



AGENDA
October 17, 2017
7:00 P.M. REGULAR MEETING
CAFETERIA

1. Call to Order/Roll Call/Order of Agenda
2. Approval of September 19, 2017, Meeting Minutes
3. Correspondence/Communications
4. New Business
 - A. Presentation and Review for Recommendation: Summerhill- Lawrence Station Area Public Parkland
 - B. Art & Wine Festival 2017 Commission Grant Recommendation
 - C. Presentation: Neighborhood Park Playground Project Community Outreach Plan
 - D. Discuss including Handball Courts at Neighborhood Parks
 - E. Discuss Holiday Tree Lighting Special Event
 1. Nominate 2017 "Honorary Tree Lighter"
 2. Discuss Beer & Wine Booth
 - F. Recommend Approval of \$1000 Grant for SC Host Lions Spring and Summer Football and Cheer Program
5. Old Business
 - A. Commission 2017 Work Plan & Goals
 1. Complete a Facility Condition Assessment and Develop Project and Funding Priorities for Park Acquisition, Development & Rehabilitation (Commission Update)
 2. Review and Update Park Rules, Regulations, Ordinance(s) and Park Signs (Commission Review & Discussion)
 3. Parks & Athletic Fields— Improve Access, Supervision & Enforcement (Commission Update)
 4. Enhance Special Event —Local Focus, Activities & Cultural Commission Collaboration (Update)
6. Staff Reports
 - A. Park Projects & Cemetery Updates
 - B. Recreation Program Updates
 - C. Special Event Updates
7. Commissioner Reports
8. Conference Attendance Reports
9. Public Presentation
10. Adjourn—next regular meeting November 21, 2017, at 7:00 pm ,Cafeteria

Public Notice

Public Presentations

- Members of the public are provided an opportunity to directly address the Board, Commissions or Committee on items of public interest that are within the jurisdiction of the Board, Commissions or Committee, and any item listed on the agenda.
- For meetings held in the Council Chambers, please note the speaker timing lights located on the podium. A green light indicates the beginning of the time period, a yellow light will appear when 30 seconds remain, and a red light will appear and a buzzer will sound at the end of the time period.
- Groups are encouraged to appoint a single spokesperson, but all speakers should avoid repetitive comments.
- You may be requested to fill out a speaker card and/or give your name when you speak, but are not required to do either to address the Board, Commissions or Committee.
- Please note that the Board, Commissions or Committee cannot take action on an item of business not appearing on the agenda. The only exceptions are if the Board, Commissions or Committee determines that one of the following emergency situations exist: 1. Work stoppage or other activity which severely impairs public health, safety or both, as determined by a majority of the members of the Board, Commissions or Committee; 2. Crippling disaster which severely impairs public health, safety, or both, as determined by the majority of the Board, Commissions or Committee; or 3. Upon a determination by a two-thirds vote of the Board, Commissions or Committee, or, if less than two thirds of the members are present, that the need to take action arose after the agenda was posted; or the item was posted for a prior meeting of the Board, Commissions or Committee occurring not more than five (5) calendar days prior to the date action is taken.
- In the event of a public presentation, the Board, Commissions or Committee or its staff may briefly respond to statements made or questions asked, or may proceed to the next item of business or adjourn. The communication not acted on shall be accepted by the Board, Commissions or Committee for placement on the agenda for the following Board, Commissions or Committee meeting, if requested by the citizen.
- Electronic presentations should be submitted to the liaison department to enable screening for compatibility and viruses. Contact the liaison department to ascertain when the material should be submitted.
- Written materials should be submitted to the liaison department to allow the City to copy such materials. Contact the liaison department to ascertain when the material should be submitted. Any written materials submitted during the meeting should include sufficient copies for the Board, Commissions or Committee and the public.

Americans with Disabilities Act (ADA)

- In accordance with the Americans with Disabilities Act of 1990, the City of Santa Clara will ensure that all existing facilities will be made accessible to the disabled. Modifications in policies, procedures and/or practices will be made as necessary to ensure access for all individuals with a disability.
- Individuals with disabilities are encouraged to contact the City's ADA Office at (408) 615-3000 to discuss meeting accessibility.
- In order to allow participation by individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, please do not wear scented products to meetings at City facilities.
- For meetings held in the Council Chambers, individuals with a hearing impairment should note that the Council Chamber is equipped with a headset system which allows one to hear more clearly from any seat in the room. Please ask a City staff member present at the meeting for details.
- Upon request by a person with a disability, meeting agendas and writings distributed during the meeting that are public records will be made available in an appropriate alternative format. Please contact the City Clerk's Office at (408) 615-2220 with your request.

Appeal of Council/Board/Commission/Committee Action

- Pursuant to Government Code section 65009, any challenge of Public Hearing matters in court may be limited to only those issues raised at the Public Hearing, or in writing submitted before or at the Public Hearing.
- Any challenge to a Public Hearing matter must be filed in accordance with the provisions of Civil Code section 1094.6, including applicable time limitations.



