets creating and approving minutes for commissions and committees—post tentative mins? Standards for time to get multites done  post letrative agendas for council and some commissions better descriptions of closed sessions, better criteria of what will be discussed in closed sessions.  Templates created for minutes.  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	Agenda setting process	1		process created, use started. Review?		
Council policy statements and principles  Council goal setting process  Clizens Advisory Committee  A Teresa, Pat?  CAC reviewing MOU proposed by City.  Teresa, Pat?  CAC reviewing MOU proposed by City.  Teresa, Pat?  CAC reviewing MOU proposed by City.  CAC reviewing MOU proposed by City.  Teresa, Pat?  CAC reviewing MOU proposed by City.  CAC reviewing MOU proposed with recommendations from conditions or review and proposed minites, pave a gendas, meeting materials, and minites done or council, imeliance for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minites posted no web page for each commission or committee or minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minites and procedures, look for what will be discussed in closed session.	Agenda posting process	1				
Council goal setting process  Citizens Advisory Committee  Al Teresa, Pat?  CAC reviewing MOU proposed by City.  Responsibilities assigned to Commissions/Committees  Communication between Council members, commissioners, and the public  Communication between Council members and staff  Education on parameters of ministerial, quasi-judicial, and legislative roles of council and commissions  Birection by consensus or formal motionwhen?  Individual email accounts for council members?  Should supermajority votes require an action item vote?  Should supermajority votes require an action item vote?  Should here be a different model for council administrative staff and reporting structure?  posting complete planning commission agenda and packets creating and approving minutes for commissions and committees—post tentative many for commissions and committees—post tentative many for commissions and committees—post tentative many for commissions and committees one post tentative agendas for council and some commissions better descriptions of closed sessions, better criteria of what will be discussed in closed session.  Templates created for minutes.  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	Council legislative advocacy positions	7				
Citizens Advisory Committee  Responsibilities assigned to Commissions/Committees  6  Communication between Council members, commissioners, and the public  Communication between Council members and staff  3  Education on parameters of ministerial, quasi-judicial, and legislative roles of council and commissions  8  Education on parameters of ministerial, quasi-judicial, and legislative roles of council and commissions  8  Individual email accounts for council members?  3 addresses assigned.  Individual email accounts for council members?  3 policy on free speech for community at public meetings  4 Ren, Teresa  7 resolved? New  10  Should supermajority votes require an action item vote?  9 posting complete planning commission agenda and packets creating and approving minutes for commissions and committees—post tentative mins? Standards for time to get minutes done  9 publishing constantly updatting agenda calendar  1 post tentative agendas for council and some commissions better descriptions of closed sessions, better criteria of what will be discussed in closed session. Standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting lentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	Council policy statements and principles	2	Teresa	Review contents		
Responsibilities assigned to Commissions/Committees  Communication between Council members, commissioners, and the public  Communication between Council members and staff  3 council/commission dinners  Communication between Council members and staff  3 council/commission dinners  Communication between Council members and staff  3 council/commission dinners  Education on parameters of ministerial, quasi-judicial, and legislative roles of council and commissions  8 Direction by consensus or formal motionwhen?  9 Impacted by pending count case. Email addresses assigned.  Individual email accounts for council members?  3 addresses assigned.  Individual email accounts for council members?  3 policy on free speech for community at public meetings  4 Ren, Teresa  resolved? New  5 Should there be a different model for council administrative staff and reporting structure?  10 posting complete planning commission agenda and packets creating and approving minutes for commissions and committees—post tentative mins? Standards for time to get minutes done  publishing constantly updating agenda calendar  1 post tentative agendas for council and some commissions  1 better descriptions of closed session, better criteria of what will be discussed in closed session.  1 standard form for minutes, liphlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, pasted on web page for each commission or committee  with all city and grant requirements and procedures, look for	Council goal setting process	2	Teresa			
Communication between Council members, commissioners, and the public council/commission dinners  Communication between Council members and staff 3  Education on parameters of ministerial, quasi-judicial, and legislative roles of council and commissions 8  Direction by consensus or formal motion—when? 9  Individual email accounts for council members? 3  Should supermajority votes require an action item vote? 9  Should supermajority votes require an action item vote? 9  Should be a different model for council administrative staff and reporting structure? 10  sosting complete planning commission agenda and packets creating and approving minutes for commissions and committees—post tentative mins? Standards for time to get minutes done 9  publishing constantly updating agenda calendar 1  post tentative agendas for council and some commissions better descriptions of closed sessions, better criferia of what will be discussed in closed session. setting mutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	Citizens Advisory Committee	4	Teresa, Pat?	CAC reviewing MOU proposed by City.		
