



CITY OF SANTA CLARA
SENIOR ADVISORY COMMISSION MINUTES
March 28, 2016

The City of Santa Clara Senior Advisory Commission met for their regularly scheduled meeting on March 28, 2016 at 10:00 am, at the Santa Clara Senior Center, 1303 Fremont Street, Santa Clara, California.

Present: Commissioners: Dwight Collins, ArLyne Diamond, Bobbie Estrada, Sam Orme, Alice Pivacek and Nancy Toledo

Absent: Excused – Wanda Buck

Guests: Frank Kadlecek – Sourcewise representative
Lucille Hirsch –

Staff Present: Jennifer Herb, Recreation Supervisor – Senior Center
Kimberly Castro, Recreation Manager

Matters for Council Action: none

- I. Call To Order – The meeting was called to order at 10:00 am by Chair Alice Pivacek.
- II. Roll Call
 - A. Excused – Wanda Buck
- III. Introductions of Guests –
 - A. Frank Kadlecek – Sourcewise representative
 - B. Lucille Hirsch
- IV. Approval of Approval of February 29 Minutes – On a motion made by Commissioner Estrada and seconded by Commissioner Collins, the minutes of February 29 were approved.
- V. Approval of the order of the meeting agenda – On a motion made by Commissioner Diamond and seconded by Commissioner Estrada, the order of the meeting agenda was approved.
- VI. Correspondence/Communications – None



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- VII. Summary of City Council Actions – City Manager Julio Fuentes resigned and Ruth Shikada will be acting City Manager.

- VIII. Commissioners' Reports
 - A. Commissioner Orme
 - 1. Asked about the snack bar offering free coffee to commissioners.
 - B. Commissioner Toledo
 - 1. Shared that the Showtime event was very well attended. The Women's League will hear about the profits at the next meeting.
 - 2. Shared information about Ashbyvillage.org, which is an organization that serves seniors with the goal of keep them in their homes.
 - 3. Mentioned a Sourcewise article about Compliance.

- IX. Staff Reports –
 - A. Supervisor Herb informed the commission that departments are working on their 2016-2017 budgets.
 - B. Supervisory Herb informed the Commission about the San Tomas/Monroe Park Project, and encouraged them to fill out the survey regarding community feedback.

- X. Old Business:
 - A. Commission binder – Supervisor Herb took some time to go over the Commission binder and recap on a few aspects.
 - 1. By-Laws
 - 2. Brown Act
 - 3. Parliamentary Procedure
 - B. Showtime, March 4-6 – the Women's League will report the fundraising total at their April meeting.
 - C. Volunteer Fingerprint event, March 12, 10:00 am – 1:00 pm – Supervisor Herb thanked those commissioners that volunteered at the event.

- XI. Committee Reports
 - A. Age-Friendly Cities
 - 1. CAFÉ will be meeting with focus group for professionals the week of March 28 and non-professionals in April.
 - 2. The Committee did not meet in February.
 - B. Elder Abuse
 - 1. Commissioner Collins inquired about the fact that there is no below market housing for seniors.

- XII. New Business




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- A. AARP Finance 50+ - Commission Collins is going to be taking a training in April that will allow him to offer the workshop. Commissioners are interested in Stocks/Bonds, Annuities, and inflation
 - B. Volunteer Training, April 16 – Supervisor Herb informed the Commission that the Senior Center would be holding a training for all volunteers, to go over customer service, emergency preparedness, and new software procedures.
 - C. Volunteer Recognition Event, May 18 – Supervisor Herb informed the Commission that the Senior Center will be holding its annual recognition event, with a Hollywood theme this year.
- XIII. Public Presentations – Sourcewise representative Frank Kadlecsek, informed the Commission that Sourcewise was conducting a telephone survey for the General Plan.
- XIV. Conference and Travel AB 1234: None.
- XV. There being no further business, the meeting was adjourned at 11:30 am. Next meeting is April 25, 2016 at 10:00 am in Senior Center Room 232.

Prepared by:


SAMUEL ORME
Secretary


JENNIFER HERB
Staff Liaison