



ETHICS COMMITTEE MEETING MINUTES

August 7, 2017, 5:00 pm

Committee Members

Present:

Council Member Debi Davis, Chair

Mayor Lisa M. Gilmore, Alternate

Staff:

City Manager, Rajeev Batra

Community Relations Manager Jennifer Yamaguma, Staff Liaison

Office Specialist Sedef Ersahin, Admin

Guests:

Hilary Keith, City Librarian

Matters for Council Action: None

1. Call to Order/Roll Call

Chair Davis

The Chair called the meeting to order at 5:00 p.m.

2. Public Presentations

A member of the public requested to have the Ethics Committee investigate an ethics violation in regards to the Lobbyist Ordinance.

The City Librarian presented programs offered at Central Park Library for Santa Clara residents. The ESL Conversation Club is one of the programs that is run by volunteers and offered every Wednesday. ESL Book Club is another program available to help residents practice English reading, speaking, and listening skills. The Library also offers Naturalization Process Workshops with a free tool kit. Currently, the Library is in the process of planning a naturalization ceremony at the Library. Read Santa Clara is an adult literacy program also available at the Library, and the City Librarian is trying to expand the program by making it known to residents that these types of programs are available and free of cost.

3. Approval of Minutes

Minutes have been requested to be continued.

4. Items on Agenda

Community Relations Manager

The Charter Review Committee recommendation regarding the election method of Council Members was presented. The recommendation was to elect City Council Members to two three-member districts (i.e. District A and District B). The process would be to elect the three members at the same time and alternate district elections between gubernatorial and presidential election years. The transition will include electing two members to four-year terms in District A in 2018 and electing one member to a two-year term in District A and three members to four-year terms in District B in 2020. The City Attorney's Office is responsible for drawing the District lines and drafting the ballot language. The Charter Review Committee will review the draft language on September 18, 2017. The City Attorney's Office will bring the ballot language draft to Council in October 2017.

Committee discussed future workplan items for Charter Review Committee to include on the Agenda the process of Ranked Choice Voting (RCV) to elect the remaining three seats in the Charter. Suggestions from Community Development Department will be brought to the next Charter Review Committee meeting on September 18, 2017. Suggestions received by the community will be due by September 15, 2017.

5. **Adjournment**

The meeting was adjourned at 5:45 p.m.