



AGENDA
September 19, 2017
7:00 P.M. REGULAR MEETING
CAFETERIA

1. Call to Order/Roll Call/Order of Agenda
2. Approval of August 15, 2017, Meeting Minutes
3. Correspondence/Communications
4. New Business
 - A. 2017 Art & Wine Festival Evaluation
 - B. Presentation: Richard Kerrigan- Project Financial Advisory, Limited – ISC/CRC/ISHOF Update
5. Staff Reports
 - A. Park Projects & Cemetery Updates
 - B. Recreation Program Updates
 - C. Special Event Updates
6. Commissioner Reports
7. Conference Attendance Reports
8. Public Presentation
9. Adjourn—next regular meeting October 17, 2017, at 7:00 p.m., Cafeteria

Public Notice

Public Presentations

- Members of the public are provided an opportunity to directly address the Board, Commissions or Committee on items of public interest that are within the jurisdiction of the Board, Commissions or Committee, and any item listed on the agenda.
- For meetings held in the Council Chambers, please note the speaker timing lights located on the podium. A green light indicates the beginning of the time period, a yellow light will appear when 30 seconds remain, and a red light will appear and a buzzer will sound at the end of the time period.
- Groups are encouraged to appoint a single spokesperson, but all speakers should avoid repetitive comments.
- You may be requested to fill out a speaker card and/or give your name when you speak, but are not required to do either to address the Board, Commissions or Committee.
- Please note that the Board, Commissions or Committee cannot take action on an item of business not appearing on the agenda. The only exceptions are if the Board, Commissions or Committee determines that one of the following emergency situations exist: 1. Work stoppage or other activity which severely impairs public health, safety or both, as determined by a majority of the members of the Board, Commissions or Committee; 2. Crippling disaster which severely impairs public health, safety, or both, as determined by the majority of the Board, Commissions or Committee; or 3. Upon a determination by a two-thirds vote of the Board, Commissions or Committee, or, if less than two thirds of the members are present, that the need to take action arose after the agenda was posted; or the item was posted for a prior meeting of the Board, Commissions or Committee occurring not more than five (5) calendar days prior to the date action is taken.
- In the event of a public presentation, the Board, Commissions or Committee or its staff may briefly respond to statements made or questions asked, or may proceed to the next item of business or adjourn. The communication not acted on shall be accepted by the Board, Commissions or Committee for placement on the agenda for the following Board, Commissions or Committee meeting, if requested by the citizen.
- Electronic presentations should be submitted to the liaison department to enable screening for compatibility and viruses. Contact the liaison department to ascertain when the material should be submitted.
- Written materials should be submitted to the liaison department to allow the City to copy such materials. Contact the liaison department to ascertain when the material should be submitted. Any written materials submitted during the meeting should include sufficient copies for the Board, Commissions or Committee and the public.

Americans with Disabilities Act (ADA)

- In accordance with the Americans with Disabilities Act of 1990, the City of Santa Clara will ensure that all existing facilities will be made accessible to the disabled. Modifications in policies, procedures and/or practices will be made as necessary to ensure access for all individuals with a disability.
- Individuals with disabilities are encouraged to contact the City's ADA Office at (408) 615-3000 to discuss meeting accessibility.
- In order to allow participation by individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, please do not wear scented products to meetings at City facilities.
- For meetings held in the Council Chambers, individuals with a hearing impairment should note that the Council Chamber is equipped with a headset system which allows one to hear more clearly from any seat in the room. Please ask a City staff member present at the meeting for details.
- Upon request by a person with a disability, meeting agendas and writings distributed during the meeting that are public records will be made available in an appropriate alternative format. Please contact the City Clerk's Office at (408) 615-2220 with your request.

Appeal of Council/Board/Commission/Committee Action

- Pursuant to Government Code section 65009, any challenge of Public Hearing matters in court may be limited to only those issues raised at the Public Hearing, or in writing submitted before or at the Public Hearing.
- Any challenge to a Public Hearing matter must be filed in accordance with the provisions of Civil Code section 1094.6, including applicable time limitations.



**Meeting Minutes
August 15, 2017**

Organization	Name
City of Santa Clara	Commissioner Chuck Blair Commissioner George Guerra Commissioner Andrew Knaack Commissioner Roseann Alderete LaCoursiere Commissioner Joe Martinez Commissioner Tino Silva Commissioner Kevan Michael Walke Director of Parks & Recreation, James Teixeira Deputy Parks & Recreation Director, Dale Seale Recreation Manager, Kim Castro

Matters for Council Action:

- 1) The Parks and Recreation Commission recommended that Council request the Facilities Naming and Honorary Recognition Ad Hoc Committee to consider naming the future Community Center building at the Reed & Grant Street Sports Park: "Jerry Marsalli Community Center."
- 2) The Parks and Recreation Commission recommended that Council request the Facilities Naming and Honorary Recognition Ad Hoc Committee consider naming the future maintenance building at the Reed & Grant Street Sports Park: "Reed Street Maintenance Building."

