



**Meeting Minutes
June 20, 2017**

Organization

Name

City of Santa Clara

Commissioner Chuck Blair
Commissioner George Guerra
Commissioner Andrew Knaack
Commissioner Roseann Alderete LaCoursiere
Commissioner Joe Martinez
Commissioner Tino Silva
Commissioner Kevan Michael Walke
Director of Parks & Recreation, James Teixeira
Deputy Parks & Recreation Director, Dale Seale
Recreation Manager, Kim Castro

Matters for Council Action: None

1. Call to Order/Roll Call/Order of Agenda: The meeting was called to order by Chair Walke at 7:00 p.m. The Commission excused Commissioner LaCoursiere (6-0-1) on a motion by Commissioner Guerra and seconded by Commissioner Martinez.
2. Approval of Minutes: May 16, 2017: The Commission approved the May minutes (5-1-1) on a motion by Commissioner Guerra, and seconded by Commissioner Martinez.
3. Correspondence & Communications: Commissioner Walke led the Commission in reviewing the current correspondence.
4. New Business:
 - A. Art & Wine Festival Planning
 - i. Poster Review—The Commission approved the poster to print (6-0-1) on a motion by Commissioner Guerra and seconded by Commissioner Blair.
 - ii. Wine Selection—On a motion by Commissioner Blair with a second from Commissioner Silva, the Commission agreed (6-0-1) that there will be no change in pricing for wine and beer for the 2017 Art & Wine Festival. In addition, on a motion by Commissioner Silva and a second by Commissioner Guerra, the Commission agreed (6-0-1) to invite the Santa Clara Rotary Foundation to staff Beer Booth #3 and #4 in 2017 only, with the understanding that the Commission will solicit applications from other organizations to staff Beer Booth #3 in 2018. Volunteers at the Wine and Beer Booths will receive a brief training on both days of the festival regarding pricing, serving, ABC rules, etc.

- iii. Non-Profit Grant Application Review—The Commission conducted the initial review of applications submitted by: Santa Clara Police Activities League (SCPAL); Wilcox High School PTSA; Santa Clara Senior Center Health & Wellness Program; Santa Clara Schools Foundation; Friends of Santa Clara Parks & Recreation; and Santa Clara High School PTSA.

- B. Wade Brummal Youth Sports Scholarship Program request for funding by SCPAL Softball and Soccer Programs. On a motion by Commissioner Silva and second by Commissioner Martinez, the Commission approved (4-Y, 1-N, Walke abstained; LaCoursiere absent) the request for funding for SCPAL Softball (\$500) and SCPAL Soccer (\$500) in so far as it conforms to the program's guidelines for funding.

5. Old Business:

A. Commission 2017 Work Plan & Goals

- i. Facility Condition Assessment. The Department is working closely with Kitchell/CEM Inc. to complete the study by November 2017.
- ii. Park Rules & Regulations Ordinance/Signs—The Commission sub-committee (Commissioners Blair, Knaack and Silva) reviewed the tennis court rules draft with the Commission. On a motion by Commissioner Blair with a second from Commissioner Knaack, the Commission approved (6-0-1) the new tennis court rules as amended.
- iii. Parks & Athletic Fields Access—No discussion.
- iv. Special Event Enhancement—No discussion.

6. Staff Reports:

- A. Park Division & Cemetery Updates: Deputy Director Seale reported on the Steve Carli Park Playground dedication held on June 15, 2017. The picnic table replacement and basketball court refurbishment will be completed by the end of July 2017. Director Teixeira announced that Phil Orr was appointed as the Cemetery Operations Manager for the Cemetery Division. Santa Clara's application to the World Health Organization (WHO) Global Network of Age-Friendly Cities and Communities was accepted. Future enhancement of parks and recreational facilities and assets will be evaluated using an "age-friendly" lens and the seven principles of inclusive design. The City consultant, Project Finance Advisory Limited (PFAL) will be conducting the first of two statistically valid, random sample public opinion surveys regarding resident (400) voter perceptions of the city, parks, recreation and the ISC-CRC-ISHOF Project. Director Teixeira provided highlights of the survey topics and questions; PFAL will be providing a project update at a Council Study Session in July.
- B. Recreation Division Updates: Recreation Manager Castro informed the Commission about the Senior Needs Assessment and Gap analysis project. The survey will be available online until July 14, 2017.
- C. Special Events Updates: The Silicon Valley BBQ Championships special event will be held in Central Park on June 23-24 followed by the July 4th All City Picnic and Fireworks Extravaganza. Funding for the fireworks and free swimming activities are from sponsor

and a County grant. The Fireworks show will be conducted by PyroSpectacular by Souza, a licensed professional pyrotechnic company.

7. Commissioner Reports:

- A. Commissioner Blair: Visited Washington Park. He noted that the infield grass is under stress and that it may need additional work for the field to recuperate quickly.
- B. Commissioner Knaack: Attended the Memorial Day ceremony in Central Park.
- C. Commissioner Martinez: Visited Warburton Park and Steve Carli Park.
- D. Commissioner Walke: Visited Raymond G. Gamma Dog Park and noted that the grass is becoming worn on the knoll. He also noted that July is National Parks and Recreation Month. Commissioner Walke received a certificate on behalf of the Commission from the California Parks & Recreation Society (CPRS) and PlayCore regarding the designation of Steve Carli Park as a National Demonstration Site for Play On, Physical Fitness.

8. Conference & Attendance Reports: None.

9. Public Presentations: A member of the public, Jerry Patrignani, provided a perspective on the history of the Lawn Bowl Clubhouse and the need for a new clubhouse in the future.

10. Adjournment: On a motion by Commissioner Guerra and second by Commissioner Blair the meeting was adjourned (6-0-1) at 10:00 p.m.

Prepared by: _____
Dale Seale
Deputy Director of Parks & Recreation

Reviewed by: _____
George Guerra
Commission Secretary

Submitted by: _____
James Teixeira
Director of Parks & Recreation
Commission Liaison