



SANTA CLARA POLICE DEPARTMENT
PERMITS UNIT
601 El Camino Real
Santa Clara, CA 95050
(408) 615-4867

MOBILE FOOD TRUCK PERMIT PROCEDURES

Permit requirements

It shall be unlawful for any person to engage in solicitation or peddling activities within the City without first obtaining a permit issued by the Chief of Police. **SCCC 5.05.020**

Business tax certificate required

It shall be unlawful for any person to transact or carry on any business in the city without first having paid the business tax to the City in compliance with all applicable provisions of the Code. **SCCC 3.40.060**

Any person wishing to peddle on public or private property shall apply for a Peddler Permit by completing an application with the Santa Clara Police Department Permits Unit. The applicant will be asked to submit the following documentation for processing:

- COMPLETED SOLICITOR/PEDDLER PERMIT APPLICATION WITH A NON-REFUNDABLE INVESTIGATION FEE (Includes one Livescan fingerprint fee)
- VEHICLE REGISTRATION
- COMMERCIAL GENERAL LIABILITY INSURANCE – Shall in no event be less than:

\$1,000,000 each occurrence
\$1,000,000 general aggregate
\$1,000,000 products/completed operations aggregate
\$1,000,000 personal injury

BUSINESS AUTOMOBILE LIABILITY INSURANCE

Business automobile liability insurance with minimum policy limits of not less than one million dollars (\$1,000,000) each accident using, or providing coverage at least as broad as, Insurance Services Office form CA 00 01. Liability coverage shall apply to all owned, non-owned and hired autos.

ADDITIONAL INSUREDS - City of Santa Clara, its City Council, commissions, officers, employees, volunteers and agents are hereby added as additional insureds in respect to liability using Insurance Services Office (ISO) Endorsement CG 20 10 11 85 or the combination of CG 20 10 03 97 and CG 20 37 10 01, or its equivalent.

SANTA CLARA COUNTY ENVIRONMENTAL HEALTH PERMIT

CALIFORNIA STATE SELLERS PERMIT

BUSINESS TAX LICENSE – After receiving Police approval.

You will be required to bring your vehicle in for a safety inspection at a later time.