



**Meeting Minutes
May 16, 2017**

Organization	Name
City of Santa Clara	Commissioner Chuck Blair Commissioner George Guerra Commissioner Andrew Knaack Commissioner Roseann Alderete LaCoursiere Commissioner Joe Martinez Commissioner Tino Silva Commissioner Kevan Michael Walke Director of Parks & Recreation, James Teixeira Deputy Parks & Recreation Director, Dale Seale Recreation Manager, Kim Castro

Matters For Council Action: None

1. Call to Order/Roll Call/Order of Agenda: The meeting was called to order by Chair Walke at 7:02 p.m. The Commission excused Commissioners LaCoursiere and Silva (5-0-2) on a motion by Commissioner Guerra and seconded by Commissioner Knaack.
2. Approval of Minutes: March 21, 2017; and April 18, 2017: The Commission approved the March minutes (5-0-2) on a motion by Commissioner Guerra and seconded by Commissioner Martinez. The Commission approved the April minutes (5-0-2) on a motion by Commissioner Walke and seconded by Commissioner Blair.
3. Correspondence & Communications: Commission reviewed Council meeting items from past month.
4. New Business (items taken out of order):
 - A. Presentation: Best Practices for Universal Playground Design—Representatives from the Playcore Center for Professional Development led a presentation and discussion on the seven (7) principles of inclusive playground design that address the developmental needs of the whole child (physical, cognitive, communicative, social/emotional, and sensory development). The Playcore team responded to questions and comments from the Commission.

As the City of Santa Clara is updating and rehabilitating its existing parks and playgrounds, and developing new ones, we are working with the community and implementing research-based, best practices. We are becoming a “National Demonstration City” for our model of community input, inclusionary age-friendly park & play space designs, the integration of the environment, and sustainability efforts. This means that City of Santa Clara parks, recreation and play spaces promote the developmental progression of skills, address the needs of persons of all ages and

abilities, and incorporate the key elements of physical play (swinging, sliding, spinning, brachiating, balancing, climbing, and moving/running). It also means that our park designs integrate with and support our environment and wildlife habitats. The new Steve Carli Park Playground has been named a “National Demonstration Site” for these reasons. Several more designations will follow.

B. Art & Wine Festival Planning

1. Poster Review—The Commission provided feedback on making the poster bolder and adding clearer imaging.
2. Wine Selection—The Commission provided input to select fewer wines from five wineries.
3. Map and Booth Placement—The Commission discussed the need to make adjustments with the beer and wine booth placement. The layout will continue to be revised.

5. Old Business:

A. Commission 2017 Work Plan & Goals

1. Facility Condition Assessment. The Department is working closely with its consultant (Kitchell/CEM, Inc.). The City’s park sites and buildings are being visited by teams to assess the infrastructure and components of all sites. Lick Mill Park is serving as a pilot site to evaluate the quality of data collected and help target the best information for the final assessment reports.
2. Park Rules & Regulations Ordinance/Signs—The sub-committee (Commissioners Blair, Knaack and Silva) reviewed the tennis court rules draft with the Commission, which provided added clarity for the final draft.
3. Parks & Athletic Fields Access—There was no discussion for this item.
4. Special Event Enhancement—There was no discussion for this item.

6. Staff Reports:

- A. Park Division & Cemetery Updates: Deputy Director Seale updated the Commission on the Steve Carli Park Playground Replacement Project which is expected to be finished at the end of May. The Parks Division will also replace the basketball backboards system the picnic tables at Steve Carli Park. The Parkway Park work day with the South of Forest Neighborhood Association (SOFNA) will be held on Saturday May 20, 2017.
- B. Recreation Division Updates: Recreation Manager Castro informed the Commission about the City Senior Needs Assessment and Gap Analysis. The assessment will be facilitated through use of the “Open City Hall” Survey that will be live from the end of May until July 14, 2017. The renovated Computer Lab opened at the Senior Center and includes more computers with 24” monitors and new color printing capability. The Recreation Division is offering a new program that allows family birthday parties at the George F. Haines International Swim Center (ISC) and the Earl R. Carmichael Gymnasium.

C. Special Events Updates: The Spring Dance Recital will be held at the Community Recreation Center (CRC) and the Health and Wellness Fair will be held at Fremont Park on Saturday May 20, 2017. The Silicon Valley BBQ Championships and the 4th of July Extravaganza are in the final planning stage.

7. Commissioner Reports:

- A. Commissioner Walke: Visited Central Park and the Raymond G. Gamma Dog Park.
- B. Commissioner Blair: Spoke about the sending out invitations to non-profit organizations that are planning to make presentations before the Commission as part of the application process to receive proceeds from the Art & Wine Festival.
- C. Commissioner Guerra: Attended the Easter Egg Hunt in Central Park in April.
- D. Commissioner Knaack: Visited Lick Mill Park
- E. Commissioner Martinez: Visited Fremont to see the dog park with synthetic turf. Park patrons there seem to prefer synthetic turf in the dog park as opposed to natural turf.
- F. Commissioner Walke: Visited Central Park and Washington Park.

8. Conference & Attendance Reports: None.

9. Public Presentations: Jerry Patrignani spoke to the Commission regarding Lawn Bowls and attended the meeting to better understand the function of the Parks & Recreation Commission.

10. Adjournment: The meeting was adjourned (5-0-2) on a motion by Commissioner Guerra and second by Commissioner Blair at 9:00 p.m. in honor of Jerry Marsalli who was a lifelong Santa Claran, a retired Santa Clara Police Officer, two term Parks & Recreation Commissioner, and a former City Council Member.

Prepared by: _____
Dale Seale
Deputy Director of Parks & Recreation

Reviewed by: _____
George Guerra
Commission Secretary

Submitted by: _____
James Teixeira
Director of Parks & Recreation
Commission Liaison