



**Meeting Minutes
September 19, 2017**

Organization

Name

City of Santa Clara

Commissioner Chuck Blair
Commissioner George Guerra
Commissioner Andrew Knaack
Commissioner Roseann Alderete LaCoursiere
Commissioner Joe Martinez
Commissioner Tino Silva
Commissioner Kevan Michael Walke
Director of Parks & Recreation, James Teixeira
Deputy Parks & Recreation Director, Dale Seale
Recreation Manager, Kim Castro

Matters for Council Action: None

1. Call to Order/Roll Call/Order of Agenda: The meeting was called to order by Chair LaCoursiere at 7:00 p.m. The Commission excused Commissioner Guerra on a motion by Commissioner Walke and seconded by Commissioner Blair (6-0-1).
2. Approval of Minutes: On a motion by Commissioner Walke and seconded by Commissioner Blair, the Commission approved the August minutes (6-0-1).
3. Correspondence & Communications: Director Teixeira reviewed correspondence and communications with the Commission.
4. New Business:
 - A. 2017 Art & Wine Festival Evaluation. The Commission evaluated the 37th Annual Art & Wine Festival and provided feedback. Demand for wine was brisk on Saturday and in spite of an additional order, all wine was poured by Sunday afternoon, as a result of higher customer demand compared with 2016. Attendees enjoyed the beer garden which included live broadcasts of sporting events. Good beer keg management and distribution by Rotary resulted in no partial kegs remaining at the end of the event. The Commission agreed that this was a successful Art & Wine Festival that also highlighted services provided by the City. The Commission and staff will continue to make adjustments as needed to support the continued success of the Festival.
 - B. Presentation: Project Finance Advisory Limited (PFAL)—CRC/ISC/ISHOF Update. Richard Kerrigan, Project Manager from PFAL gave a presentation and solicited Commission input on the project. The Commissioners shared feedback received from community members and asked questions about the four recent community meetings and community outreach at the Art & Wine Festival. PFAL's next Council Study Session is expected in the near future. The Commission shared their continued

interest and support of the need for facilities to accommodate the growth of the recreation programs as well as the community aquatics facilities, update of the user group facility use agreements and desire to find alternative acceptable parking alternatives.

5. Staff Reports:

- A. Park Division & Cemetery Updates: Deputy Director Seale briefed the Commission on improvements at Ulistac Natural Area to begin in September, including the resurfacing of the two access ramps connecting the park to the Guadalupe River Trail. Central Park will be receiving additional trees and larger mulched areas to improve tree health, conserve potable water, and reduce soil compaction over time. Staff is planning the Central Park ice rink construction. The design teams for scheduled Park and Playground Rehabilitation Projects have been selected: Machado Park and Bowers Park will be completed by Verde Design, Inc.; Homeridge Park and Montague Park will be completed by Gates and Associates; and the Fuller Street Park Phase II Sport Court and the Agnew Park playground will be completed by David Volz, Inc. The proposals to complete an update of the Central Park Master Plan are currently under review. The Reed & Grant Street Sports Park Plans and Specifications are at 100% and undergoing final review prior to bid in the December January timeframe.
- B. Recreation Division Updates: Recreation Manager Castro announced the September 21, 2017 4:00 pm Ground Breaking for the San Tomas & Monroe Neighborhood Park and Community Garden.. Over 30 residents have signed up for the Community Garden Plot Interest List. The Department was awarded a \$94,000 grant from PlayCore and Game Time in collaboration with the California Parks & Recreation Society to build playgrounds and recreation spaces that support active, healthy communities. The equipment matching grant funds will be used on the Bowers Park and Machado Park playground renovation projects. Fall Season recreation activities and classes start on Monday, September 25, 2017.
- C. Special Events Updates: The Children's Halloween Party at the Youth Activity Center is scheduled for Tuesday, October 31, 2017 from 3-6 p.m. The Annual Holiday Tree Lighting event will be held on Friday, December 1, 2017 in Central Park from 5-9 p.m.

7. Commissioner Reports:

- A. Commissioner Blair: Volunteered and worked at the Art & Wine Festival in Central Park.
- B. Commissioner Knaack: Volunteered and worked at the Art & Wine Festival in Central Park. He also visited Machado Park and Fremont Park.
- C. Commissioner LaCoursiere: Volunteered and worked at the Art & Wine Festival in Central Park. She also visited Steve Carli Park.
- D. Commissioner Martinez: Volunteered and worked at the Art & Wine Festival in Central Park. He visited Henry Schmidt Park and attended the PFAL community workshop.

- E. Commissioner Silva: Volunteered and worked at the Art & Wine Festival in Central Park. Commissioner Silva requested that the following discussion topics be added to an upcoming Commission agenda: discuss adding a public restroom at Fairway Glen Park; discuss the potential for including handball court facilities at City neighborhood parks.
- F. Commissioner Walke: Volunteered and worked at the Art & Wine Festival in Central Park. He reported visiting Raymond G. Gamma Dog Park, Steve Carli Park, and Washington Park.

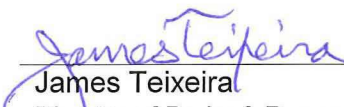
8. Conference & Attendance Reports: None.

9. Public Presentations: None.

10. Adjournment: On a motion by Commissioner Silva and second by Commissioner Walke, the meeting was adjourned (7-0-0) at 9:03 p.m.

Prepared by: 
Dale Seale
Deputy Director of Parks & Recreation

Reviewed by: 
Andrew Knaack
Commission Secretary

Submitted by: 
James Teixeira
Director of Parks & Recreation
Commission Liaison