



**MINUTES
Thursday, January 5, 2017
Regular Meeting – 7:00 P.M.**

Please refer to the Historical and Landmarks Commission Procedural Items guideline for information on all procedural matters.

ITEMS FOR COUNCIL ACTION

The following items from this Historical and Landmarks Commission agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items:

- None

1. CALL TO ORDER

The meeting was called to order at 7:04 p.m.

2. ROLL CALL

Commissioners Present: Priya Cherukuru, Stephen Estes, Brian Johns, Patricia Leung, Jeannie Mahan and J.L. "Spike" Standifer

Commissioners Absent: Michael Hyams

Staff Present: Yen Han Chen, Associate Planner

3. DISTRIBUTION OF AGENDA AND STAFF REPORTS

Copies of current agendas and staff reports for each of the items on the agenda are available from the Planning Division office and City website on the Friday afternoon preceding the meeting and are available at the Commission meeting at the time of the hearing. Commissioner Johns reviewed this procedure.

4. DECLARATION OF COMMISSION PROCEDURES

Chair Johns reviewed the Historical and Landmarks Commission procedures for those present.

5. REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

- A. Withdrawals - None
- B. Continuances - None
- C. Exceptions (requests for agenda items to be taken out of order) - None

6. ORAL PETITIONS/ANNOUNCEMENTS AND COMMUNICATIONS

Members of the public may briefly address the Commission on any item not on the agenda

- None

7. CONSENT CALENDAR

Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.

7.A. Approval of Historical and Landmarks Commission Minutes for the meeting of December 1, 2016.

Motion/Action: Motion was made by Mahan and seconded by Leung to approve the Minutes of December 1, 2016 (4-0-0-1, Johns and Cherukuru abstain, Hyams absent).

***** END OF CONSENT CALENDAR *****

8. PUBLIC MEETING ITEMS

- None

9. OTHER BUSINESS

9.A. Commission Procedures and Staff Communications

i. Announcements/Other Items

- CLG Annual Report 2015-2016 Due January, 13, 2017
 - Mr. Chen reviewed the draft report with the Commission. He noted that staff will follow up on the reported training and attendance.
 - **Motion/Action:** Motion was made by Cherukuru, seconded by Mahan to approve the CLG Annual Report for 2015-2016, subject to clarification on the training, attendance and redactions of personal information on resumes (6-0-0-1, Hyams absent).
- Correspondence received for HLC
 - None
- Monthly Report on HT properties: Residential reversions (verbal update)
 - None

ii. Report of the Liaison from the Planning and Inspection Department

- City Council and Planning Commission Actions (verbal update)

iii. Commission/ Board Liaison and Committee Reports

- Santa Clara Arts and Historic Consortium (Standifer/Cherukuru as alternate)
[Fourth Monday of each month at 7:15 p.m. - Headen-Inman House]
- Historic Preservation Society of Santa Clara (Mahan/Leung as alternate)
[Second Friday of each month at 10:00 a.m. - Harris Lass Preserve]
- Old Quad Residents Association (Hyams/Mahan as alternate)
- Architectural Committee (Mahan / Johns as alternate)
- Agnews Historic Cemetery Museum Committee (Standifer/Hyams as alternate)
- BART/ High Speed Rail/ VTA BRT Committee (Johns/Cherukuru as alternate)
- Zoning Ordinance Update (Johns/Hyams Alternate)
- Review of Mills Act Contracts Ad-hoc Committee (Johns, Hyams and Estes)
- Review of Publications, CAMP and Technical Briefs Ad-hoc Committee (Cherukuru, Mahan and Estes)

iv. Commission Activities

- Commissioner Travel and Training Reports

v. Upcoming Agenda Items

- Review of Street Name List – TBD
- Commission Training – TBD (Lorie Garcia)
- **New items requested by the Commission**
 - Historical Preservation Ordinance Update (HLC Liaison)

10. ADJOURNMENT

The meeting was adjourned at 8:23 p.m. The next regular Historical and Landmarks Commission meeting will be held on Thursday, February 2, 2017 at 7:00 p.m. in the City Council Chambers.

Prepared by: Yen Chen
Yen Han Chen
Associate Planner

Approved: Yen Chen
Gloria Sciara, AICP
Development Review Officer

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