

10-10-2017

13.E3



City of Santa Clara
The Center of What's Possible

MINUTES OF THE YOUTH COMMISSION

Santa Clara Teen Center

Santa Clara, CA

Tuesday, August 29, 2017, 6:00 p.m.

Commissioners Present: Nithyashri Baskaran, Antonio Davila, Ria Grewal, Icko Iben, Ahmed Iftekhar, Bella Jimenez, Caroline Kloes, Alicia Luong, Damarah Madriaga, Jill Mangawang, Pyper Olsen, Catherine Petersen, Kayla Phan, Meera Suresh

Staff: Jon Kawada – Staff Liaison
Gayle Ichiho – Recreation Supervisor
Nan Choi – Teen Librarian

Matters for Council Action: None

1. **Call to Order/Roll Call**
Jon Kawada called the meeting to order at 6:04 p.m.
2. **Public Presentation(s)**
 - A. None
3. **Approval of Minutes**
 - A. Alicia Luong made a motion to approve the May 30, 2017, draft minutes. Damarah Madriaga seconded. Motion passed 10-0.
4. **Correspondence/Communications**
 - A. Archbishop Mitty High School
 - i. August 31: Back to school night
 - ii. September 4: No school
 - iii. September 9: Back to School dance
 - iv. September 11: School holiday
 - B. Cupertino High School
 - i. September 4: No school
 - ii. September 5: Back to school night
 - iii. September 12: Club fair
 - C. Mission Early College High School
 - i. August 28: Fall semester begins
 - ii. September 4: No school
 - D. Saint Francis High School
 - i. August 31: Back to school night
 - ii. September 4: No school
 - iii. September 11: Activity week
 - E. Santa Clara High School
 - i. September 1: Fall sports rally
 - ii. September 4: No school
 - iii. September 6: Back to school night

- iv. September 8: Club fair
- F. Wilcox High School
 - i. September 1: Club fair
 - ii. September 4: No school
 - iii. September 6: Back to school night
- G. Santa Clara Library
 - i. September 9: PSAT
 - ii. September 11: Common Application workshop

5. New Business

- A. Review roster information for accuracy
 - i. Jon Kawada distributed a draft roster with contact information to commissioners for review. Changes/updates will be made and a final version will be distributed to commissioners.
- B. Review 2017-2018 meeting and activity calendar
 - i. Commissioners were reminded of monthly meeting dates and times. Committee meetings may be flexible regarding day/time.
- C. Member at Large program overview
 - i. Jon Kawada shared information of the member-at-large opportunity with commissioners. This is an opportunity for youth who are interested in learning more about the community and commission. Members-at-large do not vote on commission items.
- D. Upcoming Events
 - i. Teambuilding activity: Commissioners asked Jon Kawada to determine if Saturday, September 30 is open for Mount Hermon Adventure's zipline activity.
 - ii. Art & Wine Festival: Commissioners were asked to sign up to work shifts for loading and unloading and the food booth between Friday and Sunday. Jon will email info.
 - iii. Library Con: Nan Choi asked if commissioners were interested in volunteering and there would be a sign-up sheet at the September monthly meeting.
 - iv. Sunset Cinema: Reminder of the upcoming October 20 date at Central Park.
 - v. Halloween Party: Tuesday, October 31 from 3:00-6:00 p.m. Commission may have an opportunity to sell concessions for the Community Service Scholarship.
- E. September meeting notes
 - i. Jon Kawada shared information on the items that will likely be included on the agenda, including: oath of office for new commissioners, updated photos, election of officers, discussion of 2017-18 term work plan, and forming committees.
- F. Youth Commission apparel
 - i. Commissioners expressed an interest in long-sleeve t-shirts. Jon would research and provide more information at the September meeting.

6. Staff Reports

None

7. Commissioner Reports

None

8. Conference and Attendance Reports

None

9. **Adjournment:**

The meeting adjourned at 7:53 p.m. Next meeting to be held on Tuesday, September 12, 2017, at 6:00 p.m.

Prepared by: Jon Kawada
Jon Kawada
Staff Liaison

Submitted by: James Teixeira
James Teixeira
Director of Parks & Recreation