



**MINUTES OF THE CITY/SCHOOL  
LIAISON COMMITTEE**

City Hall  
Staff Conference Room  
Wednesday, December 7, 2016  
7:30 a.m. to 8:30 a.m.

**Council in attendance:**

Lisa M. Gillmor, Mayor  
Teresa O'Neill, Chair/Vice Mayor  
Pat Kolstad, Council Member

**School board members in attendance:**

Noelani Sallings, Board of Trustee, Santa Clara Unified School District  
Michele Ryan, Board of Trustee, Santa Clara Unified School District  
Andy Ratermann, Board of Trustee, Santa Clara Unified School District

**Staff in attendance:**

Mike Sellers, Police Chief, City of Santa Clara  
Tamera Haas, Deputy City Manager, City of Santa Clara  
Andrew Crabtree, Director of Community Development, City of Santa Clara  
Dennis Ng, Traffic Engineer, City of Santa Clara  
Kimberly Castro, Recreation Manager Parks and Recreation, City of Santa Clara  
Paul Sims, Assistant City Librarian, City of Santa Clara  
Anne Tran, Office Specialist II for the City Manager's Office, City of Santa Clara  
Mark Allgire, Chief Business Officer  
Stan Rose, Superintendent, Santa Clara Unified School District  
Larry Adams, Bond Projects Director, Santa Clara Unified School District  
Michal Healy, School Planning Consultant, Santa Clara Unified School District  
Kathie Kanavel, Assistant Superintendent, Santa Clara Unified School District  
Jennifer Dericco, Public Information Officer

**Note: The meeting was chaired, and minutes taken by, the City of Santa Clara. Minutes will be approved by the City-School Liaison Committee at its next regularly scheduled meeting followed by approval at the next upcoming City Council meeting**

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**Matters for Council Action:** None

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1. **Call to Order.** The meeting was called to order by Chair O'Neill at 7:32 a.m.
2. **Approval of Minutes.** Motion to approve the minutes of the October 5, 2016 and November 2, 2016 minutes. Unanimous vote. Passed with a motion by Superintendent and a second by School Board Trustee.
3. **Public Presentation:** None
4. **Martinson Preschool:** The Committee discussed Martinson Preschool property transfer

agreement. An update will be put on the next agenda.

5. **Fields (high school fields):** SCUSD indicated that 2014 Measure H funds have not been allocated for this project; however there has been no formal approval. School District and City to work together to put together a priority list of fields. Proposal of agreement with the City to provide community resources to be used. A field trip was proposed to visit fields at Curtis, Wilson, and Cabrillo. Subcommittee comprised of Andy Ratermann, Mayor Lisa Gillmor, Director Jim Teixeira and Larry Adams to come up with action plan for renovating more fields.
6. **Makers Lab at Wilcox and Makers Lab at City Library; Coordination Effort:** Assistant City Librarian visited Makers Lab at Wilcox High School. SCUSD program still under development and the building is still being modified. Library has moved forward with STEM program, planning for STEM Central in April 2017. Library expressed interest in working with joint programming with high schools. Exploring applying for joint grant between Library and SCUSD. Committee suggests bringing someone on to work on partnerships and grants. Assistant Librarian Paul Sims and Recreation Manager Kim Castro to work with both Kathie Kanavel and Bonnie Billings from the District on a possible joint effort on Makers Labs. Progress report on Wilcox Makers Lab to come back in February 2017.
7. **Rapid Rehousing and Homelessness Prevention:** Michelle Covert from Office of Supportive Housing (OSH) gave the Committee an overview of rapid rehousing and homelessness prevention efforts in the county. OSH goal is to create partnerships with as many cities and school districts as possible within the County to coordinate efforts to reach those families in need of these services. OSH has entered into partnerships with other cities; examples include the City of San Jose and a pilot program with the City of Mountain View. OSH would like to further explore partnerships with the City of Santa Clara and SCUSD to create a program targeting Santa Clara residents whom are at risk of or experiencing homelessness. SCUSD currently does have a process to identify families and is interested in specific ideas from OSH on program specifics and funding. SCUSD suggested outreach to Adult Education for Parents as a way to identify families in the school district and also as a resource for vocational training. Chair O'Neill suggests forming a subcommittee to look into a possible partnership. Board member Noelani Hunt and Chair O'Neill will work with Tamera Haas along with Michelle Covert from the County of Santa Clara and Pat Eldridge from SCUSD on the Rapid Rehousing opportunity.
8. **Safe Routes to School:** City estimated finished design drawings for Wilcox and Santa Clara High School at end of December 2016. Estimated approval of plans/specs at January City Council Meeting. Crosswalks to be removed near Wilcox High School and High-Intensity Activated Crosswalk (HAWK) beacon lights to be installed. City to coordinate with SCUSD once plans are finalized and schedule to be set. As soon as plans finalized, obtain cost of project to go to City Council for review. Committee to work with Community Relations Manager to send out notifications via social media and through advertisements.
9. **Land Development Update:** Lawrence Station Area Plan approved at November 29, 2016 Council Meeting. Two other approved projects at the council meeting were Summerhill for 994 units and TrueLife for 45 units approved. New applications received by the City, one being General Plan Amendment of rezoning application for 1205 Coleman Avenue. Preliminary review applications at 2901, 3055 and 3105 Patrick Henry. Proposal from KT Properties for 1900 dwelling units and 75k sqft of retail. Patrick Henry area in phase 3. At Homestead and San Thomas there is existing 61 unit development proposal to redevelop to 80, increased by to 19 units. SCUSD would like to look into partnership with developer to look into urban school concept. Chair O'Neill proposed forming a subcommittee to convene and discuss possibilities working alongside Andy Ratermann.

10. **Schedule Next Meeting:** January 11, 2017 at Santa Clara Unified School Board Room  
1889 Lawrence Rd, Santa Clara, CA 95051.

11. **Adjourned at 9:00 a.m.**