



Committee Members Present: Tino Silva, Chair
Keith Stattenfield, Vice Chair
Markus Bracamonte
Saskia Feain
Hosam Haggag
Mary Hanna-Weir
Steve Lodge (7:05 pm)
Jodi Muirhead (7:30 pm)
Teresa Sulcer

Staff: Brian Doyle, Interim City Attorney
Ruth Shikada, Assistant City Manager
Rod Diridon Jr., City Clerk
Raania Mohsen, Management Analyst (Staff Liaison)

Matters for Council Action: Charter Review Committee recommends:

1. Change the voting method for the Mayor, City Clerk, and Chief of Police to match the recommended voting method of Council Members, which is Ranked Choice Voting by means of Single Transferrable Vote, beginning in 2020 with the elections of the City Clerk and Chief of Police, and with subsequent elections thereafter.
2. Refer review of methods for reporting potential charter violations by city staff and/or members of the public to the Ethics Committee.

1. **Call to Order.** Chair Tino Silva called the meeting to order with a quorum present at 7:00 pm.

2. **Public Presentations on any matter not on the agenda.**

No public presentations provided.

3. **Approval of Draft Minutes from October 23, 2017 Meeting.**

MOTION MADE BY VICE CHAIR STATENFIELD AND SECONDED BY FEAIN TO APPROVE OCTOBER 23, 2017 MEETING MINUTES. MOTION PASSED UNANIMOUSLY 7:0.

4. Review of Potential Charter Amendments & Recommendations.

a) Voting Method of elected Mayor, City Clerk, Chief of Police

Committee members discussed pros and cons of changing the voting method of the elected Mayor, City Clerk, and Chief of Police to match the recommended voting method of Council Members.

MOTION MADE BY HAGGAG AND SECONDED BY VICE CHAIR STATENFIELD TO CHANGE THE VOTING METHOD FOR CITY ELECTED OFFICIALS (MAYOR, CITY CLERK, CHIEF OF POLICE) TO MATCH THE RECOMMENDED VOTING METHOD FOR COUNCIL MEMBERS, WHICH IS RANKED CHOICE VOTING BY MEANS OF SINGLE TRANSFERRABLE VOTE, BEGINNING IN 2020 WITH THE ELECTION OF THE CITY CLERK AND CHIEF OF POLICE, AND WITH SUBSEQUENT ELECTIONS THEREAFTER. MOTION PASSED 7:1 WITH OPPOSITION RECEIVED FROM LODGE.

Members of the public provided comments. Steve Chessin and David Kadlecsek provided comments in favor of the motion.

Interim City Attorney confirmed the recommendation to change the voting method for all city elected officers will be included in the proposed charter amendment.

b) Provide City Officers with duty to report city charter violations, establish complaint process for city staff that report suspected charter violations, and provide whistleblower protection for those who report.

Interim City Attorney advised the Committee that mandatory reporting is typically beyond the scope of a city charter and it was noted that City employees are provided whistleblower protection according to the State's labor code.

Committee members discussed the absence of an enforcement mechanism and reporting process for staff and members of the public for suspected charter violations.

MOTION MADE BY VICE CHAIR STATENFIELD AND SECONDED BY HANNA-WEIR FOR REFERRAL TO THE ETHICS COMMITTEE TO CONSIDER REVIEW OF METHODS FOR REPORTING POTENTIAL CHARTER VIOLATIONS BY CITY STAFF AND/OR MEMBERS OF THE PUBLIC. MOTION PASSED UNANIMOUSLY 9:0.

5. Public Comment on Agenda Items

Steve Chessin commended the Committee for its efforts.

6. Adjournment

Meeting adjourned at 7:47 pm.

**MOTION MADE BY VICE CHAIR STATENFIELD AND SECONDED BY BRACAMONTE TO
ADJOURN MEETING. MOTION PASSED UNANIMOUSLY 9:0.**

Prepared by:

RAANIA MOHSEN
Management Analyst, City Manager's Office

I:\LIAISON COMMITTEES\Charter Review Committee\2017\Minutes\11-06-17 Charter Review Committee Meeting Draft
Minutes.Doc