

12-19-2017

20.A



City of Santa Clara
The Center of What's Possible

**PARKS & RECREATION
COMMISSION**

Cafeteria
1500 Warburton Avenue
Santa Clara, CA

**Meeting Minutes
November 21, 2017**

Organization	Name
City of Santa Clara	Commissioner Chuck Blair
	Commissioner George Guerra
	Commissioner Andrew Knaack
	Commissioner Roseann Alderete LaCoursiere
	Commissioner Joe Martinez
	Commissioner Tino Silva
	Commissioner Kevan Michael Walke
	Director of Parks & Recreation, James Teixeira
	Deputy Parks & Recreation Director, Dale Seale
	Recreation Manager, Kim Castro

Matters for Council Action:

The Commission recommended (5-0-2) that Council approve the Updated Schematic Design Plan for Bowers Park and the Design Plan for the new Bowers Park Playground.

The Commission recommended (5-0-2) that Council approve the Updated Schematic Design Plan for Machado Park and the Design Plan for the new Machado Park Playground.

1. Call to Order/Roll Call/Order of Agenda: The meeting was called to order by Chair LaCoursiere at 7:00 p.m. On a motion by Commissioner Walke and second by Commissioner Knaack, the Commission excused Commissioners Guerra and Martinez (5-0-2).
2. Approval of Minutes: On a motion by Commissioner Blair and seconded by Commissioner Knaack, the Commission approved the Minutes of the Regular Meeting in October (5-0-2).
3. Correspondence & Communications: Recreation Manager Castro reviewed correspondence and communications with the Commission.
4. New Business:
 - A. Presentation by Gates & Associates and Input for Central Park Master Plan Update. The City's consultant (Linda Gates, Gates & Associates) shared information with the Commission from recent outreach efforts including the meeting at the Community Recreation Center on October 18, 2017 and input gathered at the Sunset Cinema event in Central Park on October 20, 2017. She shared a list of upcoming input opportunities including the Holiday Tree Lighting Special Event in Central Park on December 1, 2017, and the "Open City Hall" online survey available in November and December. Commissioners discussed parking, potential synthetic athletic fields with multi-sport layout, park lighting, electrical capacity, pathways and accessibility improvements, playground rehabilitation, among other items and features in the community Park.

- B. Presentation by Verde Design and Recommendation for Approval of the Schematic Design Plan for the Bowers Park and Playground Rehabilitation Project. The City's consultant (Pat Healy, Verde Design, Inc.) reviewed the schematic design for the park and the design for the playground. The park design anticipates future, currently unfunded, enhancements throughout the park that were raised in the community input process (a perimeter park trail with exercise equipment, drinking fountains, picnic facilities, replacement of deteriorated arbor, shade structures, new pathway lighting, park building upgrades and facility condition assessment items). The new playground design incorporates community preferences in a nature themed play area for ages 6-12 and 2-5. The proposed design uses research-based, universal design principles; includes all seven elements of play that will accommodate additional community use; addresses criteria to meet three Playcore National Demonstration Site Designation goals—"Play on!" to promote physical activity and health, "NatureGrounds" to integrate built and natural environments, and "Inclusionary Design" to provide inclusive play spaces that promote participation, social activity and developmental growth; is age-friendly and sustainable; and, qualifies for Playcore/California Parks & Recreation Society playground equipment purchase matching grant. On a motion by Commissioner Walke and second by Commissioner Blair, the Commission recommended (5-0-2) that Council approve the Updated Schematic Design Plan for Bowers Park and the Design Plan for the Bowers Park Playground.
- C. Presentation by Verde Design and Recommendation for Approval of the Schematic Design Plan for the Machado Park and Playground Rehabilitation Project. The City's consultant (Pat Healy, Verde Design, Inc.) reviewed the schematic design for the park and the design for the playground. The park design anticipates future, currently unfunded, enhancements throughout the park that were raised in the community input process (also anticipates other future, currently unfunded enhancements throughout the park, such as a perimeter park trail with exercise equipment, drinking fountains, picnic facilities, replacement of deteriorated arbor and basketball court, addition of shade structures, new pathway lighting, park building upgrades and other facility condition assessment identified items.). The new playground design incorporates community preferences for ages 6-12 and 2-5. The new playground design integrates into the hilly topography of the park, uses research-based, universal design principles; includes all seven elements of play that will accommodate additional community use; addresses criteria to meet three Playcore National Demonstration Site Designation goals—"Play on!" to promote physical activity and health, "NatureGrounds" to integrate built and natural environments, and "Inclusionary Design" to provide inclusive play spaces that promote participation, social activity and developmental growth; is age-friendly and sustainable; and, qualifies for Playcore/California Parks & Recreation Society playground equipment purchase matching grant. On a motion by Commissioner Blair and seconded by Commissioner Walke, the Commission recommended (5-0-2) the approval of the Updated Schematic Design Plan for Machado Park and the Design Plan for the Machado Park Playground.

