



**AGENDA
Thursday, September 7, 2017
Regular Meeting – 7:00 P.M.**

Please refer to the Historical and Landmarks Commission Procedural Items guideline for information on all procedural matters.

ITEMS FOR COUNCIL ACTION

The following items from this Historical and Landmarks Commission agenda will be scheduled for Council review following the conclusion of hearings and recommendations by the Historical and Landmarks Commission. Due to timing of notices for Council hearings and the preparation of Council agenda reports, these items will not necessarily be heard on the date the minutes from this meeting are forwarded to the Council. Please contact the Planning Division office for information on the schedule of hearings for these items:

- **Agenda Item No. 8.A.:** PLN2017-12676 / 1150 Chapel Drive

1. CALL TO ORDER

2. ROLL CALL

3. DISTRIBUTION OF AGENDA AND STAFF REPORTS

Copies of current agendas and staff reports for each of the items on the agenda are available from the Planning Division office and City website on the Friday afternoon preceding the meeting and are available at the Commission meeting at the time of the hearing.

4. DECLARATION OF COMMISSION PROCEDURES

5. REQUESTS FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

- A. Withdrawals
- B. Continuances
- C. Exceptions (requests for agenda items to be taken out of order)

6. ORAL PETITIONS/ANNOUNCEMENTS AND COMMUNICATIONS

Members of the public may briefly address the Commission on any item not on the agenda

7. CONSENT CALENDAR

Consent Calendar items may be enacted, approved or adopted, based upon the findings prepared and provided in the written staff report, by one motion unless requested to be removed by anyone for discussion or explanation. If any member of the Historical and Landmarks Commission, staff, the applicant or a member of the public wishes to comment on a Consent Calendar item, or would like the item to be heard on the regular agenda, please notify Planning staff, or request this action at the Historical and Landmarks Commission meeting when the Chair calls for these requests during the Consent Calendar review.

- 7.A.** Approval of Historical and Landmarks Commission Minutes for the meeting of August 3, 2017.

***** **END OF CONSENT CALENDAR** *****

8. PUBLIC MEETING ITEMS

- 8.A. File No.(s):** **PLN2017-12676**
Location: 1150 Chapel Drive, a 5,967 square foot lot located north of Benton Street and East of Scott Boulevard, APN: 269-11-125; property is zoned Single Family Residential (R1-6L).
Applicant / Owner: Caroline Smullen
Request: **Listing of the Historical Resource** on the City's Architecturally or Historically Significant Properties List; and **Historical Preservation Agreement** (Mills Act Contract) for the existing single-family residence
CEQA Determination: Activity is not a project under CEQA
Project Planner: Anna McGill, Associate Planner
Staff Recommendation: **Recommend City Council Approval**, subject to conditions

9. OTHER BUSINESS

9.A. Commission Procedures and Staff Communications

i. Announcements/Other Items

- Correspondence received for HLC
- Procedure for Historical Designation – Ulistac Nature Preserve (update)
- ACEforward Notice of Availability of Draft Environmental Impact Report (update)
- Review and Survey of Mills Act Contacts (verbal update)
- Monthly Report on HT properties: Residential reversions (verbal update)

ii. Report of the Liaison from the Planning and Inspection Department

- City Council and Planning Commission Actions (verbal update)

iii. Commission/ Board Liaison and Committee Reports

- Santa Clara Arts and Historic Consortium (Standifer/Cherukuru as alternate)
[Fourth Monday of each month at 7:15 p.m. - Headen-Inman House]
- Historic Preservation Society of Santa Clara (Mahan/Leung as alternate)
[Second Friday of each month at 10:00 a.m. - Harris Lass Preserve]
- Old Quad Residents Association (*Vacant*/Mahan as alternate)
- Architectural Committee (Mahan / Johns as alternate)
- Agnews Historic Cemetery Museum Committee (Standifer/*Vacant* as alternate)
- BART/ High Speed Rail/ VTA BRT Committee (Johns/Cherukuru as alternate)
- Zoning Ordinance Update (Johns/*Vacant* Alternate)
- Review of Mills Act Contracts Ad-hoc Committee (Johns, *Vacant* and Estes)
- Review of Publications, CAMP and Technical Briefs Ad-hoc Committee (Cherukuru, Mahan and Estes)

iv. Commission Activities

- Commissioner Travel and Training Reports

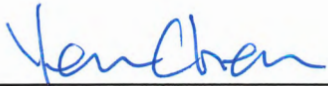
v. Upcoming Agenda Items

- Joint City Council/Commission dinner meeting – March 6, 2018
- Review of Street Name List – TBD
- Commission Training – TBD (Lorie Garcia / Craig Mineweaser, AIA)

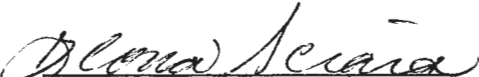
10. ADJOURNMENT

Adjourn. The next regular Historical and Landmarks Commission meeting will be held on Thursday, October 10, 2017 at 7:00 p.m. in the City Council Chambers.

PREPARED:


Yen Chen
Associate Planner

APPROVED:


Gloria Sciara, AICP
Development Review Officer

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