and the public  Communication between Council members and staff  Education on parameters of ministerial, quasi-judicial, and legislative roles of council and commissions  Birection by consensus or formal motionwhen?  Individual email accounts for council members?  3 Impacted by pending court case. Email addresses assigned.  policy on free speech for community at public meetings  4 Ren, Teresa resolved? New  Should supermajority votes require an action item vote?  9 Should there be a different model for council administrative staff and reporting structure?  posting complete planning commission agenda and packets creating and approving minutes for commissions and committeespost tentative mins? Standards for time to get minutes done publishing constantly updating agenda calendar  post tentative agendas for council and some commissions better descriptions of closed sessions, better criteria of what will be discussed in closed session.  standard form for minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Internal nultipart planting materials, and minutes posted on web page for each commission or committee  Internal nultipart planting materials, and procedures, look for	Responsibilities assigned to Commissions/Committees	6				
Communication between Council members and staff Education on parameters of ministerial, quasi-judicial, and legislative roles of council and commissions Birection by consensus or formal motion—when?  Individual email accounts for council members? Jolicy on free speech for community at public meetings Anould supermajority votes require an action item vote? Should supermajority votes require an action item vote? Should supermajority votes require an action item vote? Should supermajority or action item vote? Should there be a different model for council administrative staff and reporting structure?  posting complete planning commission agenda and packets creating and approving minutes for commissions and committees—post tentative mins? Standards for time to get minutes done  post tentative agendas for council and some commissions  post tentative agendas for council inmeline for minutes, posting tentative unapproved minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Individual email accounts for minutes.  Templates created for minutes.  Individual email accounts for minutes.  Impacted by pending court case.  Impacted by pending co	Communication between Council members, commissioners,			started improving communication process with		
Education on parameters of ministerial, quasi-judicial, and legislative roles of council and commissions 8  Direction by consensus or formal motionwhen?  Individual email accounts for council members?  Jolicy on free speech for community at public meetings 4  Ren, Teresa resolved? New  Should supermajority votes require an action item vote?  Should there be a different model for council administrative staff and reporting structure?  posting complete planning commission agenda and packets creating and approving minutes for commissions and committeespost tentative mins? Standards for time to get minutes done  publishing constantly updating agenda calendar  post tentative agendas for council and some commissions  better descriptions of closed session. standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  with all city and grant requirements and procedures, look for	and the public			council/commission dinners		
legislative roles of council and commissions 8 Direction by consensus or formal motion—when? 9 Impacted by pending court case. Email addresses assigned.  Individual email accounts for council members? 3 addresses assigned.  Individual email accounts for community at public meetings 4 (Ren, Teresa) resolved? New  Should supermajority votes require an action item vote? 9 Should there be a different model for council administrative staff and reporting structure? 10  posting complete planning commission agenda and packets creating and approving minutes for commissions and committees—post tentative mins? Standards for time to get minutes done 6 publishing constantly updating agenda calendar 1 post tentative agendas for council and some commissions 1 better descriptions of closed sessions, better criteria of what will be discussed in closed session. standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for		3				
Direction by consensus or formal motionwhen?  Individual email accounts for council members?  Jolicy on free speech for community at public meetings  A Ren, Teresa  Should supermajority votes require an action item vote?  Should there be a different model for council administrative staff and reporting structure?  Josting complete planning commission agenda and packets creating and approving minutes for commissions and committeespost tentative mins? Standards for time to get minutes done  publishing constantly updating agenda calendar  Jost tentative agendas for council and some commissions  better descriptions of closed sessions, better criteria of what will be discussed in closed session.  standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  With all city and grant requirements and procedures, look for	Education on parameters of ministerial, quasi-judicial, and					
Impacted by pending court case. Email addresses assigned.  policy on free speech for community at public meetings Should supermajority votes require an action item vote?  Should there be a different model for council administrative staff and reporting structure?  posting complete planning commission agenda and packets creating and approving minutes for commissions and committees—post tentative mins? Standards for time to get minutes done publishing constantly updating agenda calendar  post tentative agendas for council and some commissions better descriptions of closed sessions, better criteria of what will be discussed in closed sessions. standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	legislative roles of council and commissions	8				
Individual email accounts for council members?  policy on free speech for community at public meetings  Should supermajority votes require an action item vote?  Should there be a different model for council administrative staff and reporting structure?  posting complete planning commission agenda and packets  creating and approving minutes for commissions and committees—post tentative mins? Standards for time to get minutes done publishing constantly updating agenda calendar  post tentative agendas for council and some commissions better descriptions of closed sessions, better criteria of what will be discussed in closed session.  standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	Direction by consensus or formal motionwhen?	9				
Individual email accounts for council members?  policy on free speech for community at public meetings  Should supermajority votes require an action item vote?  Should there be a different model for council administrative staff and reporting structure?  posting complete planning commission agenda and packets  creating and approving minutes for commissions and committees—post tentative mins? Standards for time to get minutes done publishing constantly updating agenda calendar  post tentative agendas for council and some commissions better descriptions of closed sessions, better criteria of what will be discussed in closed session.  standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for				Impacted by pending court case. Email		