5. Old Business:

- A. Commission 2017 Work Plan & Goals
1. Complete Facility Condition Assessment and Develop Project and Funding Priorities for Park Acquisition, Development & Rehabilitation (Commission Update). The Facilities Condition Assessment draft is currently being reviewed by the Department.

2. Review and Update Park Rules, Regulations, Ordinance(s) and Park Signs. There was no additional Commission review or discussion of subcommittee work.
3. Parks & Athletic Fields—Improve Access, Supervision & Enforcement. There was no additional Commission review or discussion of subcommittee work.
4. Enhance Special Events—Local Focus, Activities & Cultural Commission Collaboration. The Commission was briefed on activities in support of the goal. The Cultural Commission will have a booth at the Holiday Tree Lighting Special Event; two local persons will be honored at the special event; the Ice Rink Stage will feature free Friday evening entertainment.

6. Staff Reports:

- A. Park Division & Cemetery Updates: Deputy Director Seale reviewed upcoming park improvements such as the installation of a hydration station at Civic Center Park, the addition of benches at Fremont Park, and replacement of four basketball backboards with new acrylic systems at Earl R. Carmichael Park. The Parks Division and the Cemetery Division planted over 35 trees in November.
- B. Recreation Division Updates: Recreation Manager Castro reviewed programs including Santa Clara Ice, which successfully opened on November 20, 2017, with activities and skating scheduled until January 15, 2018. The Nutcracker is in production with approximately 250 performers. On November 15, 2017 the Youth Activity Center hosted the 18th Annual Elks Hoop Shoot Contest with over 100 youth, ages of 8-13 participating in the free throw contest.
- C. Special Events Updates: The Annual Holiday Tree Lighting Event will be on Friday, December 1, 2017 from 5:00-9:00 p.m. George Santich will be the Honorable Tree Lighter at the Annual Holiday Tree Lighting Event on December 1, 2017. David Ladd Anderson (Buchser Middle School Music Department) will be recognized at the event. The Department will be presenting “Central Park Nights” free Friday night entertainment showcasing local cheer, dance and music from 12/8/17 through 1/12/18.

7. Commissioner Reports:

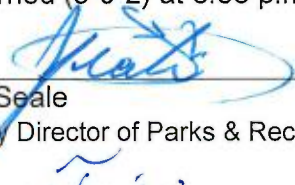
- A. Commissioner Knaack: Attended the Jack and the Bean Stalk play.
- B. Commissioner LaCoursiere: Participated in the Bowers Park community outreach, and the Machado Park community outreach. Steve Carli Park with family and observed the amount of play elements in the playground that kids are actively using.
- C. Commissioner Silva: Visited Steve Carli Park and commented on how the community is enjoying new playground and rehabilitated basketball court.
- D. Commissioner Walke: Visited Henry Schmidt Park, Earl R. Carmichael Park, and Central Park

8. Conference & Attendance Reports: None.

9. Public Presentations: Several members of the public provided input on the Central Park Master Plan Update, the Schematic Design Plan for the Bowers Park and Playground as well as the Schematic Design Plan for the Machado Park and Playground emphasizing the importance of swings as a key element of play.

10. Adjournment: On a motion by Commissioner Walke and second by Commissioner Silva the meeting was adjourned (5-0-2) at 8:38 p.m.


Prepared by:


Dale Seale
Deputy Director of Parks & Recreation

Reviewed by:


Andrew Knaack
Commission Secretary

Submitted by:


James Teixeira
Director of Parks & Recreation
Commission Liaison