



**Agenda**  
**Tuesday, September 12, 2017, at 6:00 p.m.**

1. Call to Order and Roll Call
2. Public Presentation  
*This portion of the meeting is reserved for persons to address the Youth Commission on any matter on the agenda. The law does not permit Youth Commission action on, or extended discussion of, any item not on the agenda except under special circumstances. Commissioners or the staff liaison may briefly respond to statements made or questions posed and may request staff to report back at a subsequent meeting. Please limit your remarks to 3 minutes.*
3. Correspondence & Announcements
4. Old Business
  - A. Upcoming Events
    - i. Teambuilding activity
      - Mount Hermon Adventures Zipline, additional ideas
    - ii. Art & Wine Festival
      - Friday & Sunday, September 16 & 18; Loading & unloading service for artists
      - Saturday & Sunday, September 17-18; Food booth in Kids Kingdom
    - iii. Library Con
      - Saturday, October 7 at Central Library
    - iv. Sunset Cinema
      - Friday, October 20 at Central Park (near Central Library)
    - v. Halloween Party at the Walter E. Schmidt Youth Activity Center
      - Tuesday, October 31
  - B. Youth Commission apparel
5. New Business
  - A. Oath of Office
  - B. Art & Wine Festival Shifts
    - i. Verify availability of commissioners
  - C. Teambuilding activity update
    - i. Saturday, September 30
  - D. Election of Officers
    - i. Chair, Vice Chair, Secretary, Treasurer, Publicist
  - E. Work plan for 2017-18 term
    - i. Committees
6. Adjournment to next meeting:
  - A. Tuesday, October 10, 2017, at Santa Clara City Council Chambers at 5:00 p.m.  
Youth Commission monthly meeting at City Hall cafeteria at 6:00 p.m.



**Commissioners Present:** Nithyashri Baskaran, Antonio Davila, Ria Grewal, Icko Iben, Ahmed Iftekhar, Bella Jimenez, Caroline Kloes, Alicia Luong, Damarah Madriaga, Jill Mangawang, Pyper Olsen, Catherine Petersen, Kayla Phan, Meera Suresh

**Staff:** Jon Kawada – Staff Liaison  
Gayle Ichiho – Recreation Supervisor  
Nan Choi – Teen Librarian

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**Matters for Council Action:** None

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1. **Call to Order/Roll Call**  
Jon Kawada called the meeting to order at 6:04 p.m.
2. **Public Presentation(s)**
  - A. None
3. **Approval of Minutes**
  - A. Alicia Luong made a motion to approve the May 30, 2017, draft minutes. Damarah Madriaga seconded. Motion passed 10-0.
4. **Correspondence/Communications**
  - A. Archbishop Mitty High School
    - i. August 31: Back to school night
    - ii. September 4: No school
    - iii. September 9: Back to School dance
    - iv. September 11: School holiday
  - B. Cupertino High School
    - i. September 4: No school
    - ii. September 5: Back to school night
    - iii. September 12: Club fair
  - C. Saint Francis High School
    - i. August 31: Back to school night
    - ii. September 4: No school
    - iii. September 11: Activity week
  - D. Santa Clara High School
    - i. September 1: Fall sports rally
    - ii. September 4: No school
    - iii. September 6: Back to school night
    - iv. September 8: Club fair

- E. Wilcox High School
  - i. September 1: Club fair
  - ii. September 4: No school
  - iii. September 6: Back to school night
- F. Santa Clara Library
  - i. September 9: PSAT
  - ii. September 11: Common Application workshop

**5. New Business**

- A. Review roster information for accuracy
  - i. Jon Kawada distributed a draft roster with contact information to commissioners for review. Changes/updates will be made and a final version will be distributed to commissioners.
- B. Review 2017-2018 meeting and activity calendar
  - i. Commissioners were reminded of monthly meeting dates and times. Committee meetings may be flexible regarding day/time.
- C. Member at Large program overview
  - i. Jon Kawada shared information of the member-at-large opportunity with commissioners. This is an opportunity for youth who are interested in learning more about the community and commission. Members-at-large do not vote on commission items.
- D. Upcoming Events
  - i. Teambuilding activity: Commissioners asked Jon Kawada to determine if Saturday, September 30 is open for Mount Hermon Adventure's zipline activity.
  - ii. Art & Wine Festival: Commissioners were asked to sign up to work shifts for loading and unloading and the food booth between Friday and Sunday. Jon will email info.
  - iii. Library Con: Nan Choi asked if commissioners were interested in volunteering and there would be a sign-up sheet at the September monthly meeting.
  - iv. Sunset Cinema: Reminder of the upcoming October 20 date at Central Park.
  - v. Halloween Party: Tuesday, October 31 from 3:00-6:00 p.m. Commission may have an opportunity to sell concessions for the Community Service Scholarship.
- E. September meeting notes
  - i. Jon Kawada shared information on the items that will likely be included on the agenda, including: oath of office for new commissioners, updated photos, election of officers, discussion of 2017-18 term work plan, and forming committees.
- F. Youth Commission apparel
  - i. Commissioners expressed an interest in long-sleeve t-shirts. Jon would research and provide more information at the September meeting.

**6. Staff Reports**

None

**7. Commissioner Reports**

None

**8. Conference and Attendance Reports**

None

9. **Adjournment:**

The meeting adjourned at 7:53 p.m. Next meeting to be held on Tuesday, September 12, 2017, at 6:00 p.m.

Prepared by: \_\_\_\_\_

Jon Kawada  
Staff Liaison

Submitted by: \_\_\_\_\_

James Teixeira  
Director of Parks & Recreation

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