1. Call to Order/Roll Call/Order of Agenda: The meeting was called to order by Chair LaCoursiere at 7:04 p.m. The Commission excused Commissioner Silva (arrived during New Business) on a motion by Commissioner Walke and seconded by Commissioner Guerra (6-0-1).
2. Approval of Minutes: On a motion by Commissioner Walke and seconded by Commissioner Guerra, the Commission approved the July minutes (5-0-1—Commissioner Knaack abstained).
3. Correspondence & Communications: Director Teixeira reviewed correspondence and communication with the Commission. He also reviewed Parks & Recreation items, including donations that were approved by Council on July 18, 2017.
4. New Business:
 - A. Discuss Nomenclature for Reed & Grant Street Sports Park Building(s). On a motion by Commissioner Guerra and second by Commissioner Martinez (6-0-1) the Commission recommended (6-0-1) that Council request the Facilities Naming and Honorary Recognition Ad Hoc Committee to consider naming the future Community

Center building at the Reed & Grant Street Sports Park: “Jerry Marsalli Community Center.” On a motion by Commissioner Blair and second by Commissioner Guerra, the Commission recommended (6-0-1) that Council request the Facilities Naming and Honorary Recognition Ad Hoc Committee consider naming the future maintenance building at the Reed & Grant Street Sports Park: “Reed Street Maintenance Building.”

B. Discuss Possible Cancellation of September 19, 2017, Commission Meeting. The Commission will hold the September meeting on the regularly scheduled date.

C. Save the Date-Joint Dinner Meeting with City Council-January 9, 2018, at 5:00p.m.

5. Old Business:

A. Art & Wine Festival

1. Discuss Volunteer Orientation for Pour & Sale. The Commission discussed and reviewed the orientation process for volunteers and the rules regarding pouring and sales for added consistency of service and sales throughout the event.
2. Discuss Pilot Program for Electronic Purchases for Glass Sales. The Commission will pilot Electronic Purchases at the Holiday Tree Lighting Event.

B. Parks & Recreation Commission Annual Work Plan & Goals for 2017

1. Facility Condition Assessment—Kitchell/CEM Inc. has assessed the condition of one third of the park system’s facilities (parks and buildings). The first draft reports are anticipated in mid-August 2017.
2. Park Rules & Regulations Ordinance/Signs—The Commission reviewed the draft of general park rules and provided feedback to the sub-committee and staff. The sub-committee will continue to refine the general park rules and bring back a recommendation to the Commission in October.
3. Parks & Athletic Fields Access—No discussion.
4. Special Event Enhancement—No discussion.

6. Staff Reports:

A. Park Division & Cemetery Updates: Deputy Director Seale reviewed improvements being made at Westwood Oaks Park that included the addition of nine trees through volunteer efforts for an Eagle Scout project, and an expansion of shade in the patio area. The new pathway connecting the back of the Central Park Library to Central Park ISC is complete and in use. The pathway from the Memorial Bridge adjacent to the Community Recreation Center up to the property line with SCUSD Central Park School site is complete. The asphalt and concrete areas around the Santa Clara Tennis Center will be refurbished at the end of August. Bids for the San Tomas & Monroe Neighborhood Park & Community Garden will be opened on Wednesday, August 16 and presented to Council for consideration on August 29, 2017. Parks Division staff will attend the annual Sports Turf Management Association field day in Davis, CA to improve field turf management knowledge, and skills and abilities.

B. Recreation Division Updates: Recreation Manager Castro announced that the Senior Center will be hosting the Ice Cream Social August 30th. The Fall Activity Guide will be sent out on August 15, and the Adventures in Learning will be starting just after Labor Day. The Youth Activity Center (YAC) hosted over 800 kids for orientation on August

15. Rehearsals have already begun for two productions; Jack and the Bean Stalk, and The Nutcracker. Sunset Cinemas is on August 25, featuring the Batman Lego Movie. The Project Finance Advisory Limited (PFAL) outreach and surveys related to the new ISC-CRC-ISHOF Project continue with over 300 respondents to the Open City Hall program survey to date. The next four Community Workshops will begin at the end of August and continue into September. PFAL's next Council Study Session is expected in September and final report in November.

- C. Special Events Updates: The 37th annual Art & Wine Festival will be held on September 16-17, 2017.

7. Commissioner Reports:

- A. Commissioner Blair: Commissioner Blair was the host for the Palomino International World Series at Washington Park. He was pleased with the work and efforts made by Parks & Recreation staff to make this a successful event to promote competitive sports and the City of Santa Clara. Commissioner Blair also thanked fellow commissioners for asking to volunteer at the event.
- B. Commissioner Guerra: Visited Steve Carli Park and commented on its appearance and the increased usage by park patrons.
- C. Commissioner Knaack: Attended the Lion King Jr. performance. Visited Warburton Park, Bowers Park, Central Park, Henry Schmidt Park and Maywood Park.
- D. Commissioner LaCoursiere: Visited Raymond G. Gamma Dog Park. Attended the John Walsh K-9 event, and Street Dance.
- E. Commissioner Martinez: Visited Steve Carli Park and Washington Park. Attended the Street Dance.
- F. Commissioner Silva: Visited Washington Park and noticed how many more people are enjoying the upgrades at Steve Carli Park.
- G. Commissioner Walke: Visited Central Park, Washington Park and Montague Park.

8. Conference & Attendance Reports: None.

9. Public Presentations: None.

10. Adjournment: On a motion by Commissioner Silva and second by Commissioner Walke, the meeting was adjourned (7-0-0) at 8:56 p.m.

Prepared by: _____
Dale Seale
Deputy Director of Parks & Recreation

Reviewed by: _____
Andrew Knaack
Commission Secretary

Submitted by: _____
James Teixeira
Director of Parks & Recreation
Commission Liaison