



AGENDA  
January 17, 2017  
7:00 P.M. REGULAR MEETING  
STAFF CONFERENCE ROOM

- I. Call to Order/Roll Call
- II. Approval of Minutes: November 15, 2016
- III. Correspondence/Communications
- IV. Old Business
- V. New Business:
  - A. City Council and Parks & Recreation Commission Study Session (January 10, 2017)
    1. Commission Work Plan Goals for 2017
      - a. Facility Conditions & Needs Assessment—Discuss Park Acquisition, Development & Rehabilitation Projects/Priorities/Funding
      - b. Park Rules & Regulations Ordinance/Signs—Develop Draft
      - c. Parks & Athletic Fields Access, Supervision & Enforcement
      - d. Special Event Enhancement—Local Focus & Activities & Cultural Commission Collaboration (Art & Wine, Tree Lighting)
    - B. Discuss Athletic Field Maintenance: Sites, Responsibilities, Utility Use/Cost Allocations, User Group Agreements—Youth Baseball
    - C. Safe Routes To Parks (National Recreation & Parks Association)
    - D. Wade Brummal Annual Report—Review
- VI. Staff Reports
  - A. Park Projects & Cemetery Updates
  - B. Recreation Program Updates
  - C. Special Event Updates
- VII. Commissioner Reports
- VIII. Conference Attendance Reports
- IX. Public Presentations
- X. Adjourn—next regular meeting February 21, 2017, at 7:00 p.m., Cafeteria



**Meeting Minutes  
November 15, 2016**

**Organization**

**Name**

City of Santa Clara

Commissioner Chuck Blair  
Commissioner George Guerra  
Commissioner Andrew Knaack  
Commissioner Roseann Alderete LaCoursiere  
Commissioner Joe Martinez  
Commissioner Tino Silva  
Commissioner Kevan Michael Walke  
Director of Parks & Recreation, James Teixeira  
Deputy Parks & Recreation Director, Dale Seale  
Recreation Manager, Kim Castro

**Matters For Council Action: None.**

1. Call to Order/Roll Call/Order of Agenda

The meeting was called to order by Chair Walke at 7:00 p.m. On a motion by Commissioner LaCoursiere and seconded by Commissioner Knaack, the Commission approved the meeting's agenda (7-0).

2. Approval of Minutes

On a motion by Commissioner LaCoursiere, and a second by Commissioner Knaack, the Commission approved (7-0) the minutes for the regular meeting of October 18, 2016.

3. Correspondence & Communications: None.

4. Old Business: None.

5. New Business: None.

6. Staff Reports

A. Park Projects & Cemetery Updates: Deputy Director Seale provided an update on the Steve Carli Park playground refurbishment which is scheduled to begin in January 2017. Field #2 is scheduled for replacement at Youth Soccer Park beginning the first week of December. The next park playgrounds to be refurbished are located in Machado Park, Homeridge Park, and Bowers Park. The ice rink at central park is in the final stage of preparation for season.

B. Recreation Division Updates: Recreation Manager Castro provided details on Santa Clara Ice at Central Park and included the fee structure and hours of operation. The

Willie Wonka play was a success and sold out. The Nutcracker is sold out for December.

- C. Special Events Updates: The Tree Lighting Ceremony will be on December 2, 2016 at Central Park. Recreation Manager Castro reviewed the set up for the event and noted that Jerry Marsalli will be the tree lighter for the event. Commissioners will operate the wine booth at the Tree Lighting Ceremony.

7. Commissioner Reports

- A. Commissioner Blair: Visited Henry Schmidt Park and Everett Alvarez Jr. Park.
- B. Commissioner Guerra: Visited the Senior Center and had the opportunity to see the excellent service the City provides to seniors, particularly through Therapeutic Recreation programs.
- C. Commissioner Knaack: Attended the Veterans Day Event in Central Park. He also visited the Senior Center for the Winter Craft Fair.
- D. Commissioner LaCoursiere: Attended the Community Fund Dinner as well at the Veterans Day events in Central Park and at the Elks Lodge.
- E. Commissioner Martinez: Visited Raymond G. Gamma Dog Park, Fremont Park, and attended the Veterans Day Event at the Elks Lodge.
- F. Commissioner Silva: Requested an inventory of parks and their ages to be discussed at a future meeting.
- G. Commissioner Walke: Visited Raymond G. Gamma Dog Park.

8. Conference & Attendance Reports: None.

9. Public Presentations: None.

10. Adjournment: On a motion by Commissioner LaCoursiere and second by Commissioner Martinez to cancel the December meeting (6-0-1). On a motion by Commissioner Guerra and second by Commissioner Blair the meeting was adjourned (6-0-1) at 7:53 p.m.

Prepared by: \_\_\_\_\_ Reviewed by: \_\_\_\_\_  
Dale Seale George Guerra  
Deputy Director of Parks & Recreation Commission Secretary

Submitted by: \_\_\_\_\_  
James Teixeira  
Director of Parks & Recreation/Commission Liaison