Should supermajority votes require an action item vote?  Should there be a different model for council administrative staff and reporting structure?  10  posting complete planning commission agenda and packets  creating and approving minutes for commissions and committees—post tentative mins? Standards for time to get minutes done  publishing constantly updating agenda calendar  1  post tentative agendas for council and some commissions  1 better descriptions of closed sessions, better criteria of what will be discussed in closed session.  standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	Individual email accounts for council members?	3				
Should there be a different model for council administrative staff and reporting structure?  10  posting complete planning commission agenda and packets creating and approving minutes for commissions and committeespost tentative mins? Standards for time to get minutes done publishing constantly updating agenda calendar  1  post tentative agendas for council and some commissions better descriptions of closed sessions, better criteria of what will be discussed in closed session. standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	policy on free speech for community at public meetings	4	Ren, Teresa	resolved? New		
staff and reporting structure?  10  posting complete planning commission agenda and packets  creating and approving minutes for commissions and committeespost tentative mins? Standards for time to get minutes done  publishing constantly updating agenda calendar  1  post tentative agendas for council and some commissions better descriptions of closed sessions, better criteria of what will be discussed in closed session.  standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	Should supermajority votes require an action item vote?	9				
posting complete planning commission agenda and packets  creating and approving minutes for commissions and committeespost tentative mins? Standards for time to get minutes done  publishing constantly updating agenda calendar  post tentative agendas for council and some commissions  better descriptions of closed sessions, better criteria of what will be discussed in closed session.  standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	Should there be a different model for council administrative					
creating and approving minutes for commissions and committeespost tentative mins? Standards for time to get minutes done  publishing constantly updating agenda calendar  post tentative agendas for council and some commissions better descriptions of closed sessions, better criteria of what will be discussed in closed session.  standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	staff and reporting structure?	10				
creating and approving minutes for commissions and committeespost tentative mins? Standards for time to get minutes done  publishing constantly updating agenda calendar  post tentative agendas for council and some commissions better descriptions of closed sessions, better criteria of what will be discussed in closed session.  standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for						
committeespost tentative mins? Standards for time to get minutes done  publishing constantly updating agenda calendar  1  post tentative agendas for council and some commissions better descriptions of closed sessions, better criteria of what will be discussed in closed session.  standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	posting complete planning commission agenda and packets	5				
minutes done 6 publishing constantly updating agenda calendar 1 post tentative agendas for council and some commissions 1 better descriptions of closed sessions, better criteria of what will be discussed in closed session. standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	creating and approving minutes for commissions and					
publishing constantly updating agenda calendar  1  post tentative agendas for council and some commissions better descriptions of closed sessions, better criteria of what will be discussed in closed session.  standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	committeespost tentative mins? Standards for time to get					
post tentative agendas for council and some commissions  better descriptions of closed sessions, better criteria of what will be discussed in closed session.  standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Templates created for minutes.  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	minutes done	6				
better descriptions of closed sessions, better criteria of what will be discussed in closed session.  standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	publishing constantly updating agenda calendar	1				
better descriptions of closed sessions, better criteria of what will be discussed in closed session.  standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for						
will be discussed in closed session.  standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	post tentative agendas for council and some commissions	1				
standard form for minutes, highlight recommendations from comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	better descriptions of closed sessions, better criteria of what					
comm mtgs to council, timeline for minutes, posting tentative unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	will be discussed in closed session.					
unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee Templates created for minutes.  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	standard form for minutes, highlight recommendations from					
unapproved minutes, have agendas, meeting materials, and minutes posted on web page for each commission or committee Templates created for minutes.  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for						
minutes posted on web page for each commission or committee Templates created for minutes.  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for						
committee Templates created for minutes.  Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	minutes posted on web page for each commission or					
Internal audit practices within the city to ensure compliance with all city and grant requirements and procedures, look for	committee			Templates created for minutes.		
with all city and grant requirements and procedures, look for	Internal audit practices within the city to ensure compliance					
	with all city and grant requirements and procedures, look for					
	process improvements					

Review of Auditor function, creation of Auditor General function to review all city departments, create process to have an audit plan			
Process for appointing commissioners and committee		Adjunct members to commissions? Residents	
members		on council committees?	
Reconvene charter review committee for council election			
methods.	1		
Review of Auditor function, creation of Auditor General function to review all city departments, create process Review requirements for new agenda management systems	2		
Time certain for agenda items hearings, adjustment on public			
comment process			
Review what items need to be on council agendas. Can some			
things, like tech specs, placement on salary schedules, etc. be			
removed from council agenda?			