**Meeting Minutes
September 19, 2017**

Organization	Name
City of Santa Clara	Commissioner Chuck Blair Commissioner George Guerra Commissioner Andrew Knaack Commissioner Roseann Alderete LaCoursiere Commissioner Joe Martinez Commissioner Tino Silva Commissioner Kevan Michael Walke Director of Parks & Recreation, James Teixeira Deputy Parks & Recreation Director, Dale Seale Recreation Manager, Kim Castro

Matters for Council Action: None

1. Call to Order/Roll Call/Order of Agenda: The meeting was called to order by Chair LaCoursiere at 7:00 p.m. The Commission excused Commissioner Guerra on a motion by Commissioner Walke and seconded by Commissioner Blair (6-0-1).
2. Approval of Minutes: On a motion by Commissioner Walke and seconded by Commissioner Blair, the Commission approved the August minutes (6-0-1).
3. Correspondence & Communications: Director Teixeira reviewed correspondence and communications with the Commission.
4. New Business:
 - A. 2017 Art & Wine Festival Evaluation. The Commission evaluated the 37th Annual Art & Wine Festival and provided feedback. Demand for wine was brisk on Saturday and in spite of an additional order, all wine was poured by Sunday afternoon, as a result of higher customer demand compared with 2016. Attendees enjoyed the beer garden which included live broadcasts of sporting events. Good beer keg management and distribution by Rotary resulted in no partial kegs remaining at the end of the event. The Commission agreed that this was a successful Art & Wine Festival that also highlighted services provided by the City. The Commission and staff will continue to make adjustments as needed to support the continued success of the Festival.
 - B. Presentation: Project Finance Advisory Limited (PFAL)—CRC/ISC/ISHOF Update. Richard Kerrigan, Project Manager from PFAL gave a presentation and solicited Commission input on the project. The Commissioners shared feedback received from community members and asked questions about the four recent community meetings and community outreach at the Art & Wine Festival. PFAL's next Council Study Session is expected in the near future. The Commission shared their continued

interest and support of the need for facilities to accommodate the growth of the recreation programs as well as the community aquatics facilities, update of the user group facility use agreements and desire to find alternative acceptable parking alternatives.

5. Staff Reports:

- A. Park Division & Cemetery Updates: Deputy Director Seale briefed the Commission on improvements at Ulistac Natural Area to begin in September, including the resurfacing of the two access ramps connecting the park to the Guadalupe River Trail. Central Park will be receiving additional trees and larger mulched areas to improve tree health, conserve potable water, and reduce soil compaction over time. Staff is planning the Central Park ice rink construction. The design teams for scheduled Park and Playground Rehabilitation Projects have been selected: Machado Park and Bowers Park will be completed by Verde Design, Inc.; Homeridge Park and Montague Park will be completed by Gates and Associates; and the Fuller Street Park Phase II Sport Court and the Agnew Park playground will be completed by David Volz, Inc. The proposals to complete an update of the Central Park Master Plan are currently under review. The Reed & Grant Street Sports Park Plans and Specifications are at 100% and undergoing final review prior to bid in the December January timeframe.
- B. Recreation Division Updates: Recreation Manager Castro announced the September 21, 2017 4:00 pm Ground Breaking for the San Tomas & Monroe Neighborhood Park and Community Garden.. Over 30 residents have signed up for the Community Garden Plot Interest List. The Department was awarded a \$94,000 grant from PlayCore and Game Time in collaboration with the California Parks & Recreation Society to build playgrounds and recreation spaces that support active, healthy communities. The equipment matching grant funds will be used on the Bowers Park and Machado Park playground renovation projects. Fall Season recreation activities and classes start on Monday, September 25, 2017.
- C. Special Events Updates: The Children's Halloween Party at the Youth Activity Center is scheduled for Tuesday, October 31, 2017 from 3-6 p.m. The Annual Holiday Tree Lighting event will be held on Friday, December 1, 2017 in Central Park from 5-9 p.m.

7. Commissioner Reports:

- A. Commissioner Blair: Volunteered and worked at the Art & Wine Festival in Central Park.
- B. Commissioner Knaack: Volunteered and worked at the Art & Wine Festival in Central Park. He also visited Machado Park and Fremont Park.
- C. Commissioner LaCoursiere: Volunteered and worked at the Art & Wine Festival in Central Park. She also visited Steve Carli Park.
- D. Commissioner Martinez: Volunteered and worked at the Art & Wine Festival in Central Park. He visited Henry Schmidt Park and attended the PFAL community workshop.

- E. Commissioner Silva: Volunteered and worked at the Art & Wine Festival in Central Park. Commissioner Silva requested that the following discussion topics be added to an upcoming Commission agenda: discuss adding a public restroom at Fairway Glen Park; discuss the potential for including handball court facilities at City neighborhood parks.
- F. Commissioner Walke: Volunteered and worked at the Art & Wine Festival in Central Park. He reported visiting Raymond G. Gamma Dog Park, Steve Carli Park, and Washington Park.

8. Conference & Attendance Reports: None.

9. Public Presentations: None.

10. Adjournment: On a motion by Commissioner Silva and second by Commissioner Walke, the meeting was adjourned (7-0-0) at 9:03 p.m.

Prepared by:

Dale Seale
Deputy Director of Parks & Recreation

Reviewed by:

Andrew Knaack
Commission Secretary

Submitted by:

James Teixeira
Director of Parks & Recreation
Commission Liaison